

**BOARD OF EDUCATION  
OSSINING UNION FREE SCHOOL DISTRICT**  
*Ossining, NY*

**Work Session/Special Meeting  
Roosevelt School Cafeteria**

**October 9, 2013  
Special Meeting: 7:30 p.m.**

**MINUTES**

**Present:** Mr. Graig Galef, Ms. Dana Levenberg, Ms. Lisa Murray, Mr. Frank Schneckner, Mr. Steve Wardwell

**Others**

**Present:** Mr. Raymond Sanchez, *Superintendent of Schools*, Ms. Alita Zuber, *Assistant Superintendent for Business*, Dr. Angela White, *Assistant Superintendent for Curriculum and Instruction*

Dr. Kimberly Case arrived at 7:58 p.m.

**Absent:** Mr. Bill Kress

**1. Call to Order – President**

Board Trustee Steve Wardwell called the October 9, 2013 Special Meeting of the Board of Education to order at 7:36 p.m.

**2. Pledge of Allegiance**

Graig Galef led all those present in the Pledge of Allegiance.

Board Trustee Steve Wardwell shared the following news:

- OHS Student Jessica Chambers has been named a Semi-Finalist in the 2014 National Achievement Scholarship Competition! This is the 50th year of this program which was "initiated in 1964 to recognize academically promising black students throughout the nation."
- Congratulations to Gabriel Kates-Shaw who has been named an Outstanding Participant in the 2014 National Achievement Scholarship Program!
- Four of our Ossining High School Students have been accepted to participate in the New York State School Music Association Area All-State Band, Chorus and Orchestra. Congratulations go out to:
  - Boris Morocho - Area All-State Chorus
  - Nathan Holzberg - Area All-State Orchestra
  - Andrew Snyder - Area All-State Orchestra
  - Layla Yuro - Area All-State Band
- Excellent OHS College Fair took place last week with over 60 colleges in attendance.
- "Hands-on Parent Tech evening took place last week.
- AMD students working on stories, poems, and journal entries as part of National Writing Day.
- Register now for our Family Matters workshop on October 24<sup>th</sup> via our District Web site.
- Thinking Maps training has been rescheduled to Monday, October 28<sup>th</sup>, 6:30 p.m. in the Roosevelt Cafeteria.
- Excellent article in Ossining Patch on Daniel Scanteianu, National Merit Semifinalist.

- Congratulations to Layla Yuro for being recognized as an outstanding student of the Italian language in Westchester. She was recommended by her Italian teacher, Francesca Amedeo. The award was presented by Robert Astorino, Westchester County Executive, at the Antonio Meucci Lodge in White Plains on Monday, October 7th.

### **3. Comments from the Ossining Athletic Booster Club**

Ms. Jackie Kopera, President of the Ossining Athletic Booster Club provided an update

### **4. Special Presentation**

- ***Presentation of the Faith Lippe Staff Wellness Award***  
Ms. Vicki Marrin, co-coordinator of the Wellness Program within the District presented Mr. Joshua Mandel, Principal of Ossining High School, with a trophy in recognition of Ossining High School's active role in promoting the importance of health and fitness.

### **5. Work Session**

#### **5.1 Presentation of 2012-13 District External Independent Audit**

Mr. Alan Kassay of the auditing firm of O'Connor Davies, LLP provided an overview of the Ossining School District External Independent Audit for the 2012-2013 school year. Mr. Kassay reported that the audit resulted in a "clean review" with no areas of concern.

Following the presentation there were questions and comments from the Board of Education.

#### **5.2 Discussion: New York State Data Requirements**

Superintendent of Schools Mr. Raymond Sanchez provided an update relative to New York State data requirements. A condition set upon school districts that receive *Race to the Top* funding (RTTT) is that it must select one of three Data Dashboards and report individual as well as aggregate student data for two years. Concerns were expressed regarding access, maintenance and protection of student personal data on a cloud. Mr. Sanchez reviewed a handout entitled, "Data Dashboards Frequently Asked Questions Extracted from EngageNY".

Board discussion took place. Mr. Sanchez will continue to provide updates in this regard.

#### **5.3 Curriculum: Common Core**

Assistant Superintendent for Curriculum and Instruction, Dr. Angela White, used a Prezi presentation entitled, "Understanding the Shifts of the Common Core Learning Standards" to guide this discussion. Dr. White thanked colleagues Ms. Margaret Callagy, Literacy Coach, Ms. Cori Jackson, Literacy Coach, and Ms. Selina Hedigan, Math Coach for their contribution to this presentation.

The Common Core Learning Standards shift teaching and learning experiences in both Math and English Language Arts (ELA).

Board discussion took place.

#### **5.4 Community Learning Center – Deferred until October 23, 2013**

Board Vice President Ms. Kimberly Case announced that this next presentation on the Agenda would be deferred until the next Board of Education Meeting scheduled for October 23, 2013.

**6.0 Audience Recognition**

Lisa Rudley  
Jennifer Fox  
Carrie Jean Chelly  
Corey Reynolds  
Kate Mathews  
Alan Kaplan

**7.0 Special Meeting: Business of the Board**

Board Trustee Dana Levenberg requested that resolution 7.3 be removed from the Agenda and be deferred until the October 23, 2013 Board of Education meeting for further discussion.

Dana Levenberg moved and Lisa Murray seconded the motion to move resolutions 7.1, 7.2 and 7.4 through 7.8.

**7.1 Motion to Accept the 2012-2013 School Year District External Independent Audit**

I move that upon the recommendation of the Audit Committee the Board of Education accept the audit report of O'Connor Davies, LLP, for the 2012-2013 school year ending June 30, 2013, and that such audit report be filed with the District Clerk and be available for public inspection.

**7.2 Resolution to Appoint Delegate to the New York State School Boards Association's Annual Business Meeting**

I move that the Board of Education appoint Board Trustee Kimberly Case as Delegate to the NYSSBA Annual Meeting to be held on Saturday, October 26, 2013 in Rochester, New York.

**7.4 Resolution Reappointing a Consultant for the 2013-2014 School Year**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2013-2014 school year at fees not to exceed the amount noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
**Diane Cunningham, LCI Learner-Centered Initiatives, Ltd.	Common Core Designer	To provide professional development in "Assessment for Learning: Embedding Formative Assessment and Feedback into Curriculum and Instruction."	\$17,500 [Grant Funded]
Barbara Fox	Consultant for the "Build It and They Will Come" project at Roosevelt School.	To aid in the development of sustainable curriculum for this year's incoming class.	\$700 [Grant Funded]

**7.5 Motion to Rescind a Resolution Regarding Family Engagement Night Side Letter of Agreement**

**RESOLVED**, that the Superintendent of Schools be authorized to rescind such resolution.

**7.6 Resolution Regarding Family Engagement Night Side Letter of Agreement**

**RESOLVED**, that the Board of Education of the Ossining School District authorize the Superintendent of Schools to execute a Side Letter of Agreement.

**7.7 Resolution Regarding Delegation of Authority to Approve Application for Corrected Tax Roll**

Upon recommendation of the Superintendent of Schools, the Assistant Superintendent for Business shall be delegated the authority to approve Applications for Corrected Tax Roll for the Ossining Union Free School District.

**7.8 Appointment of Impartial Hearing Officer**

I move that the Board of Education hereby appoints the above Impartial Hearing Officer for Case ID #80818.

***Motion carried: 6-0***

Dana Levenberg moved and Frank Schneckner seconded the motion to defer resolution 7.3 for further discussion.

**7.3 Motion Regarding New York State School Boards Association 2013 Proposed Resolutions**

I move that the Board of Education of the Ossining Union Free School District direct its representative to the NYSSBA meeting to vote on the following Expiring NYSSBA Positions and resolutions as noted below.

***Motion carried: 6-0***

**8. Special Meeting: Personnel Matters**

Frank Schneckner moved and Steve Wardwell seconded the motion to move resolutions 8.1 through 8.9.

**8.1 Resolution Regarding Confidential Staff Resignation(s)**

I move upon recommendation of the Superintendent of Schools that the Board of Education accept the resignation(s) of the Confidential Staff member(s) so noted.

<b>Name</b>	<b>Building</b>	<b>Category or Tenure Area</b>	<b>Current Hire Date</b>	<b>Eff. Date of Term.</b>	<b>Current Appt. Status</b>	<b>Reason</b>
Linnea Carnes	Central Office	Benefits Assistant	7/31/12	10/9/13	Part-time	Resignation
Jiri Mosler	District	Energy Educator/ Manager	7/1/13	10/9/13	Annual	Position Abolished

**8.2 Resolution Regarding Civil Service Staff Resignation(s)**

I move upon recommendation of the Superintendent of Schools that the Board of Education accept the resignation(s) of the Civil Service staff member(s) so noted.

Name	Building	Category or Tenure Area	Current Hire Date	Effect. Date of Resign.	Current Appt. Status	Reason
Dina Mikulewicz	Central Office	Bookkeeper	9/8/08	10/22/13	Permanent	Resignation
Gina Cruz-Lopez	District	Bus Attendant	7/1/13	10/4/13	Probationary	Resignation

### 8.3 Resolution Regarding Professional Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment(s) so noted.

Name	Title or Tenure Area	Certif. Status	Degree Status	Step	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Bldg.	Fund Source	Staff Relation or Note
Andrew Centeno	Teacher Intern	Init. Soc. Studies 7-12, 5-6 ext., Bilingual	N/A	N/A	8,800 (to be pro-rated)	Annual	100%	10/14/13	6/30/14	OHS	General	Per Diem Sub
Daniel Ricci	Home Tutor Coordinator	N/A	N/A	N/A	6,480 (revised)	Annual	100%	9/1/13	6/30/14	District	General	OHS Teacher
Katie Poleski	N/A	Init. Health Educ.	BA	A-1	55,702	Regular Sub	100%	10/15/13	6/30/14	AMD	General	Per Diem Sub
Kelly Hanrahan	Peer Tutoring	N/A	N/A	N/A	1,795	Annual	100%	9/9/13	6/25/14	OHS	General	OHS Teacher
Maria Levine	N/A	Prof. Educ. Tech. Specialist, Biology 7-12	MA	D-1	64,485 (\$28,373)	Part-time	50%	10/7/13	6/30/14	AMD	General	Per Diem Sub
Michael Doyle	Special Services Coordinator	N/A	N/A	N/A	6,480 (revised)	Annual	100%	9/1/13	6/30/14	OHS	General	OHS Teacher
Omayra Gomez	SAT Coordinator	N/A	N/A	N/A	6,480 (revised)	Annual	100%	9/1/13	6/30/14	OHS	General	OHS Teacher

### 8.4 Resolution Regarding Confidential Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Confidential Staff appointment(s) so noted.

Name	Appointment Type	Job Title	Building	Salary	% Time	Effect. Date	Expir. Date	Fund Source	Staff Relation
James Lucas	Provisional	Benefits Assistant	Central Office	50,000	100%	10/10/13	N/A	General	None

### 8.5 Resolution Regarding Civil Service Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointment(s) so noted.

Name	Appointment Type/Date	Job Title	Building	Salary	% Time	Effect. Date	Expir. Date	Fund Source	Staff Relation
Aurelia Matos	Probationary	Bus Attendant	District	14.00/hr.	25 hrs./wk.	10/7/13	N/A	General	None
Richard Pottberg	Provisional	Supervisor of School Safety, Grounds, Custodial & Energy Management	District	86,000	100%	10/10/13	N/A	General	None

**8.6 Resolution Regarding Support Staff Appointment(s) Before/After School Programs**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment(s) for the persons so noted.

Name	Start Date	Expir. Date	Time	Job Title	Cert. Status	Program	Building	Step	Hourly Rate	Staff Relations
Linda Clayton	9/9/13	6/24/14	Sub as needed	Teaching Assistant	N/A	Alternative Education	District	5	16.77/hr.	AMD School Monitor
Regina Valko	9/9/13	6/25/14	.5 hrs./ 5 days/wk.	Teaching Assistant	Level 3	Breakfast Program	Roosevelt	6	16.89/hr.	Roosevelt TA
Tracy Mako	9/9/13	6/25/14	Sub as needed	Teaching Assistant	Level 3	Breakfast Program	Roosevelt	6	16.89/hr.	Roosevelt TA

**8.7 Resolution Regarding Per Diem Substitute Removal(s)**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitute(s) so noted.

Name	Certified
McCallum, Carmen	C
Miranda, Brett	C
O'Connor, Claire	C
Poleski, Katie	CP
Rivera, Rachel	C
Rivera-Kirby, Alissa	C

**8.8 Resolution Regarding Per Diem Substitute Appointment(s)**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the person(s) so noted.

Name	Certified	Subject
Carnes, Linnea	N/A	Clerical Substitute (Hourly rate \$33.33)
Farenga, Victoria	C	English 7-12 (Grades 3-12)
Kuhl, Laudine	C	TA only (All Schools)
McNulty, Mirella	NC	Kindergarten - Grade 12, Home Tutor
Mickle, Daphney	NC	All Schools
Miele, Scott	C	Physical Education (All Schools)

**8.9 Resolution Regarding Approval of School Volunteer(s)**

I move that the person(s) listed on the following page be appointed by the Board of Education as school volunteers for the 2013-2014 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
Helen Chesnut	Non-Parent – AMD	Volunteer as needed
Tshering Yangzom	Parent – Claremont	Lunch Room & Field Trips

**Motion carried: 6-0**

**9.0 Audience Recognition**

None.

**10. Motion to Enter into an Executive Session**

Frank Schneckler moved and Lisa Murray seconded the motion to enter into an Executive Session for the purpose of discussing personnel.

***Motion carried: 6-0***

*No formal action was taken.*

**11. Motion to Reconvene the Special Meeting**

At 12:05 a.m. Lisa Murray moved and Steve Wardwell seconded the motion to reconvene the Special Meeting of October 9, 2013 for the purpose of adjournment.

***Motion carried: 6-0***

**12. Adjournment**

At 12:06 a.m. Frank Schneckler moved and Dana Levenberg seconded the motion to adjourn the Special Meeting of the Board of Education of October 9, 2013.

***Motion carried: 6-0***

---

Victoria Marrin  
*Acting District Clerk*