

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT**
Ossining, NY

**Work Session/Special Meeting
Roosevelt School Cafeteria**

**October 29, 2013
Special Meeting: 7:30 p.m.**

MINUTES

Present: Mr. Bill Kress *President*; Dr. Kimberly Case, *Vice President*, Mr. Graig Galef, Ms. Dana Levenberg, Ms. Lisa Murray, Mr. Frank Schneckner, Mr. Steve Wardwell

Others

Present: Mr. Raymond Sanchez, *Superintendent of Schools*, Ms. Alita Zuber, *Assistant Superintendent for Business*, Dr. Angela White, *Assistant Superintendent for Curriculum and Instruction*

1. Call to Order – President

Board President Bill Kress called the October 29, 2013 Special Meeting of the Board of Education to order at 7:30p.m.

2. Pledge of Allegiance

Board Trustee Lisa Murray led all those present in the Pledge of Allegiance.

Mr. Kress shared the following news:

- Seven Ossining High School and AMD Middle School students have been accepted to perform with the *All County Band and Orchestra*. Congratulations to the following students:
 - Lior Raz Farley
 - John Kim
 - Marcus Shaw
 - Lucas Slavin
 - Collin Tobin
 - Anthony Ibanez
 - Yoo Shin Tanai
- The *Thinking Maps* session was held last evening. Visit our Web site to view the presentation.
- The Family Matters Workshop held last week was a success.
- Coach John Covert was inducted into the *Westchester Sports Hall of Fame*.
- Congratulations to Park School teacher Vanessa Santos who was featured in the **LoHud** publication as *Educator of the Week*.
- Park School celebrated Heritage Day last week and Proyecto ALCANCE held its Hispanic Heritage Celebration on Friday, October 25th. Both events were well attended.
- Brookside School students visited the Ossining Police Department last week.

3. Comments from the Ossining Cultural Arts Advocates

Mr. Matt Hickey provided an update regarding the many wonderful Cultural Arts events taking place within the District, including the seven students who will be performing with the *All County Band and Orchestra* and encouraged the community to attend the Ossining High School winter show, “Almost Maine.” Performances will be held Thursday – Saturday, November 7-9 at the Ossining Public Library. A fundraising event is in the works for the Donor Wall in the brand new Ossining High School auditorium which is expected to be completed in January 2014. The

Ossining Cultural Arts Advocates (OCAA) will continue to support the cultural arts programs in the schools and membership is welcome.

4. Comments from the PTA Council

The PTA Council presented the Board of Education with an edible fruit basket in appreciation during School Board Recognition Week.

5. Special Presentation

5.1 1,000 Book Project

Board President Mr. Bill Kress announced that this recognition would be presented at a future Board of Education meeting and thanked Park School teacher Ms. Vanessa Santos.

Superintendent of Schools Mr. Raymond Sanchez announced that Board Recognition Week is October 28 – November 1, 2013 and expressed his thanks to the members of the Board of Education for all they do on behalf of the students and staff of the Ossining School District.

Director of Cultural Arts Mr. Bradley Morrison thanked the members of the Board for their dedication to the students and for their support of the Cultural Arts. Mr. Morrison announced that there will be a special musical performance and introduced Ossining High School student Boris Morocho on guitar and vocals and Ossining High School music teacher Ms. Susan Kafer on the piano keyboard. The musical performance received a standing ovation from the Board of Education and everyone in attendance.

At the conclusion of the performance, Mr. Morrison presented each Board member with a framed poster which is made up of artwork from students in each of the six Ossining school buildings.

Members of the Board thanked Mr. Morrison, Mr. Morocho and Ms. Kafer for the wonderful performance.

6. Work Session

6.1 Enrollment Projections for 2013-2014

Superintendent of Schools Mr. Raymond Sanchez introduced Dr. Joan Townley, Demographer and Coordinator, Office of School Planning and Research of Western Suffolk BOCES who provided an overview and history of enrollments in the Ossining School District. Dr. Townley took a moment to thank Mr. Bradley Morrison, Mr. Boris Morocho and Ms. Susan Kafer for the wonderful musical performance.

Dr. Townley provided an overview regarding District enrollment projections and via a PowerPoint presentation demonstrated projections ten years out from the current school year. Dr. Townley reviewed historical enrollment from K-12 and pointed out that certain variables are taken into account when projecting student enrollment such as demographics, migration, the economy, and new construction. Ossining is unique in that enrollment has been steadily increasing over the past several years while most districts in the area have seen decreased enrollments. Enrollment is expected to continue to increase during the next ten years and should be carefully monitored. Enrollment projections are included in the budget process and will guide the District in determining staffing and space needs for the 2014-2015 school year. Dr. Townley thanked Mr. Jeremy Luft, Director of Technology, for his assistance with the projected

enrollment analysis.

Board discussion took place. Members of the Board thanked Dr. Townley for her presentation.

Superintendent of Schools Mr. Raymond Sanchez following Dr. Townley's presentation with an overview of the 2014-2015 enrollment projections via a PowerPoint presentation. Mr. Sanchez reviewed the actual enrollments for 2013-2014 and the projected enrollments for 2014-2015, the Board of Education Class Size Policy #4420, reviewed projected staffing and space needs, and stated that the administration would like to attain the Board's consensus on the staffing projections for 2014-2015. Mr. Sanchez stated that it is the recommendation of the administration that the District maintain the current number of teachers

Board discussion took place. Concerns were raised regarding space to accommodate the increased enrollments. Concerns were also raised regarding new housing developments in Ossining and how the new housing will affect enrollments. Mr. Kress asked the Board for consensus to maintain its current Class Size Policy and consider adding class sections where necessary to accommodate the increase in student enrollment.

Consensus: 7-0

6.2 Harbor Square PILOT - Update

Ossining Mayor William Hanauer was joined by Andrew Maniglia, Esq. and Martin Ginsburg of Ginsburg Development Companies to provide an update to the Board regarding the Harbor Square PILOT. They provided a historical perspective of the project and explained how the development of the 188 luxury apartments and new restaurant will create jobs and revitalize the waterfront area and community.

Discussion took place. Concerns were raised regarding the generation of an increased number of students which could be generated from a development the size of the Harbor Square project and the possible displacement of current residents in the area. Members of the Board requested further information regarding the Harbor Square project.

7. Audience Recognition – Agenda Items Only

Ms. Sue Donnelly, Town Supervisor
Ms. Beth Sniffen
Ms. Bella Magalhaes
Ms. Kim Jeffrey
Mr. Roddy Kopera
Mr. Jerry Gershner
Mr. Bradley Morrison, Director of Cultural Arts

8. Special Meeting: Business of the Board

Frank Schneckler moved and Steve Wardwell seconded the motion to move resolutions 8.1 through 8.3.

8.1 Motion to Accept Enrollment Projections for the 2014-2015 School Year

I move that the Board of Education accept the enrollment projections derived from the report prepared by demographer Dr. Joan Townley and recommended by the Superintendent of Schools on the enrollment charts provided, for purposes of staffing and budget planning for the 2014-2015 school year.

8.2 Creation of a Stipend Position

RESOLVED, that the annual stipend position of Bike Developer/Supervisor is a necessary position at Ossining High School for the 2013-2014 school year; and

BE IT FURTHER RESOLVED that effective November 1, 2013 the position of Bike Developer/Supervisor shall be established and said position shall serve at the pleasure of the Board of Education.

8.3 Motion to Accept the Minutes of the Regular Meeting of September 25, 2013.

I move that the Board of Education approve the minutes of the Regular Meeting of September 25, 2013.

Motion carried: 7-0

9. Special Meeting: Personnel Matters

Steve Wardwell moved and Dana Levenberg seconded the motion to move resolutions 9.1 through 9.5.

9.1 Resolution Regarding Civil Service Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointment(s) so noted.

<i>Name</i>	<i>Appointment Type/Date</i>	<i>Job Title</i>	<i>Building</i>	<i>Salary</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Fund Source</i>	<i>Staff Relation</i>
Margaret Miller	Probationary	Bus Attendant	District	14.00/hr.	6.25 hrs/wk.	10/23/13	N/A	General	Brookside TA
Miguelina Brito	Probationary	Bus Attendant	District	12.00/hr.	25 hrs./wk.	10/28/13	N/A	General	None

9.2 Resolution Regarding Support Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment(s) so noted.

<i>Name</i>	<i>Cert. Status</i>	<i>Job Title</i>	<i>Building</i>	<i>Step</i>	<i>Salary</i>	<i>% Time</i>	<i>Fund Source</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Staff Relation</i>
Lucinda Blackwell	N/A	Teacher Aide	Brookside	1	19,488	100%	General	10/30/13	N/A	Per Diem Sub
Minerva Torija Carino	N/A	School Monitor	Brookside	1	18,238 (\$8,105)	.4444%	General	10/28/13	N/A	None

9.3 Resolution Regarding Professional Staff Appointment(s) – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment(s) so noted.

<u>Name</u>	<u>Cert. Status</u>	<u>Step</u>	<u>Salary</u>	<u>Appt Type</u>	<u>Program</u>	<u>Building</u>	<u>% Time</u>	<u>Effect. Date</u>	<u>Expir. Date</u>	<u>Staff Relation</u>
Joseph Teel	N/A	N/A	16.00/hr.	Annual	Home Instruction	District	As needed	9/1/13	6/30/14	Former Home Instructor

9.4 Resolution Regarding Per Diem Substitute Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the person(s) so noted.

<u>Name</u>	<u>Certified</u>	<u>Subject</u>
Angeletti, Margaret	C	Art & Literacy (Park, Bksd, Clmt)
Belluzzi, Jena	C	Physical Education (All Schools)
DeJesus, Mildred	CP	Childhood Ed 1-6 (No OHS)
Giordano, Elizabeth	C	TA Only (All Schools)
Iwai, Jennifer	RN	Reg. Prof. Nurse (All Schools)
Reily, Catherine	RN	Reg. Prof. Nurse (All Schools)

9.5 Resolution Regarding Approval of School Volunteer(s)

I move that the person(s) listed on the following page be appointed by the Board of Education as school volunteers for the 2013-2014 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
Carol Barreiro	Non-Parent – Park Brookside, OHS	Garden Sustainability Program

Motion carried: 7-0

10. Audience Recognition

None

11. Board Committee/Liaison Reports and Board Dialogue

Board of Education members reported/shared the following:

- The NYSSBA Convention in Rochester was well attended
- There will be a panel discussion on Wednesday, November 6th at 7:30 p.m. in the Claremont School cafeteria regarding inequities in state education aid and how underfunding is affecting the Ossining School District. Everyone is encouraged to attend this very important meeting.
- SEPTO will sponsor an event to prepare Thanksgiving dinners and there will be a special holiday event on December 21st for children.

10. Adjournment

At 12:17 a.m. Kimberly Case moved and Lisa Murray seconded the motion to adjourn the October 29, 2013 Special Meeting of the Board of Education.

Motion carried: 7-0

Ileana Ortiz
District Clerk