

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, New York

Special Meeting
Ossining High School Library

November 5, 2014
Special Meeting: 7:00 p.m.

MINUTES

Present: Mr. Bill Kress, President, Dr. Kimberly Case, Vice President, Mr. Graig Galef,
Ms. Dana Levenberg, Ms. Lisa Murray, Mr. Frank Schneckner, Mr. Steve Wardwell

Others

Present: Raymond Sanchez, Superintendent of Schools, Dr. Elizabeth Smith, Director of
Teaching and Learning, Dr. Angela White, Assistant Superintendent for Administrative
Services, Alita Zuber, Assistant Superintendent for Business

1. Call to Order

Board President Bill Kress called the November 5, 2014 Special Meeting to order at 7:00 p.m.

1.1 Pledge of Allegiance

Kimberly Case led all those present in the Pledge of Allegiance.

Dana Levenberg arrived at 7:04 p.m.
Frank Schneckner arrived at 7:11 p.m.
Steve Wardwell arrived at 8:12 p.m.

2. Prouds

None

3. Work Session

3.1 School Building Action Plans: Park Early Childhood Center and Brookside School

Superintendent of Schools Raymond Sanchez introduced Ms. Carrieann Sipos, Principal of Park Early Childhood Center and Ms. Ann Dealy, Principal of Brookside School. Mr. Sanchez stated that they will be joined by teachers from their respective schools to present their school building action plans.

Park Early Childhood Center (“Park School”)

Ms. Sipos prepared a Prezi presentation entitled, “The Roots of Early Childhood Education,” to present Park School’s Building Action Plan. Ms. Sipos was joined by the following Park School teachers:

- Lisa Clemmens, Kindergarten Teacher
- Wendy Trager, Kindergarten Teacher
- Peggy Shebanie, Kindergarten Teacher
- Rob Rendo, ESL Teacher

Ms. Sipos reviewed the “Roots” of early childhood education and multi-dimensional approach to instruction and learning.

- In the early years, play should be “purposeful” for skill growth. Early learning helps address preparedness and may help address the achievement gap. Pre-Kindergarten provides extended learning opportunities in reading and writing. The student-centered learning environment is enrichment of the “whole child.”
- Parent engagement encourages parents to learn what their children are learning and allows parents to engage and support their children.
- Community partnerships with the organizations such as the Jacob Burns Film Center and the Katonah Museum offer our youngest learners student-centered experiences outside of the classroom.

Each teacher had an opportunity to share what is happening in their classrooms on a daily basis and share how students learn visual, cognitive and interactive skills, how parent involvement assists families to become more equipped and skilled to help their children, and the importance of building relationships and strong foundations. Parents are welcome and encouraged to attend various events and workshops.

Brookside School

Ms. Dealy prepared a PowerPoint presentation to present Brookside School’s Building Action Plan. Ms. Dealy was joined by the following Brookside School teachers:

- Cynthia Bardwell, Assistant Principal
- Irene Cruz-Tierney, Dual Language, First Grade
- Adrianna Frega, Dual Language, Spanish Support
- Margaret Callagy, Literacy Coach, Administrative Intern

Students read and write and learn to become critical thinkers and problem solvers. Student, teacher and family support are integral to student learning. The Brookside School Action Plan is based on the “Balanced Scorecard” and supports:

- Teacher effectiveness
- Student-centered environment
- School-Family-Community partnerships

Each teacher had an opportunity to share what students are learning, how they are learning, curriculum implementation and opportunities available to parents. The community is diverse and the curriculum reflects that diversity. Parents are encouraged to attend events and workshops geared toward empowering families to become active participants in their child’s education.

Board discussion took place. Board members thanked Ms. Sipos, Ms. Mathews and each of the educators for their leadership.

At this point during the Board meeting, Superintendent of Schools Raymond Sanchez announced that the Director of The Charles L. Brieant Foundation was retiring. Mr. Sanchez stated that The Foundation has been a strong supporter of the Ossining School District and funded special programs throughout the District, thanked Mr. Norman Fulton for his dedication and generous support throughout the years and presented Mr. Fulton with a Certificate in Recognition.

4. Audience Recognition – Agenda Items Only

None

5. Special Meeting – Business of the Board

Frank Schneckler moved and Steve Wardwell seconded the motion to move resolutions 5.1 through 5.3.

5.1 Resolution to Approve the Annual Performance Review (APPR) Plan

RESOLVED, that based upon the recommendation of the Superintendent of Schools, Raymond Sanchez, I hereby move that the Board of Education adopt the revised Annual Professional Performance Review (APPR) Plan effective immediately and review the Plan on an as needed basis with the potential for future revisions; and

RESOLVED, that the Board of Education herewith approves and adopts the District's revised Annual Professional Performance Review plan for classroom teachers and principals in compliance with the Education Law §3012-c, 8 N.Y.C.R.R. 30-2 and 8 N.Y.C.R.R. 100.2; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent or his/her designee, consistent with the terms of the Annual Professional Performance Review plan, to complete the information in the online portal, "Review Room," and to submit the revised plan via the online portal, and/or via any other means allowable by law, to the Commissioner of Education for review.

5.2 Resolution to Support Independent Gymnast

WHEREAS, the Ossining Union Free School District and other neighboring school districts, are not able to offer every athletic program or sport to its students; and

WHEREAS, the District regularly cooperates with other school districts to enable certain students to participate in athletic programs or sports which may not be available in their home district, to the extent permitted by the rules of the New York State Public High School Athletic Association and to the extent that such cooperation is in the best interests of the District; and

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the participation of Sleepy Hollow School District

student, Emily Rodriguez, as a “team of one” in the sport of gymnastics, whereby the student will compete for Sleepy Hollow High School but shall be supervised by the coach of the Ossining Union Free School District gymnastics team.

5.3 Resolution Regarding Designation of Interim District Treasurer

RESOLVED: that Mr. Andrew Lennon, Assistant Business Administrator, be appointed as Interim Treasurer of the Ossining Union Free School District for the 2014-2015 school year.

Motion carried: 7/0

6. Special Meeting – Business Office Matters

Kimberly Case moved and Graig Galef seconded the motion to move resolutions 6.1 through 6.4. Resolution 6.5 is *for information only* and no action is required.

6.1 Motion to Approve the July 2014 Treasurer’s Report

I move that the July 2014 Treasurer’s Report be approved and placed on file with the District Clerk.

6.2 Motion to Approve the July 2014 Budget Report and July 2014 Revenue Report

I move that the Board of Education approve the July 2014 Budget Report and the July 2014 Revenue Report as presented.

6.3 Resolution Regarding Acceptance of Gift of \$500 from the Child Mind Institute

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$500 from Child Mind Institute, and upon recommendation of the Superintendent of Schools, hereby increases the Special Aid budget by that amount. The offsetting revenue shall be F-STS3-2770-000, Miscellaneous Revenue.

BE IT FURTHER RESOLVED: That the funds be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
F-STS3-2110-500-00-O	\$500	Science Talent Search – Supplies

6.4 Resolution Regarding Acceptance of Grant from Ossining MATTERS

RESOLVED: That the Board of Education hereby accepts with thanks a grant from Ossining Matters in the amount of \$2,000, and upon recommendation of the Superintendent of Schools, hereby increases the Special Aid Fund budget by that amount. The offsetting revenue shall be F-OSSM-2770-000, Miscellaneous Revenue.

BE IT FURTHER RESOLVED: That the funds be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
F-OSSM-7657-500-13-O	\$2,000.00	Supplies

Motion carried: 7-0

6.5 Claims Audited and Paid – For Information Only

The following funds have been duly audited and paid and are presented for Board of Education members’ information. No action is requested.

1. General Fund - Fund A
2. School Lunch - Fund C
3. Special Aid Fund - Fund F
4. Capital Fund – Fund H
5. Trust Expendable - TE

Board President Bill Kress thanked the Child Mind Institute and Ossining MATTERS for generosity.

7. Special Meeting – Personnel Matters

Frank Schneckler moved and Lisa Murray seconded the motion to move resolutions 7.1 through 7.11.

7.1 Resolution to Create a Confidential Staff Position(s)

RESOLVED, that the substitute position of Business Office Substitute be created, and

BE IT FURTHER RESOLVED that effective October 29, 2014 the position of Business Office Substitute at Central Office shall be established at a daily rate of \$315.

7.2 Resolution Regarding Professional Staff Tenure Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education grant tenure to the Professional Staff member(s) so noted.

Last Name	First Name	Building	Tenure Area	Date of Prob. Appointment	Tenure Date
Gagliardi	Gina	Roosevelt	Elementary	9/1/2012	11/27/2014

7.3 Resolution Regarding Civil Service Staff Resignation(s)

I move upon recommendation of the Superintendent of Schools that the Board of Education accept the resignation(s) of the Civil Service staff member(s) so noted.

Last Name	First Name	Building	Category or Tenure Area	Current Hire Date	Effective Date	Current Appt. Status	Reason
De La Cruz-Arroyo	Nancy	Park	Educational Grants Coordinator	9/22/2008	10/17/2014	Part Time	Accepted the Supervisor of Funded Programs and Early Childhood position

7.4 Resolution Regarding Administrative Appointment(s)

I move upon recommendation of the Superintendent of Schools the Board of Education rescind the appointment of the person(s) so noted.

Mr. George DeGeorge, Varsity Assistant Coach for Wrestling
Thomas Larm, JV Wrestling Coach at Ossining High School

7.5 Resolution Regarding Professional Staff Appointment(s)

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff appointment so noted.

Last Name	First Name	Tenure Area	Certif. Status	Degree Status	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Bldg	Fund Source	Staff Relation or Note
De La Cruz-Arroyo	Nancy	Supervisor of Funded Programs and Early Childhood	School Dist. Adm Perm, School Admin & Supv Perm, N-6 Perm	MS ED	129,000 (91,375) Revised	Probationary	100%	10/20/2014	10/19/2017	Park	A	Previously Educational Grants Coordinator

7.6 Resolution Regarding Confidential Staff Resignation(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment(s) so noted.

Last Name	First Name	Title or Tenure Area	Certif. Status	Degree Status	Step	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Bldg	Fund Source	Staff Relation or Note
Fristedt	Maria	Advisor, Drug & Alcohol Prevention	n/a	n/a	n/a	2,274.00	Annual	100%	11/1/2014	6/30/2015	OHS	A	OHS Social Worker
Campion	Ellen	Advisor, Drug & Alcohol Prevention	n/a	n/a	n/a	2,274.00	Annual	100%	11/1/2014	6/30/2015	OHS	A	OHS Social Worker

Larm	Thomas	Varsity Assistant Coach	n/a	n/a	n/a	5,761.00	Annual	100%	11/10/2014	3/29/2015	OHS	A	Claremont Teacher
Drinks	Lonnie	Community Access Program Teacher	n/a	n/a	5	68.60/hr	Annual	100%	10/1/2014	6/30/2015	OHS	A	OHS Dean of Students
Scher	Amy	College Essay Editor	n/a	n/a	n/a	30.00/hr.	Annual	As Needed	10/1/2014	6/30/2015	OHS	Grant	

7.7 Resolution Regarding Support Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Confidential Staff appointment(s) so noted.

Last Name	First Name	Appointment Type	Job Title	Building	Salary	% Time	Effective Date	Expir. Date	Fund Source
Dinio	Starr	Annual	Business Office Substitute	Central Office	\$315/day	As Needed	10/29/2014	6/30/2015	A

7.8 Resolution Regarding Support Staff Appointment(s) – Before/After/Summer Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment(s) so noted.

Last Name	First Name	Certif. Status	Job Title	Building	Step	Salary	% Time	Appt. Type	Effect. Date	Expir. Date	Fund Source
Toppin	Roni	Social Studies 7-12 Initial Cert Time Extension	Teaching Assistant	Park	1	20,907 (16,3333)	6.75/hr	Annual	11/3/2014	6/30/2015	A
Velez	Jeniene	n/a	School Monitor	OHS	1	18,912 (18,814) Revised	7.0/hr (Revised)	Annual	9/3/2014	6/30/2015	A

7.9 Resolution Regarding Per Diem Substitute Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment(s) for the persons so noted.

Last Name	First Name	Certif. Status	Job Title	Building	Step	Salary	Program	% Time	Appt. Type	Effect. Date	Expir. Date	Staff Relation or Note
Scamarone	Patricia	Continuous	Teaching Assistant	AMD	6	16.89/hr	Star	1 hr/1 day a week	Annual	10/14/2014	6/11/2015	AMD TA
Scamarone	Patricia	Continuous	1:1 Teaching Assistant	AMD	6	16.89/hr	Star	1 hr/2 days a week	Annual	10/14/2014	6/11/2015	AMD TA
Gill	Robert	Level 1	Teaching Assistant	AMD	1	15.04/hr	Star	1 hr/1 day a week	Annual	10/14/2014	6/11/2015	AMD TA

Smith	Susan	Level 1	Teaching Assistant	AMD	1	15.04/hr	Star	1 hr/1 day a week	Annual	10/14/2014	6/11/2015	AMD TA
Calderone	Patricia	Continuous	Teaching Assistant	Park	6	16.89/hr	Breakfast Supervision	.75 hr/5 days a week	Annual	9/3/2014	6/11/2015	Park TA
Fortunato	Debra	Continuous	Teaching Assistant	Park	6	16.89/hr	Breakfast Supervision	.75 hr/5 days a week	Annual	9/3/2014	6/11/2014	Park TA
Yan	Claudia	Level 3	Teaching Assistant	Park	6	16.89/hr	Breakfast Supervision	.75 hr/5 days a week	Annual	9/3/2014	6/11/2015	Park TA
Hilpert	Maureen	Continuous	Teaching Assistant	Park	6	16.89/hr	Breakfast Supervision	.25 hr/5 days a week	Annual	9/3/2014	6/11/2015	Park TA
Maynes	Valerie	n/a	Teacher Aide	Park	6	16.89/hr	Breakfast Supervision	.25 hr/5 days a week	Annual	9/3/2014	6/11/2015	Park Teacher Aide
McMorrow	Joann	n/a	School Monitor	AMD	6	16.89/hr	Star	1 hr/3 days a week	Annual	10/14/2014	6/11/2015	AMD TA
Cova	M. David	Social Studies 7-12 Perm	Teaching Assistant (Revised)	AMD	1	15.04/hr. (Revised)	Star	1 hr/3 days a week	Annual	10/14/2014	6/11/2015	AMD School Monitor

7.10 Resolution Regarding Civil Service Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the person(s) so noted.

Name	Certified	Subject
Wisniewski, Tara	C	Foreign Language
Ince-Small, Dorothy	NC	Clerical Sub \$19/hr

7.11 Resolution Regarding Volunteer Appointment(s)

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2014-2015 school year.

Last Name	First Name	Volunteer Title	Type
Ehlke	Alyssa	Non-Parent/ Guardian	Helping Field Hockey Team
Mitchell	Stacy	Parent/Guardian	Word Study Copies
Dio	Awa	Parent/Guardian	Shelving Books
Bruckman	Meredith	Parent/Guardian	3 P's Program
Everson	Joseph	Non-Parent/ Guardian	Spanish Translation for Parent/Teacher Conferences
Lynch	James	Non-Parent/ Guardian	Spanish Translation for Parent/Teacher Conferences
Martin	John	Non-Parent/ Guardian	Spanish Translation for Parent/Teacher Conferences
Blazo	John	Non-Parent/ Guradian	Spanish Translation for Parent/Teacher Conferences

Board President Bill Kress thanked each volunteer for their dedication and time.

8. Audience Recognition

None

9. Motion to Enter Into an Executive Session

At 8:40 p.m. Lisa Murray moved and Dana Levenberg seconded the motion to enter into Executive Session for the purpose of discussing personnel.

No formal action was taken.

10. Motion to Reconvene the Special Meeting

At 10:43 p.m. Dana Levenberg moved and Lisa Murray seconded the motion to reconvene the Special Meeting of November 5, 2014 for the purpose of adjournment.

Motion carried: 7-0

11. Adjournment

At 10:44 p.m. Graig Galef moved and Frank Schneckner seconded the motion to adjourn the Special Meeting of the Board of Education of November 5, 2014.

Motion carried: 7-0

Ileana Ortiz
District Clerk