

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, New York

Special Meeting/Annual Budget Workshop
Ossining High School Library

March 7, 2015
8:30 a.m.

MINUTES

Present: Mr. Bill Kress, *President*; Dr. Kimberly Case, *Vice President*; Mr. Graig Galef, Ms. Dana Levenberg, Ms. Lisa Murray, Mr. Frank Schneckner, and Mr. Steve Wardwell

Others

Present: Mr. Raymond Sanchez, *Superintendent of Schools*; Dr. Angela White, *Assistant Superintendent for Curriculum and Instruction*, and Ms. Alita Zuber, *Assistant Superintendent for Business*

I. *Call to Order*

Board of Education President Mr. Bill Kress called the Special Meeting/Annual Budget Workshop to order at 8:30 a.m. and welcomed everyone to the All Day Board of Education Budget Workshop meeting of March 7, 2015.

Mr. Kress invited Ms. Kimberly Case to lead all those present in the Pledge of Allegiance. The meeting was held in the Library at Ossining High School, 29 South Highland Avenue, Ossining, New York, County of Westchester.

Board President Mr. Bill Kress announced that there is one resolution before the Board for Board of Education action.

Superintendent of Schools Mr. Raymond Sanchez explained that in order to maximize teaching, learning and instructional days for all students after the harsh winter, the following revision is proposed to the calendar: *to utilize Thursday, March 12, 2015 as a full day of instruction for middle school and high school students and for March 12, 2015 to remain a Superintendent's Conference Day for all of the elementary schools.*

Dana Levenberg moved and Lisa Murray seconded the motion to move the following resolution:

Motion to Revise the School District Calendar for the 2014-2015 School Year

I move that the Board of Education hereby adopt the revised calendar for the 2014-2015 school year.

Motion carried: 7-0

II. *2015-2016 Budget Workshop*

Following his introductory remarks, Mr. Kress introduced Superintendent of Schools Mr. Raymond Sanchez. Mr. Sanchez reminded all those present that the Proposed Superintendent's 2015-2016 Budget was presented at the March 4, 2015 which included a

review of the budget development process and budget priorities. At the March 4, 2015 Board meeting, Assistant Superintendent for Business Ms. Alita Zuber presented the financial aspects of the Proposed Budget, Ms. Maureen Boozang-Hill, Director of Pupil Personnel Services presented the Proposed Pupil Personnel and Special Education budgets and Mr. Jeremy Luft, Director of Technology presented the Proposed Technology budget.

Following his introductory remarks, Mr. Sanchez introduced Dr. Angela White, Assistant Superintendent for Curriculum and Instruction. Dr. White provided a review of the instructional portion of the budget and outlined budget considerations and proposed expenditures for the forthcoming school year on a page-by-page, line-by-line basis of Section II, Instructional Programs. Throughout the presentation members of the Board of Education and community raised questions and shared comments. In addition, Principals and Directors were present and provided insights and information relative to their respective budgets.

Upon conclusion of the presentation, Board of Education discussion took place. Principals and Directors in attendance provided comments and the community raised questions and provided feedback.

The audience and participants included the following:

Principals, Directors, President and Vice President of the Ossining Association of Administrators and Supervisors, Secretary and Immediate Past President of the OTA, President of the Civil Service Employees Association and community members.

At 11:30 a.m., members of the Board of Education and Administration recessed for lunch.

At 12:00 p.m. the Annual Budget Workshop reconvened.

- ***Operations, Maintenance, and Capital Funds***

Director of Operations and Maintenance Mr. Kenneth Waldron and Assistant Superintendent for Business Ms. Alita Zuber reviewed those sections of the Proposed Budget pertaining to operations, maintenance, and capital funds. During the presentation, members of the Board of Education raised questions and shared comments.

- ***Board of Education, District Clerk, Superintendent, District Meetings, and Public Information***

Superintendent of Schools Mr. Raymond Sanchez reviewed those sections of the Proposed Budget pertaining to the Board of Education, District Clerk, District Meetings, Public Information and Chief School Administrator. During the presentation, members of the Board of Education raised questions and shared comments.

- ***Human Resources***

Executive Assistant for Human Resources Ms. Joan Garone reviewed the Human Resources section of the Proposed Budget. During the presentation, members of the Board of Education raised questions and shared comments.

- **Business Operations and Legal Services**

Assistant Superintendent for Business Ms. Alita Zuber reviewed those sections of the Proposed Budget pertaining Business Operations and Legal Services. During the presentation, members of the Board of Education raised questions and shared comments.

- **Transportation**

Assistant Superintendent for Business Ms. Alita Zuber reviewed the Transportation section of the Proposed Budget. Members of the Board of Education raised questions and shared comments.

- **Undistributed, Employee Benefits, and Debt Services**

Assistant Superintendent for Business Ms. Alita Zuber reviewed the sections of the Proposed Budget pertaining to Employee Benefits and Debt Service. During the presentation, members of the Board of Education raised questions and shared comments.

- **Board of Education Budget Discussion**

Following Board of Education discussion regarding the Proposed Budget and discussion to determine budget items for further review, members of the Board requested that the Superintendent and Administration be prepared to provide the Board of Education and the community with additional information at the March 24, 2015 Special Meeting of the Board of Education.

III. Audience Recognition:

Community members and staff were recognized at various intervals throughout the day.

IV. Adjournment

At 3:10 p.m. Steve Wardwell moved and Graig Galef seconded the motion to adjourn the Special Budget Workshop Meeting of March 7, 2015.

Motion carried: 7-0

Raymond Sanchez
Superintendent of Schools