

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT**
Ossining, NY

**Work Session/Special Meeting
Roosevelt School Cafeteria**

**April 9, 2014
Work Session/Special Meeting: 7:30 p.m.**

MINUTES

Present: Mr. Bill Kress *President*, Dr. Kimberly Case, *Vice President*, Mr. Graig Galef, Ms. Dana Levenberg, Ms. Lisa Murray, Mr. Frank Schneckner and Mr. Steve Wardwell

Others

Present: Mr. Raymond Sanchez, *Superintendent of Schools*, Ms. Alita Zuber, *Assistant Superintendent for Business*, Dr. Angela White, *Assistant Superintendent for Curriculum and Instruction*

1. Call to Order – President

Board President Bill Kress called the April 9, 2014 Special Meeting of the Board of Education to order at 7:32 p.m.

2. Pledge of Allegiance

Board Trustee Steve Wardwell led all those present in the Pledge of Allegiance.

Board President Bill Kress announced the following:

- The following new videos have been posted to our website this week:[
 - Spring Recess Video encouraging students to stay active over the Spring break
 - Facebook – We would like to reach our goal of 1,000 likes by the end of the school year in June
- Science Research teachers Angelo Piccirillo and Valerie Holmes received the annual *Outstanding Teacher(s) Award* from the Junior Science and Humanities Symposium Program! The committee unanimously selected them for their exemplary work in Science Research over the years. They received \$500 to be used for the Science Research Program.
- Claremont School students enjoy rollerblading this week
- Congratulations to Mitchell Radhuber, a FIRST Dean’s List Winner! He is the first OHS student to win this prestigious award.
- The Ossining High School Robotics Team competes at Jacob Javits Center in Manhattan
- Ossining High School students compete in the Westchester Region NAACP ACT-SO competition.
- The wonderful OHS Production of “Legally Blonde the Musical” took place last week
- The Senior Citizens Prom and Dinner Theatre took place last week
- OHS teacher Mirna Aguilar was named 2014 Goldberg Memorial Teacher Award by Holocaust/Human Rights Center --"Determination to bring Holocaust lessons to students."
- NYS Association of Foreign Language Teachers announced that OHS teacher Francesca Amedeo was awarded a NYSAFLT/AATI Italy Cultural Scholarship.
- Roosevelt School student Matthew Gullotta received a certificate from the American Heart Association.

3. Special Recognition

Putnam-Northern Westchester BOCES Recognizes Two Ossining School District Students

Representatives from Putnam/Northern Westchester BOCES presented two Ossining School District students with a certificate in recognition of their outstanding leadership as participants in the BOCES program. This is the first time two students from the same school district were selected to receive this

special award.

- o Mr. John McCarthy presented student Dan Cavanaugh for recognition
- o Mr. Rob Angiello presented student Julie Fuzzessery for recognition

Board President Bill Kress and Superintendent of Schools Raymond Sanchez congratulated both students for their achievements.

Board President Bill Kress stated that the track and field at the Anne M. Dorner Middle School would be named, by resolution, the “John Covert Track and Field Facility” in honor of Coach John Covert. Mr. Kress stated that resolution 6.1 would be moved up at this time and read the resolution out loud,

Steve Wardwell moved and Lisa Murray seconded the motion to move resolution 6.1.

6.1 Resolution to Name the Anne M. Dorner Middle School Track and Field

WHEREAS, Mr. Covert was a runner while a student at Buffalo State University and while he served in the United States Marine Corps; and

WHEREAS, Mr. Covert began his career as a History teacher in the Ossining School District in 1956; and having expressed a desire to coach with the running teams, served as an Assistant in 1956 and then as Track and Cross Country Coach from 1957 through 1967; and

WHEREAS, Mr. Covert, through his unwavering dedication and leadership, led the Ossining Track and Cross Country teams to multiple wins for a total of 18 Sectional Championships in Track and Cross Country and 6 State Cross Country Championships from 1958 through 1967; and

WHEREAS, under Mr. Covert’s leadership, *Track & Field News* ranked Ossining as the top high school Cross Country Team in the nation in 1963 and again in 1966; and

WHEREAS, Mr. Covert is fondly remembered by colleagues and students of the Ossining School District who have described him as an outstanding Coach, friend and mentor; and

WHEREAS, Mr. Covert was offered and accepted a position as Head Track and Cross Country Coach for Lehigh University in 1967 and over the next few decades, Lehigh University was recognized as one of the top universities in Track and Cross Country running; and

WHEREAS, Mr. Covert retired from coaching in 1992 and continues to give of his time and talent by traveling with his wife, Carol, and building homes for Habitat for Humanity; and

WHEREAS, in recognition of a remarkably successful legacy as the Track and Cross Country Coach in Ossining, Mr. Covert was inducted into the Ossining Athletic Hall of Fame in June 2013; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Ossining Union Free School District hereby names the track and field at the Anne M. Dorner Middle School the “John Covert Track and Field Facility” in honor of Coach John Covert.

Motion carried: 7-0

Mr. Kress acknowledged colleagues of Coach Covert who were in attendance. Mr. Bill Primps stated that Coach Covert could not be present due to a prior engagement and said a few words on behalf of Coach Covert. Mr. Primps thanked the Board for this very special recognition.

4. Work Session

4.1 Mathematics Report: Curriculum Review

Assistant Superintendent for Curriculum and Instruction Dr. Angela White introduced Ms. Eleanor Livesey, Mathematics Consultant, who provided a report via a PowerPoint presentation regarding the audit of the District’s Common Core Mathematics Program from Prekindergarten through grade 12. Board of Education members were previously provided with a copy of the Math Audit Report.

Ms. Livesey reviewed the process involved in the audit:

- Observations
- Review
- Interviews

Changes made to the math curriculum as a result of the Common Core Standards, pose challenges for teachers and students. Ms. Livesey stated that the approval of the Board will be requested to explore the recommendations made going forward. .

After review of the process, Ms. Livesey presented her findings, commendations and recommendations to the Board of Education at the District level, in grades Prekindergarten through grade 5, and at the secondary levels in the Middle School and High School.

Board discussion took place at the conclusion of the presentation. After discussion, the Board reached a unanimous consensus to move forward with the recommendations made in the Math Audit Report.

Consensus: 7-0

Audience Recognition

- Ms. Lisa Rudley, Briarcliff Manor

4.2 Proposed 2014-2015 Ossining School District Budget

Superintendent of Schools Raymond Sanchez, via a PowerPoint presentation, reviewed the proposed 2014-2015 school district budget. Mr. Sanchez reviewed the budget priorities of:

- Solvency
- Safety
- Space

The proposed budget takes into account projected increases in enrollment; reinstates library media specialists; maintains after school programs at AMD; recovers modified sports; and reclaims elementary classroom space when District Office moves out of Roosevelt School, the Technology Department is moved out of Park School and records are removed from Claremont School. Mr. Sanchez reviewed the proposed floor plans for the new classrooms at Roosevelt School when the District Office vacates its offices located on the third floor in the Roosevelt School.

The proposed budget includes new camera systems throughout the District to help improve emergency response efforts, face recognition, expedite the lock-down process using automatic features to secure the building and alert people outside of the school that a lock-down is in place, to name a few of safety features.

Assistant Superintendent for Business Alita Zuber reviewed the tax freeze credit, Foundation Aid, and stressed that the District is experiencing a revenue problem, not an expense one. Significant sustainable savings have been realized and energy costs have been reduced. The proposed 2014-2015 District budget is below the tax cap of 2.38%. The tax cap is 2.48%.

Board discussion took place. Board President Bill Kress thanked Mr. Sanchez, Ms. Zuber, Dr.White, administration and staff for their hard work in the development of a responsible budget which will be adopted by the Board on April 22, 2014 and will be presented to the voters on Tuesday, May 20, 2014.

Audience Recognition

- Ms. Lisa Rudley, Briarcliff Manor
- Ms. Kim Jeffrey, Senator Carlucci's Office

5. Audience Recognition – Agenda Items Only

None.

6. Special Meeting – Business of the Board

Steve Wardwell moved and Lisa Murray seconded the motion to move resolutions 6.2 through 6.7.

6.2 Resolution Appointing Additional Consultants for the 2013-2014 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2013-2014 school year at fees not to exceed the amount noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Raymond/Raymond Associates, Inc.	Food Service Equipment Specialists	To provide food service equipment replacement specifications and layout/design services.	\$2,300.
Victoria Garufi dba Beczak	Experienced historian	To provide professional development to teachers.	\$725 [Grant Funded]

6.3 Motion to Adopt Revised Policy #9550 “Confidential Central Office Salary and Fringe Benefit Plan” as a Second Reading

I move that the Board of Education adopt the revised Board of Education Policy #9550 “Confidential Central Office Salary and Fringe Benefit Plan” as a *Second Reading*.

6.4 Resolution Regarding the Creation of a Central Office Position

WHEREAS, the Board of Education has received from the Superintendent certain recommendations for the restructuring of Central Office Administration, and

WHEREAS, the Board of Education has determined that it is in the best interest of the Ossining Union Free School District to effectuate said recommendation,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education herewith creates the position of Director of Teaching and Learning effective as of July 1, 2014.

6.5 Motion to Adopt New Policy Exhibit #9550.1-E4 “Director of Teaching and Learning Fringe Benefit Plan”

I move that the Board of Education adopt new Board of Education Policy Exhibit #9550.1-E4 “Director of Teaching and Learning Fringe Benefit Plan.”

6.6 Resolution Designating the Officials to Act at the Special District Meeting

RESOLVED, that the resolution designating the officials to act at the Special District Meeting to be held on Tuesday, May 20, 2014 be adopted.

6.7 Resolution to Approve the Amendment to the Agreement Between the Ossining Union Free School District and Harbor Square, LLC.

RESOLVED, that the Board of Education President be authorized to execute the Amendment between the Ossining Union Free School District and Harbor Square, LLC.

Motion carried: 7-0

7. Special Meeting – Business Office Matters

Graig Galef moved and Dana Levenberg seconded the motion to move resolutions 7.1 through 7.6.

7.1 Resolution Regarding Establishment of Additional Petty Cash Account

RESOLVED: That an additional Petty Cash account be established, and that the location, amount, and custodian of this fund shall be as follows:

<u>Location</u>	<u>Amount</u>	<u>Custodian</u>
Park	\$100	Jeremy Luft,, Director of Technology

7.2 Resolution Regarding Acceptance of Donation for Batting Cage Installation

RESOLVED:That the Board of Education accepts with appreciation the donation of the installation of a new batting cage at Anne M. Dorner Middle School from the Ossining Travel Baseball Club.

7.3 Resolution Regarding Bid for Brookside School Site Work

RESOLVED: That the Board of Education hereby rejects all bids for the Brookside School Site Work, as recommended by the Director of School Facilities, Operations and Maintenance.

7.4 Resolution Regarding Bid for Park School Site Work

RESOLVED: That the Board of Education hereby rejects all bids for the Park School Site Work, as recommended by the Director of School Facilities, Operations and Maintenance.

7.4 Resolution Regarding Interfund Transfers

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the interfund transfers as specified below.

From:	A-1310-160-00-0000	Bus Admin Off Pers
To:	A-1310-401-00-0000	Bus Admin Other Expense
Amount:	\$7,000	

Reason:Transfer to cover contract obligations for State Aid Specialist services

From:	A-2110-400-16-0000	Staff Development –	\$600
From:	A-2110-501-16-0000	Duplicate Supplies –	\$4,500
To:	A-2070-490-16-0000	BOCES Edu. Services	
Amount:	\$5,100		

Reason:Transfer to cover contract obligations for State Aid Specialist services

From:	A-2060-401-00-0000	Research/Evaluation Other Expenses
To:	A-2060-490-00-0000	Research/Evaluation BOCES Testing
Amount:	\$45,760	

Reason: For scoring of NYS ELA and Math tests to be provided by LHRIC SW BOCES

From:	A-2020-490-00-0000 Principal - BOCES
To:	A-1680-403-00-0000 Maintenance Amount:
Amount:	\$13,481

Reason: Transfer to cover cost of tracking all employee copier pin codes and direct printing to Xerox copier to reduce print cartridge costs across District schools.

7.6 Resolution Regarding Acceptance of IBM’s Reading Companion Grant

RESOLVED: That the Board of Education hereby thanks IBM and accepts with appreciation their Reading Companion Grant.

Motion carried: 7-0

Board President Bill Kress thanked the Ossining Travel Baseball Club for their generous donation of a new batting cage at the Anne M. Dorner Middle School.

8. Special Meeting – Personnel Matters

Kimberly Case moved and Steve Wardwell seconded the motion to move resolutions 8.1 through 8.9. Resolutions 8.10 and 8.11 are presented for information only and no action is required.

8.1 Resolution Regarding Professional Staff Resignation(s)

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignation(s) of the Professional Staff members so noted.

Last Name	First Name	Building	Category or Tenure Area	Current Hire Date	Eff. Date of Resign./Term.	Current Appt. Status	Reason
Saldiveri	Danielle	AMD	Remedial Reading	9/1/2012	7/1/2014	Probationary	Resignation
Orban	Daniel	AMD	Music	9/1/2013	7/1/2014	Probationary	Resignation
Avila	Mayra	OHS	Mathematics	9/1/2013	6/30/2014	Probationary	Resignation

8.2 Resolution Regarding Professional Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment(s) so noted.

Last Name	First Name	Title or Tenure Area	Certif. Status	Degree Status	Step	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Bldg.	Fund Source	Staff Relation or Note
Komlos	Greg	Home Instruction	Initial	n/a	1	\$48.31/hr. (revised)	Annual	As needed	3/27/2014	6/30/2014	District	General	Intern
Blye	Elizabeth	Home Instruction	Professional	n/a	1	\$68.80	Annual	As Needed	3/14/2014	6/30/2014	District	General	Classroom Teacher - AMD
Forte	Natalia	Home Instruction	Professional	n/a	1	\$68.80	Annual	As Needed	3/14/2014	6/30/2014	District	General	Foreign Language Teacher - AMD

8.3 Resolution Regarding Confidential Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Confidential Staff appointment(s) so noted.

Last Name	First Name	Appointment Type	Job Title	Building	Salary	% Time	Effective Date	Expir. Date	Fund Source	Staff Relation
Lucas	James	Probationary	Benefits Assistant	Central Office	\$50,000	100%	4/4/2014	4/4/2015	General	Previously appointed as Provisional

8.4 Resolution Regarding Civil Service Staff Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointment(s) so noted.

Last Name	First Name	Appointment Type	Job Title	Building	Salary	% Time	Effective Date	Expir. Date	Fund Source	Staff Relation
Dennard	Preston	Probationary	Cleaner	B & G	\$37,998	100%	4/14/2014	4/14/2015	General	
Rivera	Clara	Probationary	Office Asst. Spanish Speaking	Transportation	\$51,748	100%	4/10/2014	4/10/2015	General	Previously Typist Spanish Speaking at Brookside

8.5 Resolution Regarding Professional Staff Appointment(s) – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment(s) so noted.

Last Name	First Name	Cert. Status	Step	Salary	Appt. Type	Program	Building	% Time	Effective Date	Expir. Date	Staff Relations
McKay	Margaret	Professional	1	\$48.31/hr.	Annual	Star	AMD	1/hr once a week	1/21/2014	6/12/2014	Per Diem Sub Teacher
Macaluso	Joseph	Permanent	5	\$68.60/hr	Annual	Star	AMD	1/hr once a week	4/8/2014	6/12/2014	Science Teacher
Nugent	William	Professional	5	\$68.60/hr	Annual	Star	AMD	1/hr once a week	4/8/2014	6/12/2014	Science Teacher

8.6 Resolution Regarding Volunteer Appointment(s)

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2013-2014 school year.

Last Name	First Name	Volunteer Title	Type
Jordan	Justin	Non-Parent/OHS	Track and Field

8.7 Resolution Regarding Per Diem Substitute Appointment(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the person(s) so noted.

Name	Certified	Subject
Freeman, Sharlene	C	Students w. Disabilities (All Schools)
Hunt, Crystal	C	Pre-K, K, Gr. 1-6 (No OHS)
Indig, Stanley	C	Music (OHS Leave Replacement)
McCauley, Denise	C	Special Education & Pre-K-6 (Roos & AMD)

Pelcher, Allison	C	Physical Education (All Schools)
Platow, Barry	C	N-6 (Bksd, Clmt, & Roos)

8.8 Resolution Regarding Per Diem Substitute Removal(s)

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitute(s) so noted.

Name	Certified
Flemister, Elizabeth	C

8.9 Resolution Authorizing the Continuation of Service – Sub Rate

WHEREAS, upon the recommendation of the Superintendent of Schools, the Board of Education the Board of Education has authorized the district to continue to pay Employee #04448 the amount of \$225.00 per day.

8.10 Resolution Regarding Professional Staff – Request(s) for Leave (*For Information Only*)

The matter is presented here for Board of Education information and no action is necessary.

Last Name	First Name	Building	Category or Tenure Area	Leave Start	Leave End	Reason	Comments
Zysman	Sherri		Special Education	9/1/2014	6/30/2015	Personal	None

8.11 Resolution Regarding Civil Service Request(s) for Leave of Absence (*For Information Only*)

This matter is presented here for Board of Education information and no action is necessary.

Last Name	First Name	Building	Category or Tenure Area	Leave Start	Leave End	Reason	Comments
Okyne-Aryee	Synara	Park	Community Outreach Worker	3/25/2014		FMLA	Intermittent leave as needed

Motion carried: 7-0

9. Audience Recognition

None.

10. Adjournment

At 9:44 p.m. Dana Levenberg moved and Kimberly Case seconded the motion to adjourn the Special Meeting of April 9, 2014.

Motion carried: 7-0

Ileana Ortiz
District Clerk