

**BOARD OF EDUCATION  
OSSINING UNION FREE SCHOOL DISTRICT  
*Ossining, NY***

**Regular Meeting  
Roosevelt School Cafeteria**

**12 December 2012  
Regular Meeting: 7:30 p.m.**

**AGENDA**

- I. Call to Order – President**
- II. Pledge of Allegiance**
- III. Comments from Student Representative to the Board**
- IV. Comments from Ossining MATTERS to the Board**
- V. Comments from Ossining Parents Advocating Collaboratively for All of Our Children to the Board (OPACC) to the Board**
- VI. Special Presentations**
  - *Recognition of Teachers Receiving National Board Certification*
- VII. Work Session**
  - *OHS Course Proposals for the 2012-2013 School Year*
  - *Budget 2013-2014*

<p style="text-align:center"><i>Audience Recognition –Members of the audience will be invited to comment or raise questions regarding the above topics following each of the above-identified Work Session topics.</i></p>
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- VIII. Audience Recognition – Agenda Items Only**
- IX. Regular Meeting**

**Section A -- Business of the Board**

**A-1 Resolution to Establish the Position of District Graphic Designer**

**RESOLVED**, that the Board of Education approves the establishment of the position of Graphic Designer with a stipend of \$3,800 effective January 1, 2013.

**A-2 Resolution Appointing Additional Consultants for the 2012-2013 School Year**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2012-2013 school year at fees not to exceed the amounts noted below.

Name of Consultant	Brief Description of Expertise	Description of Need for Consultant	Consultation Fee [Per Diem and/or Annual] and Amount Not To Be Exceeded
Michael Wisniewski	Training Services for District-supported CPR/AED certification	Mr. Wisniewski will train up to 40 staff in Cardio Pulmonary Resuscitation and the use of the Automated External Defibrillator	Not to exceed \$2,000
Andrea Kimmich-Keyser	Ms. Kimmich-Keyser is a Global Sustainability, Rights Program and Curriculum Specialist	Ms. Kimmich-Keyser will continue her work with Roosevelt School teachers in developing curriculum related activities for the “classroom in the garden” project, while co-facilitating selected sessions and providing guidance in general gardening.	Not to exceed \$1,450 (Ossining Matters Grant)

**A-3 Motion to Accept the Minutes of the Executive Session Meeting of 6 November 2012**

I move that the Board of Education approve the minutes of the Executive Session Meeting of 6 November 2012.

**A-4 Motion to Accept the Minutes of the Executive Session/Regular Meeting of 14 November 2012**

I move that the Board of Education approve the minutes of the Executive Session/Regular Meeting of 14 November 2012.

**A-5 Motion to Accept the Minutes of the Executive Session/Work Session/Special Meeting of 28 November 2012**

I move that the Board of Education approve the minutes of the Executive Session/Work Session/Special Meeting of 28 November 2012

**A-6 Resolution Regarding Employment of Interim Superintendent of Schools**

**RESOLVED**, that effective January 15, 2013, Mr. Raymond Sanchez is appointed as Interim Superintendent of the Ossining Union Free School District for a term ending on June 30, 2013, or sooner, in the event of the appointment of a permanent Superintendent; and

**BE IT FURTHER RESOLVED**, that Mr. Raymond Sanchez is herewith granted a leave of absence from his position as Deputy Superintendent for a term to be coincident with his appointment as Interim Superintendent; and

**BE IT FURTHER RESOLVED**, that the Board of Education herewith approves the terms and conditions of an employment agreement between Mr. Raymond Sanchez and the Board of Education of the Ossining Union Free School District for his services as Interim Superintendent; and

**BE IT FURTHER RESOLVED**, that the President of the Board of Education is herewith authorized to execute, on behalf of the Board of Education, the aforesaid employment agreement.

**A-7 Resolution Acknowledging Previous and New Donations**

WHEREAS, during the previous school year Dr. Phyllis Glassman had graciously provided monetary donations of \$9,800 to the following student-targeted organizations which support and nurture students in the Ossining School District: Ossining MATTERS Education Foundation, Ossining Athletic Booster Club, Ossining Cultural Arts Advocates, Ossining High School Parent-Teacher Student Association, Anne M. Dornier Middle School PTA, Ossining Upper Elementary Parent Teacher Association, and Ossining Early Childhood Parent Teacher Association; and

WHEREAS, Dr. Phyllis Glassman has also expressed her wish to personally recognize two Ossining High School students, one who has participated in the prestigious Science Research Program during this school year to be selected by Principal Joshua Mandel and one who has participated in the English as a Second Language Program this year or during his or her years at Ossining High School also to be selected by Principal Joshua Mandel; and

WHEREAS, Dr. Phyllis Glassman has decided to donate the sum of \$1,000 to the Ossining Union Free School District to be used solely as scholarship money to attend college during the 2013-2014 school year for the selected Science Research Program student [\$500] and for the English as a Second Language Program student [\$500] graduating in June 2013, both with financial need;

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby accepts Dr. Glassman’s gift of \$1,000 for the purpose of assisting one of our Science Research Program students and one of our English as a Second Language Program students in college and further recognizes and accepts Dr. Glassman’s previous generosity in making monetary donations to the above listed student-centered organizations that work tirelessly in enriching our students’ experiences in the District.

**A-8 Resolution Appointing an Additional Consultant**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2012-2013 school year at fees not to exceed the amounts noted below.

Name of Consultant	Brief Description of Expertise	Description of Need for Consultant	Consultation Fee [Per Diem and/or Annual] and Amount Not To Be Exceeded
Beth Falk, Ph.D	Clinical Psychologist	To conduct a psychoeducational evaluation	Not to exceed \$1,846 (Special Education)

**A-9 Board of Education Member Attendance at Professional Meetings and Conferences**

**RESOLVED**, that the Board of Education member noted below was authorized to attend the professional conference as noted; and

**BE IT FURTHER RESOLVED**, that such Board member shall be reimbursed for reasonable and necessary expenses not paid directly by the District for travel, hotel, meals and registration as appropriate.

<i>Board Member</i>	<i>Date</i>	<i>Conference Name</i>	<i>Location</i>
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Dana Levenberg	10/25-27/12	NYSSBA 93 <sup>rd</sup> Annual Convention	Rochester, New York
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**Section B – Curriculum and Instruction**

**B-1 Motion to Accept Recommended Placements of Special Education Students**

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on November 6, 7, 8, 9, 13, 14, 15, 16, 19, 20, 21, 26, 28, 29, 30, December 4, 6 and direct the administration to arrange for the appropriate placement as set forth.

**Section C - Business Matters**

**C-1 Motion to Approve Treasurer’s Report for the Month September 2012 and the Student Treasurer’s Report for July – September 2012**

I move that the Treasurer’s Report for the month of September 2012 as well as the Student Fund Treasurer’s Report for July – September 2012 be approved and placed on file with the District Clerk.

**C-2 Motion to Approve Budget Report and Revenue Report for the Month of September 2012**

I move that the Board of Education approve the Budget Report and Revenue Report for September 2012 as presented.

**C-3 Resolution Regarding Acceptance of Gift - \$25,000 from the Elias Foundation**

**RESOLVED:** That the Board of Education hereby acknowledges with thanks the generous gift of \$25,000 given by the Elias Foundation, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid budget by this amount. The offsetting revenue shall be F-PLP5-2770-0000, “Revenue from Local Sources”

**C-4 Resolution Regarding Acceptance of Gift - \$150 for Dual Language Program**

**RESOLVED:** That the Board of Education hereby accepts \$150 with thanks to the Dual Language Advisory Committee, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, “Gifts and Donations”.

**BE IT FURTHER RESOLVED:** That the total amount of \$150 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
A-2330-151-00-1300	Multi-Cultural Programs	\$150

**C-5 Resolution Regarding Acceptance of Gift - \$100 to Cultural Arts Department**

**RESOLVED:** That the Board of Education hereby accepts \$100 with thanks to the Westchester East-Putnam PTA, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 General Fund budget as detailed below. The offsetting revenue shall be A-2770.000, “Miscellaneous Revenue”.

**BE IT FURTHER RESOLVED:** That the total amount of \$100 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
A-5541-401-00-0000	Cultural Arts – Transportation	\$100

**C-6 Resolution Regarding Acceptance of Gift - \$190 from Stop & Shop A+ Rewards Program**

**RESOLVED:** That the Board of Education hereby thanks Stop & Shop for their donation of \$189.88 from their A+ Rewards Program, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund budget as detailed below. The offsetting revenue shall be F-BXTP-2770-000, “Miscellaneous”.

**BE IT FURTHER RESOLVED:** that the total amount of \$189.88 be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
A-2110-500-12-0000	AMD Supplies	\$30.47
A-2110-500-13-0000	Brookside Supplies	33.00
A-2110-500-16-0000	Roosevelt Supplies	26.74
A-2110-500-14-0000	Claremont Supplies	<u>99.67</u>
		\$189.88

**C-7 Resolution Regarding Acceptance of Gift - \$2.50 for Park Early Childhood Center from the General Mills Box Tops Program**

**RESOLVED:** That the Board of Education hereby acknowledges the General Mills *Box Tops for Education* Program for its donation of \$2.50, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund budget as detailed below. The offsetting revenue shall be F-BXTP-2770-000, “Miscellaneous”.

**BE IT FURTHER RESOLVED:** that the total amount of \$2.50 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
BXTP-2110-500-15-O	Box Tops – Supplies Park	\$2.50

**C-8 Resolution Regarding Out of Cycle Grants from Ossining MATTERS**

**RESOLVED:** That the Board of Education hereby accepts with thanks the additional generosity of Ossining MATTERS for their gift of \$2,703 for the “Changes in our Schoolyard” program at Brookside and \$100 for the OHS Girls’ Basketball Team, and upon recommendation by the Superintendent of Schools, hereby increases the Special Aid Fund and General Fund budgets as detailed below. The offsetting revenue shall be F-OSSM-2770.000, “Miscellaneous Revenue” and A-2705.000, “Gifts and Donations” respectively.

**BE IT FURTHER RESOLVED:** That these amounts be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
F-OSSM-7629-151-13-O	Instructional Salaries	\$1,927

F-OSSM-7629-903-13-O	FICA	147
F-OSSM-7629-902-13-O	TRS	228
F-OSSM-7629-550-13-O	Supplies	<u>400</u>
		\$2,702

A-2855-500-00-0000 Interscholastic Athletics Supplies \$100

**C-9 Resolution Regarding Acceptance of Grant -Community Enhancement Facilities Assistance Program**

**RESOLVED:** That the Board of Education hereby accepts CEFAP funds in the amount of \$90,000 for emergency generator replacement at Roosevelt School and Park School, and appropriates the funds as follows. The offsetting revenue will be H-UNAL-3297.000.

**BE IT FURTHER RESOLVED:** That these amounts be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
H-A-PAR0-1620-293-15-10	Park School Generator Project	\$41,400
H-A-RS10-1620-293-16-10	Roosevelt School Generator Project	\$48,600

**C-10 Resolution Regarding Increase in Budget – Lost Textbooks**

**RESOLVED:** That the Board of Education hereby increases the 2012 - 13 General Fund budget in the amount of \$2,146 to reflect money collected for lost textbooks. The offsetting revenue shall be A-1330-000, “Textbook Charges from Individuals”.

**BE IT FURTHER RESOLVED:** That the total amount of \$2,146 be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
A-2110-480-00-8010	Elementary Math Program	\$ 230
A-2110-461-11-0000	OHS Textbooks	1,727
A-2110-500-12-5017	AMD Math Supplies	122
A-2110-500-12-5018	AMD Language Supplies	26
A-2610-461-14-0000	Claremont Library Books	31
A-2610-461-13-0000	Brookside School Library & AV	<u>10</u>
		\$2,146

**C-11 Resolution Regarding Interfund Transfers Within 2012-13 Budget**

**RESOLVED:** That the Board of Education authorizes the Superintendent of Schools to execute the following interfund transfers within the 2012-13 budget.

From: A-PAR0-1620-293-15-10 General Construction  
 To: A-HS1G-1620-293-11-11 OHS Generator GC  
 Amount \$31,740  
 Reason: To reallocate funds for OHS Generator general construction project.

From: A-RS10-1620-293-16-10 General Construction  
 To: A-HS1G-1620-293-11-11 OHS Generator GC  
 Amount \$37,260  
 Reason: To reallocate funds for OHS Generator general construction project.

**C-12 Claims Audited and Paid – For Information Only**

The following funds have been duly audited and paid and are presented for Board of Education members’ information. No action is requested.

1. General Fund - Fund A
2. School Lunch - Fund C
3. Special Aid Fund - Fund F
4. Capital Fund – Fund H
5. Trust Expendable - TE

**Section D - Personnel Matters**

**D-1a Resolution Regarding a Civil Service Staff Resignation**

I move upon recommendation of the Superintendent of Schools that the Board of Education accept the resignation of the Civil Service Staff member so noted.

**D-1 Resolution Regarding a Support Staff Resignation**

I move that upon recommendation of the Superintendent of Schools the Board of Education accept the Support Staff resignation so noted.

**D-2 Resolution Regarding Professional Staff Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

**D-3 Resolution Regarding Civil Service Staff Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointments so noted.

**D-4 Resolution Regarding Per Diem Substitute Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

**D-5 Resolution Regarding School Volunteers**

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2012-2013 school year.

**D-6 Resolution Regarding a Support Service Staff Request for a Leave of Absence – *For Information Only***

I move upon recommendation of the Superintendent of Schools that the Board of Education approve the leave of absence for the Support Staff member so noted.

**Section F – For Information Only**

- X. Audience Recognition**
- XI. Board Committee/Liaison Reports and Board Dialogue**
- XII. Adjournment**