

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Executive Session/Work Session/Special Meeting
Roosevelt School Cafeteria

3 October 2012
Executive Session: 6:00 p.m.
Work Session/Special Meeting: 7:30 p.m.

MINUTES

Present: Mr. Bill Kress, *President*, Ms. Dana Levenberg, *Vice President*, Dr. Kimberly Case, Mr. Graig Galef, Mr. Frank Schneckner, Mr. Steve Wardwell, Ms. Cindy Winter

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*, Mr. Raymond Sanchez, *Deputy Superintendent*, Dr. Angela White, *Assistant Superintendent for Elementary Education*, Ms. Alita Zuber, *Assistant Superintendent for Business*, John Gross, Esq., *School District Attorney*, Regina M. Caffarella, Esq. *of Ingerman Smith, L.L.P.*

I. Call to Order – President

Board President Mr. Bill Kress called the 3 October 2012 Work Session/Special Meeting of the Board of Education to order at 6:01 p.m.

II. Motion to Enter into Executive Session

Dana Levenberg moved and Cindy Winter seconded the motion to enter into Executive Session for a discussing negotiations.

Motion carried: 5-0

Mr. Frank Schneckner arrived at 6:09 p.m.

Mr. Steve Wardwell arrived at 6:17 p.m.

No formal action was taken.

III. Motion to Reconvene the Work Session/Special Meeting

At 7:30 p.m. Frank Schneckner moved and Dana Levenberg seconded the motion to reconvene the Work Session/Special Meeting of 3 October 2012.

Motion carried: 7-0

IV. Pledge of Allegiance

Dana Levenberg led all those present in the Pledge of Allegiance.

Board President Bill Kress shared some good news with the Board and audience:

- Intel, Intel, Intel!! “The Ossining Intel Parade of Excellence” Has Been Scheduled for Saturday, 27 October 2012 at 3:00 p.m. Beginning at Roosevelt School/Calam Avenue and Ending at Market Square.

- Five Students Have Been Named Commended Students in the 2013 National Merit Program- Max Bernstein, Jessica Hampton, Daniel McQuaid, Wendy Synder, and Sheida Takmil.
 - And a Reminder that Caleb Hersh Earned the Distinction of Semi-Finalist in the 2013 National Merit Scholarship Program
- Successful Back To School Nights Continue In Our Schools.
- Family Matters Parent Workshop Grades 5-12 To Be Held on Tuesday, 23 October 2012 at AMD.
- Communications Video Posted on Web Site.
- OHS Homecoming/Pep Rally To Be Held on Friday, 19 October 2012 at OHS.

V. Work Session

- ***Dignity For All Students Act (DASA)***

Dr. Angela White, Assistant Superintendent for Elementary Education and Administrative Services provided an overview of the legislation designed to protect all students and to afford all students an environment free of discrimination, harassment, or bullying. The *Dignity For All Students Act (DASA)* went into effect for all New York State public schools on July 1, 2012. The PowerPoint presentation is available on the Ossining School District website.

The regulatory amendment to 100.2(1) requires Codes of Conduct to include:

- Provisions prohibiting discrimination and harassment against any student by employees or other students
- Instruction that supports development of a discrimination-free school environment

The Code of Conduct includes protection against a hostile environment, bullying, discrimination, and cyber-bullying. The school climate and culture must promote civility, create a safe and nurturing environment, establish behavioral expectations, effectively address any offending behavior, and provide intervention and support to students.

The Ossining School District has at least one employee in every school designated as a School Dignity Act Coordinator (DAC):

- Park School - Ms. Carrieann Sippos
- Brookside School – Ms. Ferzeen Shamsi/Ms. Ann Dealy
- Claremont School – Ms. Fran Jacobson
- Roosevelt School – Dr. Corey Reynolds
- Anne M. Dorner Middle School – Ms. Kate Mathews
- Ossining High School – Mr. Dean Parker
- Transportation Department – Mr. James Minihan
- District Office – Dr. Angela White

Any incidents of harassment, discrimination, and bullying behavior must be immediately reported to the Dignity Act Coordinator; a Complaint Form must be completed, appropriate documentation and details must be recorded and any violation of the Dignity Act Policy will result in prompt corrective and possible disciplinary action.

Parent, guardians, and community members can find more information on the following sites:

- www.stopbullying.gov
- NYS Education Department – www.p12.nysed.gov/dignityact
- NYS Center for School Safety – scss@ulterboces.org
- www.facebook.com/dignityact

Board discussion took place. Members of the Board thanked Dr. White for her presentation.

Audience Recognition

Mr. Martin McDonald, OHS Cable TV/Project Earthquake Advisor at Ossining High School
Mr. Felix Flores, Ossining, NY

VI. Special Meeting

Section A -- Business of the Board

Cindy Winter moved and Dana Levenberg seconded the motion to move resolutions A-1 through A-4.

A-1 Motion to Adopt the Following Revised Policy #9550 “Confidential (Non-Certified) Central Office Salary and Fringe Benefit Plan” as a First Reading

I move that the Board of Education adopt the following revised Policy #9550 “Confidential (Non-Certified) Central Office Salary and Fringe Benefit Plan” as a *First Reading*

A-2 Resolution Appointing an Additional Consultant for the 2012-2013 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2012-2013 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Westchester Therapy Solutions, PLLC.	Occupational Therapy Physical Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$105 per hour for locations with 2 or more students; \$95 per 30 minutes for locations with 1 student \$125 per 60 minute session [Special Education]
All About Kids	Special Education services	Services to students with disabilities per IEP	\$42.00 per 30 minute session

A-3 Resolution Regarding Compensation for Substitute Physical Therapists

RESOLVED, that the base rate for compensation for substitute Physical Therapists shall be \$350 per day effective October 1, 2012.

A-4 Resolution Appointing an Additional Consultant for the 2012-2013 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2012-2013 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Learner-Centered Initiatives (LCI)	Educational consultant specializing in comprehensive regional and school-based curriculum, and assessment work.	Will facilitate Test Awareness, Design, and Refinement of Standards-Based Assessments and Tests.	\$10,800 (Funded through RTTT grant)

Motion carried: 7-0

Section C – Business Matters

Cindy Winter moved and Dana Levenberg seconded the motion to move resolutions C-1 and C-2.

C-1 Resolution Accepting Gift for Science Research and Robotics Programs

Upon the recommendation of the Superintendent of Schools, I move that the Board of Education accept the “Intel Excellence Gift Card” from Dr. Phyllis Glassman provided to her by Intel Corporation and that Dr. Glassman’s “Excellence Gift Card” be used to support the Science Research and Robotics Programs.

C-2 Resolution Regarding Grant from Ossining MATTERS

RESOLVED: That the Board of Education hereby acknowledges with thanks a grant in the amount of \$20,024 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund in the amount of \$20,024. The offsetting revenue shall be F-OSSM-2770.000, “Miscellaneous Revenue”.

BE IT FURTHER RESOLVED: That the total amount of \$20,024 be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
F-OSSM-7626-405-11-O	Consultant Fees	\$6,000
F-OSSM-7626-500-11-O	Supplies	<u>\$14,024</u>
		\$20,024

Mr. Kress thanked Dr. Glassman and Ossining MATTERS for their generous donations.

Motion carried: 7-0

Section D - Personnel Matters

Kimberly Case moved and Cindy Winter seconded the motion to move resolutions D-1 through D-10.

D-1 Resolution Regarding a Civil Service Staff Resignation

I move upon recommendation of the Superintendent of Schools that the Board of Education accept the resignation of the Civil Service Staff member so noted.

<u>Name</u>	<u>Building</u>	<u>Category or Tenure Area</u>	<u>Current Hire Date</u>	<u>Effect. Date of Resign.</u>	<u>Current Appt. Status</u>	<u>Reason</u>
Judy Shroba	AMD	Registered Professional Nurse (School)	1/5/05	9/1/12	Permanent	Resignation

D-2 Resolution Regarding Professional Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

<i>Name</i>	<i>Title or Tenure Area</i>	<i>Certif. Status</i>	<i>Degree Status</i>	<i>Step</i>	<i>Salary</i>	<i>Appt. Type</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Building</i>	<i>Fund Source</i>	<i>Staff Relation or Note</i>
Cori Jackson	Literacy Coach Coordinator	N/A	N/A	N/A	6,378	Annual	100%	9/1/12	6/30/13	District	General	Literacy Coach (Elementary)
Margaret Callagy	Literacy Coach Coordinator	N/A	N/A	N/A	6,378	Annual	100%	9/1/12	6/30/13	District	General	Literacy Coach (Elementary)
Selina Hedigan	Math Coach Coordinator	N/A	N/A	N/A	6,378	Annual	100%	9/1/12	6/30/13	District	General	Math Coach (Elementary)
Donna Love	Co-Curricular - National Honor Society	N/A	N/A	N/A	2,238 (Revised)	Annual	100%	9/1/12	6/30/13	OHS	General	OHS Teacher
Rosibel Sosa-Hernandez	Co-Curricular - National Honor Society	N/A	N/A	N/A	2,238 (Revised)	Annual	100%	9/1/12	6/30/13	OHS	General	OHS Teacher
Lauren SooHoo	N/A	Initial English 7-12	MA	D-1	63,469	Regular Sub	100%	10/4/12	6/30/13	AMD	General	Per Diem Sub

D-3 Resolution Regarding a Civil Service Staff Appointment

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointment so noted.

<i>Name</i>	<i>Appointment Type/Date</i>	<i>Job Title</i>	<i>Building</i>	<i>Salary</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Fund Source</i>	<i>Staff Relation</i>
Suzanne Marricco	Probationary appointment effective 10/9/12, to become permanent 10/9/13, unless otherwise terminated	Registered Professional Nurse (School)	AMD	\$47,910	100%	10/9/12	10/8/13	General	None

D-4 Resolution Regarding Support Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments so noted.

Name	Cert. Status	Job Title	Bldg.	Step	Salary	% Time	Fund Source	Effect. Date	Expir. Date	Staff Relation
Melissa Demaio	Init. Child. Ed. 1-6	Teaching Assistant	Park	2	21,985	100%	General	10/4/12	6/30/13	Ms. Demaio is a former TA and current Per Diem Sub
Kristina Petrilli	Perm. Pre-K, K, & 1-6	Teaching Assistant	Park	1	20,907	100%	General	10/4/12	6/30/13	Ms. Petrilli has served as a Per Diem Sub since 2009
Maribel Marrero	Init. Stud. w/Dis. B-2, 1-6; Early Child. Ed. B-2, 1-6	Teaching Assistant	Park	1	20,907	100%	General	10/4/12	6/30/12	Ms. Marreo has served as a Per Diem Sub since 3/2011
Priscilla Vazquez-Aviles	Level 1	Teaching Assistant	Brookside	4	24,226 (\$10,766)	.4444%	General	10/4/12	6/30/13	Ms. Vazquez-Aviles is a former Roosevelt TA

D-5 Resolution Regarding Professional Staff Appointments – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted on the attached pages.

D-6 Resolution Regarding Civil Service Staff Appointments – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service Staff Before/After School Program appointments for the persons so noted.

Name	Position	Appt. Type	Program	Bldg.	Salary	% Time	Source	Effect. Date	Expir. Date	Relation
Dianne Barrett	Clerical	Annual	Heroes - Roosevelt	Roosevelt	24.28/hr. (pending CSEA Contract ratification)	1.5 hrs./ 3 days/wk.	General	10/11/12	12/14/12	Roosevelt TA
Lynn Alfarano	Clerical	Annual	Heroes - Roosevelt	Roosevelt	28.52/hr.	.75 hrs./ 1 day/wk.	General	10/11/12	12/14/12	Roosevelt Clerical
Alba Arza	Clerical	Annual	STAR	AMD	27.16/hr.	1.5 hrs./wk.	General	10/9/12	6/13/13	AMD Office Assistant
Christine Pointer	Clerical	Annual	STAR	AMD	29.24/hr.	1.5 hrs./ wk.	General	10/9/12	6/13/13	AMD Sr. Office Assistant
Christine Pointer	Clerical	Annual	Heroes - Claremont	Claremont	29.24/hr.	1.5 hrs./ 3 days/wk.	General	9/19/12	12/19/12	AMD Sr. Office Assistant
Laura Frank	Nurse	Annual	STAR	AMD	31.83/hr.	1 hr./ 3 days/wk.	General	10/9/12	6/13/13	AMD LPN

D-7 Resolution Regarding Support Staff Appointments – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted on the attached pages.

D-8 Resolution Regarding Per Diem Substitute Removals

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitutes so noted on the attached pages.

D-9 Resolution Regarding Per Diem Substitute Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

<u>Cert</u>	<u>Name</u>	<u>Subject or Grade Level</u>
C	Begnal, Nancy	Registered Nurse
C	Bertone, Marisa	Childhood Education 1-6
N/A	Gallagher, Kristin	Physical Therapist
C	Segarra, Irene	ESL

D-10 Resolution Regarding School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2012-2013 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
Merlin Batista	Parent/AMD	General
Helena Herman	Non-Parent/AMD/OHS	Prevention Activities/Clubs
Andra Meyerson	Non-Parent/OHS/Roosevelt	Science Activities

D-11 Resolution Regarding Professional Staff Requests for Leave of Absence
(For Information Only)

VII. Adjournment

At 8:56 p.m. Dana Levenberg moved and Kimberly Case seconded the motion to adjourn the Work Session/Special Meeting of the Board of Education of 3 October 2012.

Motion carried: 7-0

Ileana Ortiz
District Clerk