

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Special Meeting
Roosevelt School Cafeteria

September 11, 2013
Special Meeting: 7:30 p.m.

MINUTES

Present: Mr. Bill Kress *President*; Dr. Kimberly Case, *Vice President*, Mr. Graig Galef, Ms. Dana Levenberg, Ms. Lisa Murray, Mr. Frank Schnecker, Mr. Steve Wardwell

Others

Present: Mr. Raymond Sanchez, *Superintendent of Schools*, Ms. Alita Zuber, *Assistant Superintendent for Business*, Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*

1. Call to Order – President

Board President Bill Kress called the September 11, 2013 Special Meeting of the Board of Education to order at 7:31p.m.

2. Pledge of Allegiance

Graig Galef led all those present in the Pledge of Allegiance.

Board President Bill Kress requested a moment of silence in memory of the lives lost on September 11, 2001. Today marks the twelfth anniversary of the terror attacks on the Twin Towers in New York City.

Mr. Kress announced the following:

- Welcome Back! Please check out our Website, Facebook, and Twitter Pages for:
 - “Welcome Back” from Principal interviews
 - First Day of School Video
 - First Day of School Photo Gallery
 - Meet our newest Ossining School District Teachers
 - New Food Service Vendor videos
- OHS student Daniel Scanteianu was named a Semifinalist in the 2014 National Merit Scholarship competition.
- The Ossining School District Supports Attendance Awareness Month. Please check out our Facebook page for helpful tips.
- OHS student Justin Davidov was named to the *Super 11*- the best returning Ossining High School football players chosen by The Journal News and LoHud.com
- There is an excellent article in The Journal News featuring OHS student Caitlin Piccirillo-Stosser, regarding her work as an intern at the NY Botanical Garden's Pfizer Plant Research Lab, performing gene research on plants.
- *Raise Your Hand for Anaphylaxis Awareness* for the Ossining School District to receive a \$15,000 Grant. Please visit our Website for more information.

Superintendent of Schools Raymond Sanchez thanked everyone who helped get our school buildings ready for the return of our students and staff.

Mr. Sanchez introduced Assistant Superintendent for Business Alita Zuber. Ms. Zuber reported that the new school district food service vendor, Aramark, will be serving all natural chicken nuggets with less breading thereby reducing the number of chicken nuggets served to each student. Since the chicken nuggets contain more meat, the size of the nuggets are larger; but the weight of the serving remains the same as the old chicken nuggets which were made with more breading and less meat. Students and parents participated in a “taste test” and the all natural chicken nugget won the taste test. A brief video was shown and is posted on the District Website.

3. Work Session

3.1 Facilities Improvements: Update

Superintendent of Schools Raymond Sanchez introduced Paul Tozzi of Arris Contracting Company, Inc. Mr. Tozzi used a PowerPoint presentation to provide a project update regarding the status of construction work done at the Anne M. Dorner Middle School (AMD) and at Ossining High School (OHS).

Ms. Tozzi reviewed the work done during Phase I of the project. Phase I included the replacement of the boilers at Park School, Claremont School and Roosevelt School, the restoration of the brick outside of AMD and new roof installed. The locker replacement at AMD is almost complete.

Mr. Sanchez provided an update regarding Phase II and Phase III of the project. Some of the projects to be addressed during these next two phases include, but are not limited to the following:

- enlarge the AMD cafeteria to function as a multi-use room with a projection screen
- administration and nurse’s office at AMD will be redone
- the library and several classroom spaces at AMD will be larger
- renovation has begun in the OHS auditorium has begun and is scheduled to be completed in January 2014
- the bathrooms adjacent to the auditorium will also be renovated
- the Science Wing second floor addition is ongoing and is expected to be completed in February 2014
- expansion of the physical education space at OHS

Mr. Sanchez reviewed a proposed change to the Physical Education space at OHS that would include a storage facility beneath the expansion which would be located in the area by the parking lot located on Emwilton Place. The expanded space would be accessible to students and the community.

Board discussion took place. Board consensus was reached regarding the expansion of the physical education space as presented.

3.2 AMD Land: Continued Discussion

Assistant Superintendent for Business Alita Zuber reviewed the proposal to sell a portion of the land adjacent to the Anne M. Dorner Middle School to a unique buyer. The lot is desirable to the buyer for cemetery plots. The Town of Ossining would build a salt shed on a portion of the lot which would be shared with the Ossining School District. The sale of the lot would generate a revenue source. The lot is part of approximately 36.2 acres of land which the Ossining School District owns. There is enough property to expand in the future if the District deems it necessary.

Ms. Zuber presented the following timeline before the matter is presented for a vote to the community.

- August 21, 2013 – presentation made at the Regular Meeting of the Board of Education
- September 25, 2013 – walkthrough of the property at 6:00 p.m.
- October 1, 2013 – Town Hall meeting
- November 20, 2013 – Board of Education determines if it will hold a Special Meeting of the Voters to sell the land
- December 2013 – January 2014 – continued discussions to assist the community in making an informed decision
- January 22, 2014 – Vote

Board discussion took place. The Board thanked Ms. Zuber.

3.3 Transportation: Option for Grade 4

Transportation Supervisor Jim Minihan provided an overview of the proposed change for transportation of students in fourth grade. The proposed change would eliminate any inconsistencies in eligibility for transportation which were the result of rezoning several years ago. The change would not affect fourth grade students who currently take the bus to school. The change would make all fourth grade students eligible for transportation.

In order for the change to go into effect for the 2014-2015 school year, the community would need to vote on it. The proposed change would not impact the budget and would be presented to the community for a vote as an additional proposition to the proposed AMD land sale in January 2014.

Board discussion took place. The Board thanked Mr. Minihan.

4. Audience Recognition

None

5. Special Meeting: Business of the Board

Steve Wardwell moved and Kimberly Case seconded the motion to move resolutions 5.1 through 5.5.

5.1 **Motion to Adopt the Revised Policy and Exhibit #9550.1-E2 “Assistant Superintendent for Elementary Education and Curriculum and Instruction Fringe Benefit Plan” as a *Second Reading***

I move that the Board of Education adopt the following revised Policy and Exhibit #-9550.1-E2 “Assistant Superintendent For Elementary Education and Curriculum and Instruction Fringe Benefit Plan” as a *second reading*.

5.2 Motion to Adopt New Policy Exhibit #0320-E “Superintendent Evaluation” as a Second Reading

I move that the Board of Education adopt new Board of Education Policy Exhibit #0320-E “Superintendent Evaluation” as a *Second Reading*.

5.3 Resolution Regarding Board of Education Member Attendance at Professional Meetings and Conferences

RESOLVED, that Board of Education members were authorized to attend the professional conferences as noted; and

BE IT FURTHER RESOLVED that such Board members shall be reimbursed for reasonable and necessary expenses not paid directly by the District for travel, hotel, meals and registration as appropriate.

<i>Board Member</i>	<i>Date</i>	<i>Conference Name</i>	<i>Location</i>
Kimberly Case	10/4/13	Board Officers Academy	Latham, New York
Kimberly Case	10/24-26/13	NYSSBA 94 th Annual Convention	Rochester, New York
Lisa Murray	10/24-26/13	NYSSBA 94 th Annual Convention	Rochester, New York

5.4 Resolution to Appoint Dignity Act Coordinators

RESOLVED, that the Board of Education approves the appointment of the following Dignity Act Coordinators (DAC) for the 2013-2014 school year.

- Park: Ms. Carrieann Sipos
- Brookside: Ms. Ann Dealy
- Claremont: Ms. Kate Mathews, Ms. Ferzeen Shamsi
- Roosevelt: Dr. Corey Reynolds
- AMD: Ms. Francine Jacobson, Ms. Erica Naughton
- OHS: Mr. Dean Parker
- Transportation: Mr. James Minihan
- District: Dr. Angela White

5.5 Resolution Reappointing Consultants for the 2013-2014 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2013-2014 school year at fees not to exceed the amount noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
**Candi McKay McKay Consultant	Danielson rubric	To review and score observation reports completed by administrators	\$2,375 [Grant Funded]
Computer Adventures LLC/Bits, Bytes, Bots [Vivian Tai]	Computer Programming with students	Computer Adventures brings well qualified teachers as well as equipment and programs and teaches after school and summer programs.	\$1,600 [Grant Funded]
Designs for Thinking LLC (Larry Alper)	Thing maps consultant	This consultant was appointed on July 2, 2013 under the name of "Thinking Maps." This resolutions corrects the name.	\$5,000 [Grant Funded]

Motion carried: 7-0

6. Special Meeting: Business Office Matters

Frank Schneckner moved and Kimberly Case seconded the motion to move resolution 6.1.

6.1 Resolution Regarding Five-Year Service Contract for Network Printing Services

WHEREAS, the Board of Education of the Ossining UFSD (hereafter referred to as the "District") desires to enter into a five (5) year service contract with the Southern Westchester Board of Cooperative Educational Services (hereafter referred to as "SW BOCES") pursuant to Education Law 1950(4)(jj), in order for the Lower Hudson Regional Information Center ("LHRIC") to furnish certain services to the District, including but not limited to, network printing services in Co-Ser 510 and/or Co-Ser 611,

NOW THEREFORE, it is

RESOLVED, that the Board of Education of the District agrees to a multi-year contract with SW BOCES for the provision of said services to the District at a cost not to exceed \$293,091 over the term of the agreement, plus yearly LHRIC support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of the regular annual BOCES Contract for Services. The Superintendent of Schools or designee are hereby authorized to approve the final terms of the contract and to execute on behalf of the District all documents necessary or appropriate to carry out the intent of this resolution.

Motion carried: 7-0

7. Special Meeting: Personnel Matters

Frank Schneckner moved and Steve Wardwell seconded the motion to move resolutions 7.1 through 7.9.

7.1 Resolution Regarding a Support Staff Termination

I move that upon recommendation of the Superintendent of Schools the Board of Education accept the Support Staff termination so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Effective Date</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Nancy McGovern	OHS	Teaching Assistant	9/14/05	7/1/13	Level 3	Termination

7.2 Resolution Regarding Support Staff Resignation(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education accept the Support Staff resignation(s) so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Effective Date</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Denise Dvorak	Brookside	School Monitor	10/7/10	9/9/13	Level 1	Resignation to assume TA position at Claremont School

7.3 Resolution Regarding Professional Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment(s) so noted.

<i>Name</i>	<i>Title or Tenure Area</i>	<i>Certif. Status</i>	<i>Degree Status</i>	<i>Step</i>	<i>Salary</i>	<i>Appt. Type</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Building</i>	<i>Fund Source</i>	<i>Staff Relation or Note</i>
Daniel Orban	Music 7-12	Conditional Init. Music	BA	A-2	59,777	Probationary	100%	9/1/13	8/31/16	AMD	General	None
Erica Ajayi	N/A	Init. Math 5-9	MA	D-1	64,485 (\$38,691)	Part-time	60%	9/1/13	6/30/14	AMD	General	None
Gregory Komlos	Teacher Intern	Init. Math 7-12, 5-9	N/A	N/A	8,800 (\$8,389.31)	Annual	100%	9/16/13	6/30/14	AMD	General	None
James Dennett	Athletic Workshop Coordinator	N/A	N/A	N/A	6,378	Annual	100%	9/1/13	6/30/14	OHS	General	Director of Health, PE and Athletics
Julia Karl	Teacher Intern	Init. Math 7-12	N/A	N/A	8,800	Annual	100%	9/1/13	6/30/14	OHS	General	None
Lillian Oliva-Rasulo	N/A	Init. Stud. w/Dis. B-2, 1-6; Child. Ed. 1-6; Early Child. Ed. B-2	MA+6	D-1	64,485	Regular Sub	100%	9/1/13	6/30/14	Park / Claremont	General	None
Lindsey Wiley	Teacher Intern	Init. Early Child. Ed. B-2	N/A	N/A	8,800	Annual	100%	9/1/13	6/30/14	Park	General	None
Norah Carney	N/A	Init. Music	BA	A-1	55,702 (\$11,140)	Part-time	20%	9/1/13	6/30/14	Brookside / Roosevelt	General	None
Tara Bruyn	N/A	Init. Visual Arts	MA	D-1	64,485 (\$12,897)	Part-time	20%	9/1/13	6/30/14	Brookside / Roosevelt	General	None
Victoria Garrette	N/A	Init. ELA 7-12	MA	D-2	69,438 (\$41,662)	Part-time	60%	9/1/13	6/30/14	AMD	General	None

7.4 Resolution Regarding Civil Service Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointment(s) so noted.

Name	Appointment Type/Date	Job Title	Building	Salary	% Time	Effect. Date	Expir. Date	Fund Source	Staff Relation
Tina Marie Miritello	Annual	LPN (Licensed Practical Nurse)	Out-of-District (John A. Coleman)	26.00/hr.	100%	9/3/13	N/A	General	None
Una O'Malley Petrino	Provisional	Data Analyst	Park	34.35/hr. (Revised)	80%	8/2/13	N/A	General	None
Luz Pelaez	Probationary	Bus Attendant	District	12.00/hr.	25 hrs./wk.	9/1/13	N/A	General	None

7.5 Resolution Regarding Support Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment(s) so noted.

Name	Cert. Status	Job Title	Building	Step	Salary	% Time	Fund Source	Effect. Date	Expir. Date	Staff Relation
Abdelhamid Benabdallah	N/A	Security Aide	OHS	1	25,499	100%	General	9/3/13	N/A	None
Melenie Natiw	Level 1	Teaching Assistant	AMD	1	20,907	100%	General	9/4/13	6/30/14	None

7.6 Resolution Regarding Support Staff Appointment(s) -Before /After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment(s) for the persons so noted.

Name	Cert. Status	Job Title	Building	Step	Salary	% Time	Fund Source	Effect. Date	Expir. Date	Staff Relation
Abdelhamid Benabdallah	N/A	Security Aide	OHS	1	25,499	100%	General	9/3/13	N/A	None
Ann Marie D'Agostino	Continuing	Teaching Assistant	AMD	1	20,907	100%	General	9/10/13	6/30/14	None
Denise Dvorak	Level 1	Teaching Assistant	Claremont	1	20,907	100%	General	9/10/13	6/30/14	Brookside School Monitor
Patricia Fowler	N/A	School Monitor	Brookside	2	18,426 (\$8,188.51)	.4444	General	9/10/13	6/30/14	Brookside School Monitor layed off 7/1/13

7.7 Resolution Regarding Per Diem Substitute Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointment(s) for the persons so noted.

Name	Certified	Subject
Broughton-Budd, Jennifer	C	Speech Therapist (Claremont)
Burke, Gwendolyn	C	Secondary Ed. Chemistry & Gen. Science
Centeno, Andrew	C	Social Studies 5-12 (AMD)
Minerva, Julie	C	Special Education 1-6
Moran, Ellen	C	Pre-K - Grade 8 Sp. Ed. & SS
Poleski, Katie	CP	Health Per Diem Sub (AMD)
Woerner, Michelle	C	Pre-K - Grade 12

7.8 Resolution Regarding Support Staff Request(s) for Leave of Absence

I move upon recommendation of the Superintendent of Schools that the Board of Education approve the Support Staff leave(s) so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Leave Start</i>	<i>Leave End</i>	<i>Reason</i>	<i>Comments</i>
Carmen Landivar	Park	Teaching Assistant	9/1/13	6/30/14	Child Care Leave	None

Motion carried: 7-0

7.9 Resolution Regarding Professional Staff Request(s) for Leave of Absence – For Information Only

The matter is presented here for Board of Education information and no action is necessary.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Leave Start</i>	<i>Leave End</i>	<i>Reason</i>	<i>Comments</i>
Naomi Cohen	OHS	Health	10/15/13	6/30/14	Child Rearing Leave	None

8. Audience Recognition

None

9. Board Committee/Liaison Reports and Board Dialogue

- Student data reporting is a huge concern for parents and school districts. The deadline set by New York State for school districts to choose one of three data dashboard vendor is September 27, 2013. Concerns were raised regarding student privacy, access and security. Schools that receive certain funding must choose a vendor and provide the information. What would the implications be for school districts if a data dashboard vendor is not chosen? Discussions will continue at the next Board meeting scheduled for September 25, 2013. The meeting is open to everyone.
- Members of the Board were reminded to RSVP to the invitation to the Sports Hall of Fame event.
- Dr. Angela White provided a brief update regarding curriculum and instruction.
- The Ossining MATTERS 5K Race is taking place on Saturday, September 21, 2013. The entire community is welcome to participate. Volunteers are needed at the water stops along the course.
- Mr. Sanchez thanked the Ossining Police Department for their assistance in reviewing the traffic flow at Roosevelt School to ensure the safety of students and staff.

10. Adjournment

At 9:35 p.m. Dana Levenberg moved and Frank Schneckner seconded the motion to adjourn the September 11, 2013 Special Meeting of the Board of Education.

Motion carried: 7-0

Ileana Ortiz
District Clerk