

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY**

**Work Session/Special Meeting
Roosevelt School Cafeteria**

**June 25, 2014
Executive Session: 6:45 p.m.
Work Session/Special Meeting: 7:30 p.m.
Executive Session: *Immediately Following***

MINUTES

Present: Mr. Bill Kress, *President*, Mr. Graig Galef, Ms. Dana Levenberg, Mr. Frank Schneckner and Mr. Steve Wardwell

Others

Present: Mr. Raymond Sanchez, *Superintendent of Schools*, Thomas Scapoli, Esq. of *Ingerman Smith, LLP* and Ms. Maureen Boozang-Hill, *Director of Pupil Personnel*

Absent: Dr. Kimberly Case
Ms. Lisa Murray

1. Call to Order – President

Board President Bill Kress called the June 25, 2014 Special Meeting of the Board of Education to order at 7:33 p.m.

2. Motion to Enter into Executive Session

Dana Levenberg moved and Steve Wardwell seconded the motion to enter into Executive Session for the purpose of discussing personnel.

Motion carried: 4-0

Frank Schneckner arrived at 6:53 p.m.
Thomas Scapoli, Esq. left at 7:10 p.m.
Maureen Boozang-Hill left at 7:10 p.m.

No formal action was taken.

3. Motion to Reconvene the Special Meeting

At 7:27 p.m. Dana Levenberg moved and Frank Schneckner seconded the motion to reconvene the Special Meeting of June 25, 2014.

Motion carried: 5-0

4. Pledge of Allegiance

Board Trustee Steve Wardwell led all those present in the Pledge of Allegiance.

Board President Bill Kress shared the following:

- The AMD Moving Up Ceremony and the Ossining High School graduation ceremony were both held on Saturday, June 21st at Pace University
- Assistant Superintendent Alita Zuber received the 2014 Pinnacle of Excellence Award
- Please check out our web site for our End of Year Video
- The District won two National School Public Relations Awards again in 2014:
 - Merit for Social Media
 - Honorable Mention for its *Thinking Maps* Video
- Continue to submit your last day of school photos to Nicole Reis and Jen Forsberg
- Roosevelt School student Aidan Boatman was Roosevelt School's Honorable Assistant Principal for the day
- Schoolwide Enrichment Model celebration was held at at Claremont School
- 5th grader Genevieve Foran sang the Periodic Table of Elements! Check out our Facebook page for the video
- The Roosevelt Chorus, Band, Jazz Band and Orchestra performed at the Sunshine Children's Hospital and Rehab Center last week
- Park School held its annual picnic last week
- Roosevelt School Reading Olympic Winners are:
 - 1st place - Emilia Magalhaes
 - 2nd place - Nathaniel Itty
 - 3rd place - Meagan Ryan
- The District O-Gram is available via our web site
- Ms. Hayden's 5th grade class held a writing ceremony in the garden. Parents were invited and the children read some of their wonderful writing pieces
- Fun-filled Field Days were held throughout our schools

5. Audience Recognition – Agenda Items Only

None.

6. Work Session

4.1 New York State Pre-Kindergarten Grant

Superintendent of Schools Mr. Raymond Sanchez provided an overview regarding Full Day Pre-Kindergarten grant via a PowerPoint presentation. Park School Principal Ms. Carrieann Sipose joined Mr. Sanchez during the presentation.

The grant would fund state-of-the-art innovative full-day Pre-Kindergarten programs for our youngest learners. The Districts funding application will seek to convert half-day Pre-Kindergarten placements to full day beginning in September 2014. The grant application deadline is Monday, July 7, 2014 and it is expected that the State will make an announcement on July 24, 2014.

If the grant application is approved, Items for consideration during the planning/implementation stages would include the following:

- Space
- Transportation
- Partnerships
- Recruitment
- Budget
- Scheduling
- Food services
- Program

Board discussion took place. Members of the Board thanked Mr. Sanchez, Ms. Sipos and the administration for the update regarding the Pre-Kindergarten program.

7. Special Meeting – Business of the Board

Steve Wardwell moved and Frank Schneckner seconded the motion to move resolution 5.1.

5.1 Resolution to Accept an Agreement Regarding Geddis Architectsde

WHEREAS, The Geddis Partnership, PC d/b/a Geddis Architects (“Geddis”) commenced litigation against the School District; and

WHEREAS, in connection with said lawsuit the School District asserted various defenses to the claims alleged by Geddis against the School District; and

WHEREAS, the parties have agreed to settle their claims to avoid further litigation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Ossining Union Free School District hereby authorizes settlement of the action titled “The Geddis Partnership PC d/b/a Geddis Architects v. Ossining Union Free School District” venued in New York State Supreme Court, Westchester County, Index No. 64302/2012 in accordance with the terms of the Stipulation of Settlement between the parties; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President and/or Superintendent of Schools to execute any and all documents necessary to effectuate said settlement.

Motion carried: 5-0

8. Special Meeting – Business Office Matters

Dana Levenberg moved and Lisa Murray seconded the motion to move resolutions 6.1 through 6.8.

6.1 Resolution Regarding Donation of Table and Chairs

RESOLVED: That the Board of Education hereby accepts with thanks the donation of a conference table and ten chairs from Mr. Richard Harriton.

6.2 Resolution Regarding Payment of Tax Certiorari: Briarcliff Racquet & Fitness Club Associates

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the tax certiorari payment to Briarcliff Racquet & Fitness Club Associates for their property at 584 North State Road in the amount of \$421,441.61, the increase of the 2013-14 General Fund Budget in the amount of \$372,446.87, and appropriates the funds from the Tax Certiorari Reserves in payment of the tax certiorari as follows:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1964-404-0000	Refund Property Tax	\$372,446.87

6.3 Resolution Regarding Award of Bids for Construction Labor Rates and Material

RESOLVED: That the Board of Education hereby awards the bids for Construction Labor Rates and Material to the following contractors at the hourly rates listed, as recommended by the Purchasing Agent.

<u>Electrical Contractor:</u>	Delta Electric, Inc.	Journeyman	\$111.60
		Apprentice	\$49.71
		Laborer	\$49.71
		Overhead (%):	5%
		Profit (%):	5%
<u>Plumbing Contractor:</u>	Mengler Mechanical, Inc.	Journeyman	\$145.00
		Apprentice	\$65.00
		Overhead (%):	10%
		Profit (%):	5%
		<u>Masonry Contractor:</u>	Rok-Built Construction, Inc.
Laborer	\$79.90		
Overhead (%):	14%		
Profit (%):	11%		
<u>HVAC Contractor:</u>	Sun-Dance Energy Contractors d/b/a Markley Mechanical		
		Apprentice	\$120.00
		Overhead (%):	5%
		Profit (%):	15%

6.4 Resolution Regarding SEQRA Negative Declarations at Roosevelt School – Exit Lighting, Fire Alarm System, New Ramp to Lower Field, and Gym Floor Refinishing

WHEREAS, Capital Construction Projects at the Roosevelt School in the Ossining Union Free School District, specifically Exit Lighting, Fire Alarm System, New Ramp to Lower Field, and Gym Floor Refinishing are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, in the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c) (2)); and WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the Environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the listed Capital Construction Projects and has determined that these Capital Construction Projects are classified as Type II Actions pursuant to Section 617.5(c) (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares that the Capital Construction Project as listed above is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this resolution to the New York State Education department together with a copy of the correspondence from the New York Office of Parks, Recreation and Historic Preservation in connection with its request for approval of these Capital Construction Projects from the New York State Education Department.

6.5 Resolution Regarding SEQRA Negative Declarations at Claremont School – Exit Lighting and Fire Alarm

WHEREAS, Capital Construction Projects at the Claremont School in the Ossining Union Free School District, specifically Exit Lighting and Fire Alarm System, are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, in the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c) (2); and WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the Environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the listed Capital Construction Projects and has determined that these Capital Construction Projects are classified as Type II Actions pursuant to Section 617.5(c) (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares that the Capital Construction Project as listed above is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this resolution to the New York State Education department together with a copy of the correspondence from the New York Office of Parks, Recreation and Historic Preservation in connection with its request for approval of these Capital Construction Projects from the New York State Education Department.

6.6 Resolution Regarding SEQRA Negative Declaration for Districtwide Masonry Work

WHEREAS, a Capital Construction Project at the Ossining Union Free School District, specifically Masonry Work, is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, in the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4, are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Section 6 NYCRR 617.5 (c) (2); and WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the Environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the listed Capital Construction Project and has determined that this Capital Construction Project is classified as Type II Actions pursuant to Section 617.5(c) (2) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares that the Capital Construction Project as listed above is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this resolution to the New York State Education department together with a copy of the correspondence from the New York Office of Parks, Recreation and Historic Preservation in connection with its request for approval of these Capital Construction Projects from the New York State Education Department.

6.7 Resolution Regarding Award of Bid for Kitchen Refrigeration Equipment

RESOLVED: That the Board of Education hereby awards the bid for Kitchen Refrigeration Equipment on a line-item basis to the lowest responsible bidders, H. Weiss for \$39,594 and Sam Tell for \$9,309, as recommended by the Purchasing Agent.

6.8 Resolution Regarding Receipt of Payments for AP Exams

RESOLVED: That the Board of Education hereby increases the 2013 - 14 General Fund budget in the amount of \$27,363 to reflect student payments for AP exams. The offsetting revenue shall be A-1335.000, "Other Student Fees/Charges".

BE IT FURTHER RESOLVED: That the total amount of \$27,363 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
A-2060-401-00-0000	R/E Other Expenses	\$27,363

Motion carried: 5-0

9. Special Meeting – Personnel Matters

Frank Schneckner moved and Steve Wardwell seconded the motion to move resolutions 7.1 through 7.7

7.1 Resolution Regarding Support Staff Resignation(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education accept the Support Staff resignation(s) so noted.

Last Name	First Name	Building	Category or Tenure Area	Current Hire Date	Effective Date	Current Appt. Status	Reason
Herbert	Stacia	Claremont	Teaching Assistant	9/1/2009	9/1/2014	Level 1	Resignation

7.2 Resolution Regarding Administrative Appointment(s)

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff appointment so noted.

Last Name	First Name	Tenure Area	Certif. Status	Degree Status	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Building	Fund Source
Drevers	James Craig	Assistant Principal	School Building Leader Intern Cert., ESL Prof., Social Studies 7-12 Prof.	N/A	Revised \$130,000 Pro-Rated to \$119,166.63	Probationary	100%	Revised 8/1/2014	7/31/2017	AMD	A

7.3 Resolution Regarding Professional Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment(s) so noted.

Last Name	First Name	Title or Tenure Area	Certif. Status	Degree Status	Step	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Building	Fund Source
Hillman	Mary Catherine	Teacher Center Director	N/A	N/A	N/A	\$11,500.00	Annual	100%	7/1/2014	6/30/2015	District	Grant

7.4 Resolution Regarding Professional Staff Appointment(s) – Before/After/Summer School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment(s) so noted.

Last Name	First Name	Cert. Status	Step	Salary	Appt. Type	Program	Building	% Time	Fund	Effective Date	Expir. Date	Staff Relations
Miller	Peter	N-6	5	68.60/hr	Annual	Summer Innovation Academy	Brookside	3 hours	F	7/14/2014	7/17/2014	Park Teacher
Whitehead	Ronald	Art	Revised 5	68.60/hr	Annual	Summer Innovation Academy	Brookside	4 hr/4 days a week	F	7/7/2014	7/10/2014	OHS Teacher
Whitehead	Ronald	Art	5	68.60/hr	Annual	Summer Innovation Academy	Brookside	3 hours	F	7/7/2014	7/10/2014	OHS Teacher
Stein	Gretchen	N-6	1	48.31/hr	Annual	ESY Sub Teacher	Park	As Needed	F	7/7/2014	8/1/2014	Sub Teacher

7.5 Resolution Regarding Support Staff Appointment(s) – Before/After/Summer School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment(s) for the persons so noted.

Last Name	First Name	Start Date	Expir. Date	Time	Job Title	Cert. Status	Program	Building	Step	Hourly Rate	Staff Relations
Bastar	Steven	6/11/2014	6/30/2014	1 hr/1 day	Teaching Assistant	Level 2	ESY	Park	Revised 3	Revised 17.65/hr	OHS TA
Bastar	Richard	6/11/2014	6/30/2014	1 hr/1 day	Teaching Assistant	Level 2	ESY	Park	Revised 2	17.25/hr	AMD TA
Bentley	Terri	6/11/2014	6/30/2014	1 hr/1 day	Teaching Assistant	Level 3	ESY	Park	Revised 3	17.65/hr	Claremont TA
Benvenuto	Jessica	7/1/2014	8/11/2014	6 hr/5 days a week	Teaching Assistant	n/a	ESY	Park	1	Revised 16.86/hr	
Benvenuto	Jessica	6/11/2014	6/30/2014	1 hr/1 day	Teaching Assistant	n/a	ESY	Park	1	Revised 16.86/hr	
-Christie	Kevin	7/1/2014	8/11/2014	6.0 hr/5 days a week	Teaching Assistant	n/a	ESY	Park	1	Revised 16.86/hr	
Hicks	Pierre	7/1/2014	8/30/2014	6.75/hr per day	Teaching Assistant	Level 3	Summer Tech IPA Support	District	Revised 2	Revised 15.47/hr	AMD TA
Chadeayne	Deborah	6/11/2014	6/30/2014	1 hr/1 day	Teaching Assistant	Early Child B-2, Student w/ Dis 1-6, Child Ed 1-6	ESY	Park	Revised 4	Revised 18.05	Claremont Regular Sub
Christie	Kevin	6/11/2014	6/30/2014	1 hr/1 day	Teaching Assistant	n/a	ESY	Park	1	Revised 16.86/hr	Sub Teacher
Dafonte	Deborah	6/11/2014	6/30/2014	1 hr/1 day	Teaching Assistant	Continuous	ESY	Park	6	Revised 18.94/hr	Roosevelt TA
Dimmie	Paulette	6/11/2014	6/30/2014	1 hr/1 day	Teaching Assistant	Continuous	ESY	Park	Revised 3	Revised 17.65/hr	Roosevelt TA

Lucky	Wesley	6/11/2014	6/30/2014	1 hr/1 day	Security Monitor	n/a	ESY	Park	5	Revised 14.63/hr	Park Security Aid
Clayton	Linda	7/7/2014	7/17/2014	4 hr/4 days a week	Teaching Assistant	n/a	Summer Programming & Innovation Academy	Brookside	6	16.89/hr	AMD School Monitor
Komlos	Gregory	7/7/2014	7/17/2014	4 hr/4 days a week	Teaching Assistant	Math 7-12 & Math 5-9	Summer Programming & Innovation Academy	Brookside	1	15.04/hr	AMD Intern
Heinl	Karen	7/7/2014	8/1/2014	As Needed	Teaching Assistant Substitute	Continuous	Elementary Extended School Year Program	Park	6	16.89/hr	Claremont TA
Keemer	Pamela	7/7/2014	8/1/2014	As Needed	Teaching Assistant Substitute	Continuous	Elementary Extended School Year Program	Park	6	16.89/hr	C;are,pmt TA

7.6 Resolution Regarding Civil Service Staff Appointment(s) – Before/After/Summer School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service Staff Before/After School Program appointment(s) for the person(s) so noted.

Last Name	First Name	Position	Appt. Type	Program	Building	Salary	% Time	Source	Effective Date	Expir. Date	Staff Relations
Biavaschi	Susan	Regular Practical Nurse	Annual	ESY	Park	34.22/hr	Revised 7 hr per day/4 weeks	Federal	7/1/2014	8/11/2014	Sub Nurse
Kamrowski	Tina	Licensed Practical Nurse	Annual	ESY	Park	26.00/hr	Revised 7 hr per day/6 weeks	Federal	7/1/2014	8/11/2014	Park Nurse
Stanzione	Carol	Licensed Practical Nurse	Annual	ESY	Park	31.83/hr	Revised 7 hr per day/3 weeks	Federal	7/1/2014	8/11/2014	Brookside Nurse
Briones-Levin	Marcela	Community Aide	Annual	Tales of the Hudson River	Park	23.92/hr	3 hr	Federal	4/4/2014	4/4/2014	Park Community Aide
Raguso	Elizabeth	Summer Helper	Annual	Summer Maintenance	District	9.00/hr	100%	General	7/7/2014	6/30/2014	Current Student

7.7 Resolution Regarding Approval of School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2014-2015 school year.

Last Name	First Name	Volunteer Title	Type
Shaw	Olivia	Non-Parent/Guardian	Classroom Assisant for Summer Program
Galindo	Christine	Non-Parent/Guardian	Teacher Assistant for Elementary Extended Year Summer Program
Purdy	Hannah	Non-Parent/Guardian	Teacher Assistant for Elementary Extended Year Summer Program
Gulian	Charles	Non-Parent/Guardian	Teacher Assistant for Elementary Extended Year Summer Program

Motion carried: 5-0

10. Audience Recognition

None.

11. Motion to Enter into an Executive Session

At 8:25 p.m. Dana Levenberg moved and Lisa Murray seconded the motion to enter into an Executive Session for the purpose of discussing personnel.

Motion carried: 5-0

No formal action was taken.

12. Motion to Reconvene the Special Meeting

At 9:25 p.m. Steve Wardwell moved and Lisa Murray seconded the motion to reconvene the Special Meeting of June 25, 2014 for the purpose of adjournment.

Motion carried: 5-0

13. Adjournment

At 9:26 p.m. Steve Wardwell moved and Lisa Murray seconded the motion to adjourn the Special Meeting of the Board of Education of June 25, 2014.

Motion carried: 5-0

Ileana Ortiz
District Clerk