

BOARD OF EDUCATION
Ossining Union Free School District
Ossining, NY

Superintendent's Office
400 Executive Blvd., 2nd Floor
Ossining, NY 10562

June 24, 2015
Special Meeting: 8:00 a.m.

MINUTES

Present: Mr. Bill Kress, Board President, Dr. Kimberly Case, Vice President, Mr. Graig Galef, Ms. Dana Levenberg, Ms. Lisa Murray, Mr. Frank Schneckner

Others

Present: Mr. Raymond Sanchez, Superintendent of Schools, Mr. Andrew Lennon, Assistant Business Administrator

Absent: Mr. Steve Wardwell

1. Call to Order – Board President

1.1 Call to Order

Board President Bill Kress called the June 24, 2015 Special Meeting to order at 8:05 a.m.

1.2 Pledge of Allegiance

Kimberly Case led all those present in the Pledge of Allegiance.

2. Audience Recognition – Agenda Items Only

None.

3. Special Meeting – Business of the Board

Dana Levenberg moved and Lisa Murray seconded the motion to move resolutions 3.1 and 3.2.

3.1 Resolution to Accept an Agreement with Girls Incorporated of Westchester County

RESOLVED, that the Board of Education of the Ossining School District authorize the Superintendent of Schools to execute the Memorandum of Understanding.

3.2 Resolution Regarding a Consultant's Fee for the 2014-2015 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2014-2015 school

year at fees not to exceed the amount noted below.

Name of Consultant	Brief Description of Expertise	Descriptive Need for Consultant	Consultation Fee Not to Exceed
Ossining Community Tennis Association	The Ossining Community Tennis Association develops and oversees tennis programming locally	Provide tennis instructors for grant-funded after school tennis program at Roosevelt School through June 2015	Not to Exceed \$9,000 [Ossining MATTERS Grant]

Motion carried: 6-0

4. Special Meeting – Business Office Matters

Dana Levenberg moved and Kimberly Case seconded the motion to move resolutions 4.1 through 4.9.

4.1 Resolution Regarding Establishment of Tax Certiorari Reserve – 2014-2015 Tax Year

WHEREAS: Pursuant to Section 3651 of the Education Law, the Board of Education has the authority to establish a reserve for certiorari judgment; and

WHEREAS: The Board of Education desire to eliminate the need for future borrowings to pay refunds of real property tax; and

WHEREAS: A reduction in such reserve fund for the 2004-05 fiscal year of \$357,866.00 is required to be returned to the General Fund based upon analysis of outstanding tax certioraris for that year; and

WHEREAS: A reduction in such reserve fund for the 2005-06 fiscal year of \$410,860.00 is required to be returned to the General Fund based upon analysis of outstanding tax certioraris for that year; and

WHEREAS: A reduction in such reserve fund for the 2013-14 fiscal year of \$137,000.00 is required to be returned to the General Fund based upon analysis of outstanding tax certioraris for that year; and

WHEREAS: An analysis of revenue and expense for the 2014-15 school year indicates that as a result of prudent revenue and expenditure management, funds are available for said reserve;

BE IT THEREFORE RESOLVED: That a reserve be established in the amount of \$3,900,000.00 to cover current and future charges relative to tax refunds arising out of the 2014-15 tax year.

4.2 Resolution Regarding Award of Bid – Electrical Work – Claremont and Roosevelt

RESOLVED: That the Board of Education hereby awards the bid of Electrical work at Claremont and Roosevelt schools as described above to RLJ Electric in the amount of \$342,000.00 as recommended by Architect and Planner Fuller & D’Angelo

4.3 Resolution Regarding Award of Bid – Electrical Work – Brookside

RESOLVED: That the Board of Education hereby awards the bid of Electrical work at Brookside school as described above to Foremost Electric in the amount of \$224,000.000 as recommended by Architect and Planner Fuller & D’Angelo.

4.4 Resolution Regarding Award of Bid – Replacement of Door Hardware – Park School

RESOLVED: That the Board of Education hereby awards the bid of replacement of door hardware at Park school as described above to C & M Doors in the amount of \$46,100.00 as recommended by Architect and Planner Fuller & D’Angelo

4.5 Resolution Regarding Award of Bid – Installation of Ramp from Upper Level Parking to Lower Field – Roosevelt School

RESOLVED: That the Board of Education hereby awards the bid of the installation of a ramp from the upper level parking area to the lower field at Roosevelt School in the amount of \$108,452.00 to Surge Inc. as recommended by architects Fuller & D’Angelo.

4.6 Resolution Regarding Interfund Transfers

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute interfund transfers as specified below.

From:	A 1620-424-00-0000	B&G Telephone	\$8,107.44
To:	A 1620-161-00-0000	B&G Other Services	\$8,107.44

Reason: Transfers to offset negative amounts within budget categories – B&G Other Services

From:	A 2110-140-00-0000	Teacher Salary Substitutes	\$34,239.37
To:	A 2110-140-12-0000	Substitutes – AMD	\$9,909.79
To:	A 2110-140-13-0000	Substitutes – BRK	\$9,153.27
To:	A 2110-140-14-0000	Substitutes – CLR	\$8,520.14
To:	A 2110-140-15-0000	Substitutes – PRK	\$6,656.17

Reason: Transfers to offset negative amounts within budget categories – Substitutes Salaries

From:	A 8060-405-00-0000	CLC Consultants	\$6,027.38
To:	A 2330-151-00-1900	Drivers Ed Salaries	\$6,027.38

Reason: Transfers to offset negative amounts with budget categories – Drivers Ed-CLC Consultant

From:	A 9060-800-00-0000	Health Insurance	\$105,000.00
To:	A 9060-801-00-0000	Health Ins. - Medicare	\$105,000.00

Reason: To cover retiree Medicare reimbursements as required per employment contracts

From:	A 9060-800-00-0000	Health Insurance	\$ 40,000.00
To:	A 1620-455-01-0000	Rental of Facilities	\$ 40,000.00

Reason: Address safety and electrical item at 400 Executive Blvd., Ossining

From:	A 1680-460-00-0000	Admin Software	\$16,000.00
To:	A 2630-550-00-0000	Instructional Technology Material good	\$16,000.00

Reason: To purchase instructional technology items from appropriate code

From:	A 9060-800-00-0000	Health Insurance	\$150,000.00
To:	A 1620-427-00-0000	Architect Fees	\$150,000.00

Reason: For Consultant Services in developing long range facilities plan.

4.7 Resolution Regarding Increase in General Fund Budget for Deductions in State Aid

RESOLVED: That upon recommendation by the Superintendent of Schools, the Board of Education hereby authorizes increasing the 2013-14 General Fund budget by \$256,119 for deductions in state aid for the local share of educational costs for certain students. The offsetting revenue shall be A-3101-000, "State Aid".

BE IT FURTHER RESOLVED: that the total amount of \$256,119 be appropriated to the following budget code:

Budget	Code Description	Amount
A-2252-472-00-0000	Special Ed Tuition – All Other	\$256,119

4.8 Resolution Regarding Appropriation of Fund balance from the Food Service Fund

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby appropriates \$200,000 from the School Food Service Fund (C Fund) for kitchen and serving line renovations and equipment improvements at Roosevelt and Claremont Schools and increases the 2014-2015 School Food Service Fund Budget as follows:

Code	Description	Amount
C-9550-900	Transfer to Capital Fund	\$200,000

Motion carried: 6-0

4.9 Claims Audited and Paid – For Information Only

The following funds have been duly audited and paid and are presented for Board of Education members' information. No action is requested.

1. General Fund - Fund A
2. School Lunch - Fund C
3. Special Aid Fund - Fund F
4. Capital Fund – Fund H
5. Trust Expendable - TE

5. Special Meeting – Personnel

Kimberly Case moved and Dana Levenberg seconded the motion to move resolutions 5.1 through 5.13.

5.1 Resolution Regarding Support Staff Termination(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education accept the support staff termination(s).

Last Name	First Name	Building	Category or Tenure Area	Current Hire Date	Effective Date	Current Appt. Status	Reason
Thomas	Brandon	Park	Teaching Assistant	9/1/2008	5/1/2015	Annual	Termination

5.2 Resolution Regarding Confidential Staff Resignation(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education accept the resignation(s) of the confidential staff member(s) so noted.

Last Name	First Name	Building	Category or Tenure Area	Current Hire Date	Effective Date	Current Appt. Status	Reason
Mitchell	Jack	Central Office	Business Services Supervisor	1/16/2014	7/31/2015	Probationary	Resignation

5.3 Resolution Regarding Support Staff Resignation(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education accept the support staff resignation(s) so noted.

Last Name	First Name	Building	Category or Tenure Area	Current Hire Date	Effective Date	Current Appt. Status	Reason
Cruz	Cynthia	Claremont	Teaching Assisant	9/1/2014	6/30/2015	Annual	Resignation
Pacheco-Castro	Rosa	Claremont	Teaching Assisant	9/1/2003	6/30/2015	Annual	Resignation

5.4 Resolution Regarding the Creation of a New Administrative Staff Position

RESOLVED that the probationary position of Director of Science, Engineering and Mathematics be created; and

BE IT FURTHER RESOLVED that effective July 1, 2015 the position of Director of Science, Engineering and Mathematics for the Ossining School District shall be established.

5.5 Resolution Regarding Administrative Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the administrative staff appointment(s) so noted.

Last Name	First Name	Tenure Area	Certif. Status	Degree Status	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Bldg.	Fund Source	Staff Relation or Note
Sipos	Carrieann	Director of Elementary Teaching and Learning	School Building Leader Initial, N-6 Perm	n/a	\$185,000	Probationary	100%	7/1/2015	8/31/2018	District	A	Former Principal of Park School

5.6 Resolution Regarding Professional Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the professional staff appointment(s) so noted.

Last Name	First Name	Title or Tenure Area	Certif. Status	Degree Status	Step	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Bldg.	Fund Source	Staff Relation or Note
Hillman	Mary Catherine	Teacher Center Director	N-6 Perm, Students w/ Dis 1-6 Prof, Students w/ Dis B-2 Prof	n/a	n/a	11,500.00	Annual	100%	7/1/2015	6/30/2016	District	F	Park Teacher
Baker	Katrina	Girls Swimming Varsity Coach	n/a	n/a	n/a	7,218.00	Annual	100%	8/17/2015	11/10/2017	OHS	A	Former Coach
Burke	Stephen	Girls Tennis Varsity Coach	n/a	n/a	n/a	5,151.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	Former Coach
Hill	Randy	Cross Country Varsity Coach	n/a	n/a	n/a	5,548.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	Former Coach
Candullo	Frank	Cross Country Modified Coach	n/a	n/a	n/a	3,392.00	Annual	100%	8/17/2015	11/10/2015	AMD	A	AMD Teacher
Riccardi	Lauren	Volleyball Varsity Coach	n/a	n/a	n/a	6,639.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	OHS Teacher
Toppin	Roni	Volleyball JV Coach	n/a	n/a	n/a	4,377.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	Park TA
Carretta	Dean	Volleyball Modified Coach	n/a	n/a	n/a	4,007.00	Annual	100%	8/17/2015	11/10/2015	AMD	A	Retired Teacher
Esteves	Jessica	Field Hockey Varsity Coach	n/a	n/a	n/a	5,228.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	AMD Teacher
Sohn	Esther	Field Hockey Modified Coach	n/a	n/a	n/a	3,912.00	Annual	100%	8/17/2015	11/10/2015	AMD	A	OHS Teacher
Streany	Joann	Cheerleading JV Coach	n/a	n/a	n/a	3,017.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	Former Coach

Grassi	Vanessa	Girls Soccer Modified Coach	n/a	n/a	n/a	3,847.99	Annual	100%	8/17/2015	11/10/2015	AMD	A	OHS Teacher
Ricci	Daniel	Football Varsity Coach	n/a	n/a	n/a	8,699.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	OHS Teacher
Wheeler	Patrick	Football Assistant Varsity Coach	n/a	n/a	n/a	6,651.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	OHS Teacher
Rowe	Roger	Football Assistant Varsity Coach	n/a	n/a	n/a	7,036.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	Retired Teacher
Gentile	Joseph	Football Assistant Modified Coach	n/a	n/a	n/a	4,156.00	Annual	100%	8/17/2015	11/10/2015	AMD	A	AMD Teacher
Scamaroni	Joseph	Boys Soccer Varsity Coach	n/a	n/a	n/a	6,796.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	OHS Teacher
Nunes	Jesse	Boys Soccer JV Coach	n/a	n/a	n/a	4,808.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	OHS Teacher
Rainey	Russell	Football JV Coach	n/a	n/a	n/a	6,140.00	Annual	100%	8/17/2015	11/10/2015	OHS	A	AMD Teacher

5.7 Resolution Regarding Professional Staff Appointment(s) – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the professional staff appointment(s) so noted.

Last Name	First Name	Cert. Status	Step	Salary	Appt. Type	Program	Building	% Time	Fund	Effective Date	Expir. Date	Staff Relations
Angeles	Kristina	Eng to Spkrs of Oth Lang Prof., Special Education Perm, N-6 Perm,	5	68.60/hr	Annual	Project Excel Summer ELL Support Set-Up		10 hours	Grant	6/1/2015	6/30/2015	Claremont Teacher
Zhinin-Yanqui	Jessica	Biology & Gen Sci 7-12 Initial, Technology Education Initial	4	63.91/hr	Annual	Project Excel Summer ELL Support Set-Up		10 hours	Grant	6/1/2015	6/30/2015	AMD Teacher

5.8 Resolution Regarding Civil Service Staff Appointment(s) – Before/After School Programs

Last Name	First Name	Start Date	Expir. Date	Time	Job Title	Program	Building	Step	Hourly Rate	Fund	Staff Relation
Nunez	Frida	4/22/2015	6/30/2015	50 hours	Spanish Translator	Math & ELA Newsletter	All Elementary and AMD	n/a	26.98	Grant	Park Clerical

5.9 Resolution Regarding Professional Staff Appointment(s) – Summer School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the professional staff appointment(s) so noted.

Last Name	First Name	Cert. Status	Step	Salary	Appt. Type	Program	Building	% Time	Fund	Effective Date	Expir. Date	Staff Relation
Angeles	Kristina	Eng to Spkrs of Oth Lang Prof., Special Education Perm, N-6 Perm,	5	68.60/hr	Annual	Project Excel Summer ELL Support	OHS	4 hr/r4 days a week	Grant	7/6/2015	7/30/2015	Claremont Teacher
Zhinin-Yanqui	Jessica	Biology & Gen Sci 7-12 Initial, Technology Education Initial	5	68.60/hr	Annual	Project Excel Summer ELL Support	OHS	4 hr/r4 days a week	Grant	7/6/2015	7/30/2015	AMD Teacher
Leveille	Stephanie	Student w/ Dis 1-6 Prof, Literacy Elem Prof.	4	63.91/hr	Annual	Spcecial Education Extended School Year (ESY)	Park	As Needed	F	7/1/2015	8/11/2015	Brookside Teacher

5.10 Resolution Regarding Civil Service Staff Appointment(s) – Summer School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the civil service staff appointment(s) so noted.

Last Name	First Name	Position	Appt. Type	Program	Building	Salary	% Time	Source	Effective Date	Expir. Date	Staff Relation
Ramkaran	Leah	Summer Helper	Annual	Summer Maintenance	District	9.50/hr	As Needed	A	7/1/2015	6/30/2016	Former Student

5.11 Resolution Regarding APPR (Annual Professional Performance Review)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the substitute appointment(s) for the purpose of APPR accountability, so noted.

Per Diem Sub Name	Building	Teacher Name	Start Date	Per Diem Sub Certification
Brianna Walter	AMD	Julia McGonigal	5/15/2015	English 7-12 Initial
Danielle Riccardi	Park	Sal Imbimbo	6/16/2015	Physical Education Initial, Pre K-6 Perm
Lisbeth Furke	AMD	Vilma Lesmo	6/12/2015	Spanish 7-12 Initial

5.12 Resolution Regarding Approval of School Volunteers

I move that the following persons be appointed by the Board of Education as school volunteers for the 2015-2016 school year.

Last Name	First Name	Volunteer Title	Start	End	Type
Brown	Gabriella Maria	Non-Parent/Guardian	7/1/2015	8/11/2015	Summer ELA Academy
Boozang Hill	Meaghan	Non-Parent/Guardian	8/17/2015	11/10/2015	Cross Country
Toppin	Jacob	Non-Parent/Guardian	7/1/2015	8/11/2015	Student Volunteer for the Extended School Year Program

Motion carried: 6-0

5.13 Resolution Regarding Professional Staff Request(s) for Leave of Absence – *For Information Only*

The matter is presented here for Board of Education information and no action is necessary.

Last Name	First Name	Building	Category or Tenure Area	Leave Start	Leave End	Reason
Cardozo	Maria	Brookside	Elementary	9/1/2015	6/30/2016	Child Rearing Leave

Board Trustee Frank Schneckler left at 8:10 a.m.

8. Audience Recognition

None

9. Adjournment

At 8:12 a.m. Kimberly Case moved and Dana Levenberg seconded the motion to adjourn the Special Meeting of June 24, 2015.

Motion carried: 6-0

Ileana Ortiz
District Clerk