

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
*Ossining, NY***

**Regular Meeting
Roosevelt School Cafeteria**

**August 21, 2013
Regular Meeting: 7:30 p.m.**

AGENDA

- 1. Call to Order – President**
- 2. Pledge of Allegiance**
- 3. Work Session**
 - *Sale of Land at the Anne M. Dorner Middle School*
 - *Continued Discussion of Potential School District Goals*

<p><i>Audience Recognition –Members of the audience will be invited to comment or raise questions regarding the above topics following each of the above-identified Work Session topics.</i></p>

- 4. Audience Recognition – Agenda Items Only**
- 5. Regular Meeting**

Section A -- Business of the Board

5.1 Resolution Regarding the Abolition and Creation of a Central Office Administrative Position

WHEREAS, this Board has received from the Superintendent certain recommendations for the reorganization of Central Office Administration, and

WHEREAS, the Board has determined that it is in the best interest of the Ossining Union Free School District to effectuate the said recommendations,

NOW, THEREFORE, BE IT RESOLVED:

1. The Board herewith abolishes the position of Assistant Superintendent for Elementary Education and Administrative Services.
2. The Board herewith creates the position of Assistant Superintendent for Curriculum and Instruction, effective immediately and simultaneously with the abolition of the aforementioned position.
3. The incumbent of the position of Assistant Superintendent for Elementary Education and Administrative Services, Dr. Angela White, shall be, and hereby is, appointed to the position of Assistant Superintendent for Curriculum and Instruction, the foregoing to occur immediately upon the adoption of this resolution. In connection with the foregoing, the Board has determined that fifty percent (50%) or more of the duties of Dr. Angela White's current position of Assistant Superintendent for Elementary Education and Administrative Services will be subsumed within the new position of Assistant Superintendent for Curriculum and Instruction. Therefore, based upon the Education Law of the State of New York, the incumbent of the position of Assistant Superintendent for Elementary Education and Administrative Services, Dr. Angela White, is entitled to the immediate appointment to the position of Assistant Superintendent for Curriculum and Instruction.

4. The President of the Board of Education is herewith authorized to execute on behalf of the Board of Education a contract of employment between Dr. Angela White and the Ossining Union Free School District, which agreement has been reviewed by the Board of Education.

5.2 Motion to Adopt the Revised Policy and Exhibit #9550.1-E2 “Assistant Superintendent for Elementary Education and Curriculum and Instruction Fringe Benefit Plan” as a First Reading

I move that the Board of Education adopt the following revised Policy and Exhibit #9550.1-E2 “Assistant Superintendent For Elementary Education and Curriculum and Instruction Fringe Benefit Plan” as a *first reading*.

5.3 Motion to Adopt New Policy Exhibit #0320-E “Superintendent Evaluation” as a First Reading

I move that the Board of Education adopt new Board of Education Policy Exhibit #0320-E “Superintendent Evaluation” as a *First Reading*.

5.4 Resolution Reappointing Consultants for the 2013-2014 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2013-2014 school year at fees not to exceed the amount noted below.

<i>Name of Consultant</i>	<i>Brief Description</i>	<i>Descriptive Need for</i>	<i>Consultation Fee Not to Exceed</i>
**Diane Cunningham, LCI Learner-Centered Initiatives, Ltd.	Common Core Designer	CCSS Implementation	\$13,750 [Grant Funded]
Eleanore Livesey	Mathematics consultant	To conduct a math audit in order to align math curriculum and instruction to the Common Core Learning Standards	\$6,500 [Grant Funded]

5.5 Recognition of Employee Staff Members with Twenty-Five Years of Service

I move that the Board of Education of the Ossining Union Free School District approve a Resolution of Recognition for staff members with twenty-five (25) years of service in the Ossining School District.

Ossining Board of Education
Ossining, New York

RESOLUTION OF RECOGNITION

**Staff With Twenty-Five (25) Years Of Service In
The Ossining Union Free School District**

WHEREAS, This Board of Education believes that the success of the program within the school district arises as a result of the dedication of an excellent staff; and

WHEREAS, continuity and longevity are traits valued by the Board of Education; and

WHEREAS, the Board of Education recognizes that staff members with extensive years of service reflect the traits of continuity, dedication, and loyalty; and

WHEREAS, Susan Cable, Clarence Mosley, Jr., Joann Piscatelli, Dan Ricci, and Merton Smith have served the Ossining School District for twenty-five (25) years.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education publicly recognizes Susan Cable, Clarence Mosley, Jr., Joann Piscatelli, Dan Ricci, and Merton Smith for their twenty-five (25) years of service to the Ossining School District; and that their dedication and loyalty to the school district over all these years are appreciated.

FURTHER, BE IT RESOLVED, that such recognition be spread across the minutes of this meeting and shared with Susan Cable, Clarence Mosley, Jr., Joann Piscatelli, Dan Ricci, and Merton Smith.

Passed by unanimous vote of the Board of Education on August 21, 2013.



Board of Education

Bill Kress, President
Kimberly Case, Vice President
Graig Galef
Dana Levenberg
Lisa Murray
Frank Schnecker
Steve Wardwell

5.6 Motion to Adopt the Following Policies as a *First Reading*: #6685 Medicaid Compliance Policy; #6110 Budget Planning; #6110-R Budget Planning Regulation; #2250.1 Audit Committee; #2510 New Board Member Orientation; #6650 Internal Claims Auditor; #6660 Internal Audit Function; #9645 Disclosure of Wrongful Conduct; #6100 Annual Budget; #5305 Academic Success Program; #4321.2 School-Wide Pre-Referral Approaches and Interventions; #2310 Regular Meetings; #2340 Notice of Meetings; #2342 Agenda Preparation and Dissemination; #8520 Free and Reduced Price Food Services; #5100 Student Attendance; #4526 Computer Network Acceptable Use Policy; #4526-R Computer Network Acceptable Use Policy for Staff - Regulation; #4526.1 Computer Network Acceptable Use Policy for Students

On the following pages Board members will find copies of Board of Education Policies #6685 Medicaid Compliance Policy; #6110 Budget Planning; #6110-R Budget Planning Regulation; #2250.1 Audit Committee; #2510 New Board Member Orientation; #6650 Internal Claims Auditor; #6660 Internal Audit Function; #9645 Disclosure of Wrongful Conduct; #6100 Annual Budget; #5305 Academic Success Program; #4321.2 School-Wide Pre-Referral Approaches and Interventions; #2310 Regular Meetings; #2340 Notice of Meetings; #2342 Agenda Preparation and Dissemination; #8520 Free and Reduced Price Food Services; #5100 Student Attendance; #4526 Computer Network Acceptable Use Policy; #4526-R Computer Network Acceptable Use Policy for Staff - Regulation; #4526.1 Computer Network Acceptable Use Policy for Students as *First Readings*

5.7 Motion to Adopt the Revised Ossining Union Free School District Coaches' Manual

I move that upon recommendation of the Superintendent of Schools the Board of Education adopt the revised Ossining Union Free School District Coaches' Manual.

5.8 Resolution: Roll-Over of 2012-2013 Plan

WHEREAS, the District has been unable to reach final agreement on a 2013-2014 Annual Professional Performance Review (APPR) Plan; and

WHEREAS, the State Education Department requires that the District submit an Implementation Certification Form by August 30, 2013 regarding the status of its APPR Plan for the 2013-2014 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the President of the Board of Education and the Superintendent of Schools to executive the Implementation Certification Form for the District's 2013-2014 APPR Plan, which form shall certify that the District's current APPR Plan in effect for the 2012-2013 school year shall remain in effect until a subsequent plan is agreed to; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Superintendent of Schools or his designee to submit this form to the State Education Department.

5.9 Motion to Adopt the School District Goals for the 2013-2014 School Year

I move that the Board of Education adopt the goals as outlined in the document “School District Goals: 2013-2014 School Year” as the official 2013-2014 Board of Education/Leadership District goals.

6. Section B – Curriculum and Instruction

6.1 Motion to Accept the Recommended Placements of Special Education Students

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on February 5, 7, 12, 14, 21, 22, 23, 25, 26, 27, 28 March 4, 5, 6, 7, 8, 11, 12, 13, 14, 18, 19, 20, 21 April 2, 3, 4, 5, 8, 9, 10, 11, 16, 17, 18, 22, 23, 24, 25, 29, 30 May 1, 2, 3, 6, 7, 8, 9, 10, 13, 14, 15, 16, 17, 20, 21, 22, 23, 28, 29, 30, 31 June 3, 4, 5, 6, 7, 10, 11, 12, 13, 14, 17, 18, 19, 20, 21 July 3, 8, 11, 16, 19, 22, 23, 24, 30 August 1, 5, 6, 7, 8, 9 in addition to the dates throughout the Spring to conduct Annual Reviews and direct the administration to arrange for the appropriate placement as set forth.

6.2 Motion to Appoint Members of the Committee on Special Education and Sub-Committee Chairs for Committee on Special Education

I move that the Board of Education appoint the Members of the Committee on Special Education and Sub-Committee Chairs for the Committee on Special Education as recommended by the Superintendent of Schools as noted.

6.3 Motion to Appoint Alternate Members of the Committee on Special Education, Committee on Pre-School Special Education, and Sub-Committees on Special Education

I move that upon recommendation of the Superintendent of Schools the Board approve as Alternate members of the Committee on Special Education, Committee on Pre-School Special Education, and Sub-Committees on Special Education all special education and regular education teachers

6.4 Motion to Appoint Members of the Committee on Pre-School Special Education (CPSE)

I move that the Board of Education appoint the members of the Committee on Pre-School Special Education as recommended by the Superintendent of Schools as noted.

7. Section C – Business Office Matters

7.1 Resolution Regarding Acceptance of Donation for Ice Machine

RESOLVED: That the Board of Education hereby thanks the Munay Soccer Academy their generous \$4,000 donation for the purchase of an ice machine, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, “Gifts and Donations”.

BE IT FURTHER RESOLVED: That the total amount of \$4,000 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2815-200-00-0000	\$4,000	Health Serv Equipment

7.2 Resolution Regarding Class of 1971 Scholarship Amendment

RESOLVED: That the Board of Education directs the President to execute the attached Amended Agreement for the Ossining High School Class of 1971 Scholarship.

7.3 Resolution Regarding Accepted Funds Deferred to School Year 2013-14

RESOLVED: That the Board of Education defers the donation of \$1,980 from the Roosevelt PTA from school year 2012-13 to school year 2013-14, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-691.00, "Deferred Revenue".

BE IT FURTHER RESOLVED: That this amount be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-5543-401-16-0000	\$1,980	Cont. Transp. – Roosevelt Field Trip

7.4 Resolution Regarding Donations to the OHS Video Club

RESOLVED: That the Board of Education hereby acknowledges and thanks MSG Varsity for their gifts of \$500 for two awards plus four fifty-dollar gift cards for the OHS Video Club; they also thank Communities That Care for their donation of a \$100 gift card for the OHS Video Club, and upon recommendation by the Superintendent of Schools, hereby increases the budget as listed below. The offsetting revenue shall be TE-MSGV-2705.000, "Gifts and Donations".

BE IT FURTHER RESOLVED: That the amount of \$500 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
TE-MSGV-401	\$500	Scholarship Donations

7.5 Resolution Regarding Donation of Piano

RESOLVED: That the Board of Education hereby accepts with thanks the donation Sohmer & Company upright piano from Ms. Michelle Ehrenreich.

7.6 Resolution Regarding Acceptance of Gift - \$10,000 from the Elias Foundation

RESOLVED: That the Board of Education hereby acknowledges with thanks the generous gift of \$10,000 given by the Elias Foundation, and upon recommendation by the Superintendent of Schools, hereby increases the 2013-14 Special Aid budget by this amount. The offsetting revenue shall be F-PLP5-2770-0000, "Revenue from Local Sources".

7.7 Resolution Regarding Interfund Transfers

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute interfund transfers as specified below.

Transfers in 2012-13:

<u>From Code</u>	<u>To Code</u>	<u>Amount</u>	<u>Comment</u>
A-2252-472-00-0000	A-9901-951-00-0000	\$7,072	To cover unanticipated increase in basic contribution expense for students enrolled in 4201 state-supported schools
A-2010-151-11-8101	A-9060-800-11-8101	\$2,766	To reallocate budget for C4E
A-2070-151-11-8101	A-9060-800-11-8101	22	To reallocate budget for C4E
A-2070-490-11-8101	A-9060-800-11-8101	572	To reallocate budget for C4E
A-2110-120-14-8101	A-9060-800-15-8101	1	To reallocate budget for C4E
A-2110-130-11-8101	A-9060-800-15-8101	1,252	To reallocate budget for C4E
A-2070-490-11-8101	A-9060-800-15-8101	6,937	To reallocate budget for C4E
A-9020-800-11-8101	A-9060-800-14-8101	131	To reallocate budget for C4E
A-9020-800-13-8101	A-9060-800-14-8101	1	To reallocate budget for C4E
A-9020-800-15-8101	A-9060-800-14-8101	1	To reallocate budget for C4E
A-9020-800-11-8101	A-9060-800-14-8101	352	To reallocate budget for C4E
A-9020-800-13-8101	A-9060-800-14-8101	1	To reallocate budget for C4E
A-9020-800-15-8101	A-9060-800-14-8101	42	To reallocate budget for C4E
A-2110-490-12-8101	A-9060-800-14-8101	4,575	To reallocate budget for C4E

A-2070-490-11-8101	A-9060-800-14-8101	809	To reallocate budget for C4E
A-2020-404-00-0000	A-2020-160-00-0000	\$12,740	2012-13 year-end budget reallocation
A-2815-402-00-0000	A-2815-160-00-0000	\$12,335	2012-13 year-end budget reallocation
A-1310-161-00-0000	A-1310-160-00-0000	\$5,422	2012-13 year-end budget reallocation

Transfers in 2013-14:

From Code	To Code	Amount	Comment
A-2110-480-11-0000	A-2110-480-11-5022	\$5,540	To purchase Social Studies texts
A-2252-472-00-0000	A-2250-153-00-0000	\$47,000	Need for 1:1 LPN
A-2110-480-11-0000	A-2110-480-11-5022	\$8,691	To purchase "World Civilizations: The Global Experience"

7.8 Resolution Regarding Tax Certiorari Payment for 76 Broadway

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment of the tax certiorari for 76 Broadway in the amount of \$656.00.

7.9 Resolution Regarding Tax Certiorari Payment for 80 Broadway

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment of the tax certiorari for 80 Broadway in the amount of \$535.60.

7.10 Resolution Regarding Tax Certiorari Payment for 104 Dale Avenue

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment of the tax certiorari for 104 Dale Avenue in the amount of \$3,120.16.

7.11 Resolution Regarding Transportation Agreement With For Kids Only, Inc.

RESOLVED: That the Board of Education empowers and directs the President to execute the attached Agreement with For Kids Only, Inc.

7.12 Resolution Regarding Transportation Agreement with Fox Hill Condominium Association

RESOLVED: That the Board of Education empowers and directs the President to execute the Agreement with the Fox Hill Condominium Association.

7.13 Resolution Regarding Transportation Agreement with Scarborough Glen

RESOLVED: That the Board of Education empowers and directs the President to execute the attached Agreement with Scarborough Glen.

7.14 Resolution Regarding Transportation Agreement with Liberty Knoll Condominium

RESOLVED: That the Board of Education empowers and directs the President to execute the attached Agreement with Liberty Knoll Condominium.

7.15 Resolution Regarding Transportation Agreement with Club Fit

RESOLVED: That the Board of Education empowers and directs the President to execute the attached Agreement with Club Fit.

7.16 Resolution Regarding Renewal of Agreement with Westchester Jewish Community Services

RESOLVED: that the Board of Education empowers and directs the President to execute the attached Agreement with Westchester Jewish Community Services.

7.17 Resolution Regarding Disposal of Pianos

RESOLVED: That the Board of Education hereby authorizes the disposal of two pianos, one in the Roosevelt School, and the other at Anne M. Dorner Middle School.

7.18 Resolution Regarding Increase in Tax Certiorari Reserve – 2012-2013 Tax Year

RESOLVED: That the Tax Certiorari Reserve established for the 2012-13 school year be increased by \$550,000 to cover current and future charges relative to tax refunds arising out of the 2012-13 school year.

7.19 Resolution Regarding Appropriation of Employee Benefit Accrued Liability Reserve

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2013-14 General Fund budget in the amount of \$50,570 and appropriates the funds from the Employee Benefit Accrued Liability Reserve as follows:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1620-162-00-0000	B&G Cust. Personnel	\$45,000
A-2110-121-15-0000	Teacher Aide Sal - Park	1,976
A-9020-800-00-0000	Social Security	<u>3,594</u>
	TOTAL	\$50,570

7.20 Resolution Regarding Bond Credit Rating Service

RESOLVED: That the upon recommendation of the Superintendent of Schools, the Ossining Board of Education authorizes the engagement of Moody's Investors Service at a rate not to exceed \$13,600 to perform a credit rating on our Bond issue dated July 31st.

7.21 Resolution Regarding Approval of Change Orders for Capital Improvement Project

The Board of Education recognizes that in performing additions, alterations and renovations to its existing facilities, certain changes may occur after the award of contracts to contractors. Therefore, the Board of Education adopts the following resolution in connection with changes in the work related to the \$41.5 million bond project as follows:

1. The Board of Education hereby vests the Superintendent of Schools with the authority to approve a change in work resulting from unforeseen or hidden conditions/circumstances which will not exceed \$20,000.00 in additional cost to the School District. However, prior to his/her approval of said change, the Superintendent of Schools shall obtain the Architect's and/or the Construction Manager's recommendation and approval concerning the change to be effectuated. Immediately upon his/her approval of a change in the work, the Superintendent of Schools shall notify the Board of Education of the change in the work and the cost associated with the change. Further, the Superintendent of Schools shall not be authorized to approve change orders which total more than \$100,000.00 between regularly scheduled meetings of the Board of Education.
2. Changes in the work proposed at the request of employees and/or agents of the School District must be approved by the Board of Education.
3. Change orders in which an extension of the time to complete the project shall be subject to Board approval.
4. Change orders arising as a result of an apparent error or omission by the Architect shall be subject to Board approval.

7.22 Claims Audited and Paid – For Information Only

The following funds have been duly audited and paid and are presented for Board of Education members' information. No action is requested.

1. General Fund - Fund A
2. School Lunch - Fund C
3. Special Aid Fund - Fund F
4. Capital Fund – Fund H
5. Trust Expendable – TE

7.23 Resolution Regarding Water Damage at Anne M. Dorner Middle School

WHEREAS, on or about August 16, 2013 the Anne M. Dorner Middle School sustained severe water damage apparently as a result of a water spigot that was accidentally turned on and remained running over the weekend by workers on the construction project, and

WHEREAS, an investigation at Anne M. Dorner Middle Schools reveals that there is damage caused by the water to portions of the building and its contents, and

WHEREAS, these conditions require immediate action, including removal, repair and replacement of building items, materials, supplies and equipment as well as cleanup to preserve the health, safety and welfare of the students and staff in the buildings and to preserve the integrity of the buildings.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares the above described conditions at the Anne M. Dorner Middle School to be an emergency; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the repair and replacement of the above-described conditions at the Anne M. Dorner Middle School as an ordinary contingent expense of the Board and authorizes the Board President or his designee to take the necessary legal steps to correct said condition.

8. Section D – Personnel Matters

8.1 Resolution Regarding Professional Staff Request for Leave of Absence from Tenure Area

I move that upon recommendation of the Superintendent of Schools that the Board of Education approve the requests for a personal leave of absence for the two Professional Staff employees so noted.

8.2 Resolution Regarding Side Letter of Agreement

RESOLVED, that the Board of Education of the Ossining School District authorize the Superintendent of Schools to execute the Side Letter of Agreement.

8.3 Resolution Regarding Support Staff Resignations

I move that upon recommendation of the Superintendent of Schools the Board of Education accept the Support Staff resignations so noted.

8.4 Resolution Regarding Professional Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

8.5 Resolution Regarding Civil Service Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointments so noted.

8.6 Resolution Regarding a Support Staff Appointment

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment so noted.

8.7 Resolution Regarding Professional Staff Appointments Before/After/Summer School Programs

I move that upon recommendation of the Superintendent of Schools, the Board of Education approve the Before/After/Summer School Professional Staff appointments so noted.

8.8 Resolution Regarding a Civil Service Staff Appointment – Before/After/Summer Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service Staff appointment for the person so noted.

8.9 Resolution Regarding a Support Staff Appointment –Summer Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff summer school appointment for the person so noted.

8.10 Resolution Regarding Teaching Assistant Re-Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Teaching Assistant re-appointments so noted.

8.11 Resolution Regarding Per Diem Substitute Removals

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitutes so noted.

8.12 Resolution Regarding Per Diem Substitute Re-Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute Teacher re-appointments for the persons so noted.

8.13 Resolution Regarding Per Diem Substitute Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

8.14 Resolution Regarding Approval of School Volunteers

I move that the person listed on the following page be appointed by the Board of Education as school volunteers for the 2013 summer school programs.

8.15 Resolution Regarding a Support Staff Request for Leave of Absence

I move upon recommendation of the Superintendent of Schools that the Board of Education approve the leave of absence for the Support Staff member so noted.

- 9. Audience Recognition**
- 10. Board Committee/Liaison Reports and Board Dialogue**
- 11. Adjournment**