

**BOARD OF EDUCATION  
OSSINING UNION FREE SCHOOL DISTRICT  
Ossining, NY**

**Regular Meeting  
Roosevelt School Cafeteria**

**17 October 2012  
Regular Meeting: 7:30 p.m.**

**MINUTES**

**Present:** Bill Kress, *President*, Dana Levenberg, *Vice President*, Ms. Kimberly Case, Mr. Graig Galef, Mr. Frank Schneckner, Mr. Steve Wardwell, and Ms. Cindy Winter

**Others**

**Present:** Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*; Ms. Alita Zuber, *Assistant Superintendent for Business*

**I. Call to Order – President**

President Bill Kress called the 17 October 2012 Regular Meeting of the Board of Education to order at 7:30 p.m.

**II. Pledge of Allegiance**

Ms. Kimberly Case led all those present in the Pledge of Allegiance.

Mr. Kress announced that the Ossining School District has been awarded over \$500K as part of the Strengthening Teacher and Leader Effectiveness Grant from the New York State Education Department. This grant will provide the District various opportunities to provide staff development across the district.

**III. Comments from Student Representative to the Board**

Ms. Caitlin Piccirillo-Stosser provided the following updates:

- This week is spirit week at Ossining High School.
- A fundraiser will be held entitled *Change for A Cure* and funds raised will go to the Gwendolyn Strong Foundation to support research for Spinal Muscular Atrophy.
- Friday is Homecoming! There will be a pep rally in the OHS gym in the afternoon and the Varsity Football team will play Sleepy Hollow at 7:00 pm. and the Homecoming Dance will be held on Saturday, October 20th from 7:00-10:00 pm in the OHS gym.
- Today was “PSAT Day” at the high school where the sophomores and the juniors took the PSATs and freshmen took the ACTs.
- The OHS band played at the Ossining Children’s Center last Thursday.
- Akiera Gilbert was named an Outstanding Participant in the National Achievement Scholarship Program.
- Thalia Perez was awarded \$1,000 from the 10 Hispanic Women Association, Westchester Chapter for the Young Latina Scholarship.
- Ossining High School is part of the MSG Varsity Home Field Advantage Competition where we can vote to win amazing prizes.
- Students have been receiving great recognition for their musical talents:
  - Layla Yuro (Clarinet), Elizabeth Keeley (Clarinet), and Caleb Hersh (Trumpet) were invited to play with the Area All-State Band. Madeline Johl (Viola), Wendy Snyder (Viola), and Gabriel Yum (Viola) were invited to play with the Area All-State Orchestra.
  - Eight students from OHS and AMD were selected to perform in the All-County Band and Orchestra.
  - Noah Weisbart was chosen as an alternate for the All-State Vocal Jazz Ensemble.
  - Robert Levine was selected to be a part of the All-State Symphonic Band.
- The Intel Parade of Honor will be held next Saturday, October 27<sup>th</sup> at 3:00 pm. We will march from Ossining High School to Market Square and there will be floats, the OHS Marching Band, and members of different community groups marching in the parade. Everyone in the community is welcome to celebrate our success!

**IV. Comments from Ossining Cultural Arts Advocates to the Board**

Ms. Gloria McQuade provided an update regarding upcoming events and recognitions in the Cultural Arts.

- Students will be performing at the Ossining Community Center this month

- Students will also be performing at the annual Park School Halloween Parade
- Students from OHS and AMD have been selected to perform in the All County Band and Orchestra
- Students have been invited to perform with the Area All State Orchestra, All-State Symphonic Band, and an alternate has been chosen for the All-State Vocal Jazz Ensemble.
- This year the annual fall play at Ossining High School will be Shakespeare's "A Midsummer Night's Dream." Students will perform November 8, 9, and 10 in the Ossining High School auditorium.
- Students at the Anne M. Dorner Middle School participated in the Art Contest at the local Lion's Club.

#### V. **Comments from PTA Council**

Ms. Caroline Curvan provided an update to the Board regarding the work of the PTA Council.

- First Fall book sale is on track.
- Apple-picking took place at both Brookside School and Claremont School.
- The Roosevelt School Reading Olympics is on.
- Family MATTERS will hold a special event on October 23 and all are welcome. Further information is available on the Ossining School District website and flyers have been posted at the schools.
- The community is encouraged to visit the School District website for information regarding various talks scheduled by SEPTO as well as other parent groups.
- Parents are encouraged to sign up with the PTA and become involved.

#### VI. **Special Presentations**

- ***Westchester County Board of Legislators: First Steps/Primeros Pasos***

Dr. Angela White attended a special presentation this past Monday evening, October 15, 2012, by the Westchester County Board of Legislators in celebration of Hispanic Heritage Month. The evening was a celebration of Hispanic heritage, culture and contributions. A special proclamation was made by County Legislator Ms. Catherine Borgia in recognition of the Ossining School District's First Steps/Primeros Pasos Program. Ms. Synara Okyne-Arynee, Coordinator of the Program and Dr. Angela White were present to receive the framed proclamation which will be displayed at the Park Early Childhood Center. Dr. White thanked all those who have helped make the First Steps/Primeros Pasos Program so successful.

- ***Faith Lippe Staff Wellness Awards***

Ms. Vicki Marrin, co-coordinator of the Wellness Program within the District presented Ms. Debra Jacoby, a faculty member at Ossining High School, with a sweatshirt donated by the Ossining Athletic Booster Club for naming the newsletter *Bits O'Health*.

Ms. Marrin presented Mr. Joshua Mandel, Principal of Ossining High School, with a trophy in recognition of Ossining High School's active role in promoting the importance of health and fitness.

#### VII. **Work Session**

- ***Presentation of the 2011-2012 District External Independent Audit***

Ms. Alan Kassay, a partner of the independent auditing firm of O'Connor Davies, LLP, provided an overview of the 2011-2012 school year audit report. Mr. Kassay highlighted information contained in the Independent Auditors' Report. Mr. Kassay reported that all is in order and that the District is in good financial shape and thanked Ms. Alita Zuber, Assistant Superintendent for Business, Mr. Andrew Lennon, Assistant Business Administrator, and Ms. Jean Chen, Treasurer, for their assistance during the audit process.

Discussion took place. Members of the Board thanked Mr. Kassay for his report and to the Audit Committee members as well as the staff in the Business Office.

- ***Review Enrollment Projections for 2013-2014***

Dr. Phyllis Glassman introduced Dr. Joan Townley, Demographer and Coordinator, Office of School Planning and Research of Western Suffolk BOCES.

Dr. Townley took a moment to extend congratulations to Ossining High School and to the entire Ossining School District for the special Intel recognition. The District annually contracts with Western Suffolk BOCES to complete the enrollment projections and to provide an update pertaining to the District's long-term enrollment projections. Dr. Townley provided an overview regarding District enrollment projections and illustrated her findings via a PowerPoint presentation which demonstrated projections ten years out from the current school year. Dr. Townley reviewed historical enrollment from K-12 and pointed out that certain variables are taken into account when projecting enrollment, such as: migration and economic climate.

Enrollment projections are part of the budget process and as such will assist in the District in determining staffing needs for the 2013-2014 school year. The increase in student enrollment will necessitate an increase in staffing and has a direct impact on budget planning. Dr. Townley thanked Mr. Jeremy Luft, Director of Technology, for his assistance with the projected enrollment analysis.

Board discussion took place. Members of the Board thanked Dr. Townley for her presentation.

- ***Review Elementary Schools Class Size Policy and Goal***

Dr. Phyllis Glassman provided an overview of the 2013-2014 enrollment projections using a PowerPoint presentation containing charts to illustrate the increases and decreases in the elementary grades and referred to Dr. Townley's detailed projected enrollment report. The information will be reviewed on a regular basis and taken into account during the budget process. Budget discussions will be held during the following upcoming Board meetings:

November 14, 2012  
November 28, 2012  
January 23, 2012  
March 6, 2012  
March 9, 2012  
March 13, 2012  
March 20, 2012  
April 10, 2012  
April 23, 2012  
May 14, 2012  
May 21, 2012

Board discussion took place. Mr. Kress asked the Board for consensus to maintain its current Class Size Policy and consider adding class sections where necessary to accommodate the increase in student enrollment at the 2<sup>nd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grade levels or an additional three (3) teachers in the elementary schools.

***Consensus: 7-0***

**VIII. Audience Recognition – Agenda Items Only**

Mr. Merlin Batista, Croton Dam Road, Ossining  
Mr. Greg Ninos, Ossining High School Staff  
Ms. Beth Sniffen, Stormytown Road, Ossining

**IX. Regular Meeting**

Mr. Kress announced that resolution A-6 would be removed from the Agenda.

Cindy Winter moved and Kimberly Case seconded the motion to move resolutions A-1 through A-5, A-7 and A-8.

**Section A -- Business of the Board**

**A-1 Motion to Accept the 2011-2012 School Year District Audit**

I move that upon the recommendation of the Audit Committee the Board of Education accept the audit report audit report of O’Connor Davies, LLP, for the 2011-2012 school year ending June 30, 2012, and that such audit report be filed with the District Clerk and be available for public inspection.

**A-2 Motion to Accept Enrollment Projections for the 2013-2014 School Year**

I move that the Board of Education accept the enrollment projections derived from the report prepared by demographer Dr. Joan Townley and recommended by the Superintendent of Schools on the enrollment charts provided, for purposes of staffing and budget planning for the 2013-2014 school year.

**A-3 Motion to Accept the Minutes of the Executive Session/Regular Meeting of 19 September 2012**

I move that the Board of Education approve the minutes of the Executive Session/Regular Meeting of 19 September 2012 attached hereto.

**A-4 Motion to Accept the Minutes of the Executive Session Meeting of 2 October 2012**

I move that the Board of Education approve the minutes of the Executive Session/Work Session/Special Meeting of 3 October 2012 attached hereto.

**A-5 Motion to Accept the Minutes of the Executive Session/Work Session/Special Meeting of 3 October 2012**

I move that the Board of Education approve the minutes of the Executive Session Meeting of 2 October 2012 attached hereto.

**A-7 Resolution Appointing an Additional Consultant for the 2012-2013 School Year**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2012-2013 school year at fees not to exceed the amounts so noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Teatown Nature Center	Environmental specialists	To support the Summer Environmental Program	\$400 (Funded through Ossining Matters grant)

**A-8 Resolution Appointing Consultants for the 2012-2013 School Year**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2012-2013 school year at a fee not to exceed the amount noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Student Assistance Services Corporation (Ms. Andrea Fallick)	Ms. Fallick is the Assistant Director for School Based Programs, Certified Trainer, Olweus Bullying Prevention Program	Ms. Fallick will provide four days of OLWEUS Bullying Prevention training for members of Claremont, Roosevelt and AMD’s “Bullying Prevention Coordinating Committee”, and provide one year of consultation to support the committee members.	Not to Exceed \$6,000 (Ossining Matters)
Linda Mayo	Ms. Mayo is the Facilitator for Girls Inc.	Ms. Mayo will co-facilitate groups for Kike Unido and will facilitate Girls Inc. after school groups at AMD.	No cost to the District. Paid by Girls Inc.

**Motion carried: 7-0**

Board discussion took place regarding resolution A-6. There was consensus to remove resolution A-6 from the Agenda.

Frank Schneckler moved and Cindy Winter seconded the motion to remove resolution A-6 from the Agenda.

**A-6 Motion Regarding New York State School Boards Association 2012 Proposed Resolutions**

I move that the Board of Education of the Ossining Union Free School District direct its representative to the NYSSBA meeting to vote on the following Expiring NYSSBA Positions and resolutions as noted below.

*Motion carried: 7-0*

Kimberly Case moved and Cindy Winter seconded the motion to move resolution A-9.

**A-9 Resolution Regarding Conducting A National Search for the Next Superintendent of Schools**

I move that the Board of Education approve the following resolution:

WHEREAS, the Board of Education had accepted the resignation for the purpose of retirement of Dr. Phyllis Glassman as the Superintendent of Schools effective 14 January 2013; and

WHEREAS, the Board of Education has committed to conduct a national search for a new Superintendent of Schools; and

WHEREAS, the Board of Education has followed the appropriate process to request proposals from recognized search firms;

NOW THEREFORE, BE IT RESOLVED that the Board of Education appoints Dr. James Langlois, District Superintendent of the Putnam/Northern Westchester BOCES, to conduct the national search for the next Superintendent of Schools.

*Motion carried: 7 – 0*

**Section B – Curriculum and Instruction**

Cindy Winter moved and Kimberly Case seconded the motion to move resolution B-1.

**B-1 Motion to Accept Recommended Placements of Special Education Students**

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on September 10, 12, 13, 14, 19, 20, 21, 25, 27, 28, October 1, 3, 5 and direct the administration to arrange for the appropriate placement as set forth.

*Motion carried: 7-0*

**Section C - Business Matters**

Frank Schneckler moved and Dana Levenberg seconded the motion to move resolutions C-1 through C-24.

**C-1 Motion to Approve Treasurer’s Reports for the Months of June 2012 and July 2012 Student Treasurer’s Report for April – June 2012**

I move that the Treasurer’s Reports for the months of June 2012 and July 2012 as well as the Student Fund Treasurer’s Report for April – June 2012 be approved and placed on file with the District Clerk.

**C-2 Motion to Approve Budget Reports and Revenue Reports for the Months of June 2012 and July 2012**

I move that the Board of Education approve the Budget Reports and Revenue Reports for June 2012 and July 2012 as presented.

**C-3 Resolution Regarding Acceptance of Award from The Intel Foundation**

RESOLVED: That the Board of Education hereby accepts the \$25,000 award from the Intel Foundation, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund budget in this amount. The revenue code shall be INTL-2770.000, "Intel Foundation Award."

BE IT FURTHER RESOLVED: That the total amount of \$25,000 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
F-INTL-2110-500-12-O	\$25,000	Intel Foundation Award – Unallocated

**C-4 Resolution Regarding Acceptance of Gift – Tee Shirts**

RESOLVED: That the Board of Education hereby thanks Arris Contracting Company, Inc. and Fuller & D’Angelo, P.C. for their donation of tee shirts with a value of \$2,500 in celebration of the Intel Foundation award.

**C-5 Resolution Regarding Acceptance of Gift - \$70,000 from the Curran Foundation**

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$70,000 from the John P. & Constance A. Curran Foundation, and upon recommendation by the Superintendent of Schools, hereby increases the First Steps budget in this amount.

**C-6 Resolution Regarding Out-Of-Cycle Grant from Ossining MATTERS for the Claremont Future Leaders Program**

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$12,000 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund in this amount. The offsetting revenue shall be F-OSSM-2770.000, "Miscellaneous Revenue".

BE IT FURTHER RESOLVED: That the total amount of \$12,000 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
F-OSSM-7553-151-14-O	\$2,781.80	Wages
F-OSSM-7553-902-14-O	\$342.39	TRS
F-OSSM-7553-903-14-O	\$212.81	FICA
F-OSSM-7553-500-14-O	\$963.00	Supplies
F-OSSM-7553-405-14-O	<u>\$7,700.00</u>	Consultant
Total	\$12,000.00	

**C-7 Resolution Regarding Out-Of-Cycle Grant from Ossining MATTERS for the Brookside Sustainability Garden**

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$2,008.04 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund in this amount. The offsetting revenue shall be F-OSSM-2770.000, "Miscellaneous Revenue".

BE IT FURTHER RESOLVED: That the total amount of \$2,008.04 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
F-OSSM-7586-151-13-O	\$1,465.44	Ossining MATTERS – Wages
F-OSSM-7586-903-13-O	\$112.10	Ossining MATTERS – FICA

F-OSSM-7586-902-13-O	\$173.50	Ossining MATTERS – TRS
F-OSSM-7586-500-13-O	\$257.00	Ossining MATTERS – Supplies

**C-8 Resolution Regarding Out-Of-Cycle Grant from Ossining MATTERS for OHS Girls Basketball**

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$100 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 General Fund in this amount. The offsetting revenue shall be A-2705.000, “Gifts and Donations”.

BE IT FURTHER RESOLVED: That the total amount of \$100 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2855-500-11-0000	\$100	Interscholastic Athletics Supplies

**C-9 Resolution Regarding Donation for Ossining High School Weight Room**

RESOLVED: That the Board of Education hereby accepts with thanks the generosity of the Federico family for their gift of \$10,000 for the weight room renovation project, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705.000, “Gifts and Donations”.

BE IT FURTHER RESOLVED: That this amount be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-200-11-5020	\$10,000	PE Equipment OHS

**C-10 Resolution Regarding Acceptance of Donation from Roosevelt PTA**

RESOLVED: That the Board of Education hereby accepts with thanks \$1,980 from the Roosevelt PTA, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, “Gifts and Donations”.

BE IT FURTHER RESOLVED: That this amount be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-5543-401-16-0000	\$1,980	Cont. Transp. – Roosevelt Field Trip

**C-11 Resolution Regarding Acceptance of Gifts from Target**

RESOLVED: That the Board of Education hereby acknowledges with thanks the receipt of \$302 from Target and their *Take Charge of Education* Program, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, Gifts and Donations.

BE IT FURTHER RESOLVED: That the total amount of \$302 be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-500-16-0000	\$31	Instructional Supplies – Roosevelt
A-2110-500-15-0000	\$81	Instructional Supplies – Park
A-2110-500-14-0000	\$151	Instructional Supplies – Claremont
A-2110-500-12-0000	\$39	Instructional Supplies – AMD

**C-12 Resolution Regarding Acceptance of Funds from MSG Varsity Network**

RESOLVED: That the Board of Education hereby accepts a donation of \$2,000 from MSG Varsity Network, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 General Fund as detailed below. The offsetting revenue shall be A-2770.000, Miscellaneous Revenue.

BE IF FURTHER RESOLVED: That the total amount of \$2,000 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-200-00-5020	\$2,000	PE Equipment Districtwide

**C-13 Resolution Regarding Acceptance of Donation of Tap Shoes**

RESOLVED: That the Board of Education hereby accepts with thanks the donation of five pairs of tap shoes to the Cultural Arts Department from Ms. Chris Glover.

**C-14 Resolution Regarding Acceptance of Donations**

RESOLVED: That the Board of Education hereby accepts with thanks the donation of formal dresses and shoes, to the Cultural Arts Department as well as a television to the Brookside library from Ms. Diane Dymond.

**C-15 Resolution Regarding Acceptance of EpiPen Auto Injectors**

RESOLVED: That the Board of Education hereby authorizes the acceptance of free Epi-Pen Auto Injectors from the *EpiPen4Schools* Program

**C-16 Resolution Regarding Disposal of Ultima 65 Laminator Machine**

RESOLVED: That the Board of Education hereby authorizes the disposal of the Ultima 65 Laminator machine located at the Anne M. Dorner Middle School.

**C-17 Resolution Regarding Acceptance of Funds for Driver Education Program**

RESOLVED: That the Board of Education hereby acknowledges the receipt of \$16,200 for the Driver Education Program, and upon recommendation of the Superintendent of Schools, hereby increases the 2012-13 General Fund budget as listed below in this amount. The offsetting revenue code shall be A-1335-000, "Other Student Fees and Charges".

**C-18 Resolution Regarding Appropriation of Reserve – Employee Benefit Accrued Liability Reserve**

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2012-13 General Fund budget in the amount of \$64,041 and appropriates the funds from the Employee Benefit Accrued Liability Reserve as follows:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-2110-120-13-0000	Teacher Salary – Brookside	14,490
A-2110-110-00-5020	Teacher Salary – Physical Education	4,320
A-2255-150-00-0000	Teacher Salary – Special Ed	15,000
A-2810-150-12-0000	Attendance Salary	15,000
A-2110-120-15-0000	Teacher Salary – Park	10,680
A-9030-800-00-0000	Social Security	<u>\$4,551</u>
	TOTAL	\$64,041

**C-19 Resolution Regarding Bid Recommendation for Kitchen Equipment 2012-13**

RESOLVED: That the Board of Education hereby awards the 2012-13 Kitchen Equipment Bid on a per-item basis to the companies listed above in the total amount of \$36,232 as recommended by the Purchasing Agent.

**C-20 Resolution Regarding Bid Recommendations for Contract #1, *Emergency and Exit Lights Upgrade at Park School*, and Contract #3, *Emergency Generator at OHS***

RESOLVED: That the Board of Education hereby awards Contract #1, *Emergency and Exit Lights Upgrade at Park School* to RLJ Electric Corporation in the amount of \$75,000; and Contract #3,



*Emergency Generator at Ossining High School to Filingeri Electric in the amount of \$197,500, as recommended by the Director of School Facilities, Operations and Maintenance.*

**C-21 Resolution Regarding Payment of Tax Certiorari: Agora Gourmet Foods**

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment in the amount of \$5,300.20 and increases the 2012-13 General Fund budget by that amount through the appropriation of reserves as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-1964-404-00-0000	\$5,300.20	Refund Property Tax

**C-22 Resolution Regarding Payment of Tax Certiorari: 510 Commons LLC**

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment in the amount of \$13,977.25 and increases the 2012-13 General Fund budget by that amount through the appropriation of reserves as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-1964-404-00-0000	\$13,977.25	Refund Property Tax

**C-23 Resolution Regarding Payment of Tax Certiorari: Christopher L. Trotta**

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment in the amount of \$13,804.56 and increases the 2012-13 General Fund budget by that amount through the appropriation of reserves as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-1964-404-00-0000	\$13,804.56	Refund Property Tax

**C-24 Resolution Regarding Interfund Transfer Within 2012-13 Budget**

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the following interfund transfer within the 2012-13 budget.

From: A-2331-152-00-4000 AIS Teacher Salaries  
To: A-2330-160-12-3500 Non-Instructional Salaries  
Amount \$7,500  
Reason: Additional funds are required to support an LPN and clerical staff for the after-school STAR program at AMD Middle School.

**C-25 Claims Audited and Paid – For Information Only**

The following funds have been duly audited and paid and are presented for Board of Education members' information. No action is requested.

1. General Fund – Fund A
2. School Lunch – Fund C
3. Special Aid Fund – Fund F
4. Capital Fund – Fund H
5. Trust Expendable – TE

*Motion carried: 7-0*

The Board extended a special “thank you” to each donor for their generous gifts to the Ossining School District.

**Section D - Personnel Matters**

Frank Schneckler moved and Cindy Winter seconded the motion to move resolutions D-1 through D-12.

**D-1 Resolution Regarding a Professional Staff Resignation**

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignation of the Professional Staff member so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Effective Date</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Jane Haslam	N/A	Assist. Coach Varsity Girls Soccer	8/17/12	9/27/12	Annual	Resignation

**D-2 Resolution Regarding Professional Staff Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted on the attached pages.

**D-3 Resolution Regarding Civil Service Staff Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointments so noted.

<i>Name</i>	<i>Appointment Type/Date</i>	<i>Job Title</i>	<i>Building</i>	<i>Salary</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Fund Source</i>	<i>Staff Relation</i>
Carlos Panjon	Annual	Student Helper	N/A	9.50/hr.	100%	9/1/12	6/30/13	General	Mr. Panjon served as a Student Helper in 2011
Shenice Rutherford-Maxton	Annual	Student Helper	N/A	9.50/hr.	100%	9/1/12	6/30/13	General	Ms. Rutherford-Maxton served as a Student Help in 2010 and 2011

**D-4 Resolution Regarding Support Staff Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

<i>Name</i>	<i>Cert. Status</i>	<i>Job Title</i>	<i>Building</i>	<i>Step</i>	<i>Salary</i>	<i>% Time</i>	<i>Fund Source</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Staff Relation</i>
Lisa Conzone	Level 1	Teaching Assistant	Park	1	20,907 (\$12,544.20)	60%	General	10/9/12	6/30/13	Ms. Conzone has served as a per diem sub since 2008
Barbara Boll	Level 1	Teaching Assistant	Park	3	22,960	100%	General	10/5/12	6/30/13	Ms. Boll is currently a School Monitor at Brookside School

**D-5 Resolution Regarding Rescinding a Professional Staff Appointment – Before/After School Program**

I move that upon recommendation of the Superintendent of Schools the Board of Education rescind the Professional Staff appointment for the person so noted.

<i>Name</i>	<i>Cert. Status</i>	<i>Step</i>	<i>Salary</i>	<i>Appt Type</i>	<i>Staff Relation</i>	<i>Building/ Program</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>
Victoria Orta	Perm. Spec. Ed.	5	67.52/hr.	Annual	Roosevelt Teacher	Heroes - Claremont	1.25 hrs./ 2 days/wk.	10/16/12	12/19/12

**D-6 Resolution Regarding Professional Staff Appointments – Before/After School Programs**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

<u>Name</u>	<u>Cert. Status</u>	<u>Step</u>	<u>Salary</u>	<u>Appt Type</u>	<u>Program</u>	<u>Building</u>	<u>% Time</u>	<u>Effect. Date</u>	<u>Expir. Date</u>	<u>Staff Relation</u>
Jonna Hammond	Perm. Spec. Ed., N-6, Rdg. Tchr.	5	67.52/hr.	Annual	Bookworms	Brookside	2 hrs./ 20 Sessions	9/27/12	6/30/13	Brookside Teacher
Justinna Porcelli	Init. 1-6	2	54.52/hr.	Annual	Bookworms	Brookside	2 hrs./ 20 Sessions	9/27/12	6/30/13	Brookside Teacher
Sarah Sullivan	Perm. Sch. Social Wkr.	4	62.90/hr.	Annual	Bookworms	Brookside	2 hrs./ 20 Sessions	9/27/12	6/30/13	Brookside Teacher
Vanessa Santos	Init. Early Child. Ed. B-2	3	58.25/hr. (Grant)	Annual	1000 Books Project	Park	As Needed	9/1/12	6/30/13	Park Teacher
Julia Walker	Init. 1-6	2	54.52/hr.	Annual	Heroes	Claremont	1.25 hrs./ 2 days/w	10/16/12	12/19/12	Claremont Teacher
Gwendolyn Burke	Initial Chem. 7-12	1	47.55/hr.	Annual	Alternative Educ.	OHS	1 day/wk.	10/18/12	6/30/13	None

**D-7 Resolution Regarding a Civil Service Staff Appointment – Before/After School Programs**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service Staff appointment for the person so noted.

<u>Name</u>	<u>Position</u>	<u>Appt. Type</u>	<u>Program</u>	<u>Bldg.</u>	<u>Salary</u>	<u>% Time</u>	<u>Source</u>	<u>Effect. Date</u>	<u>Expir. Date</u>	<u>Relation</u>
Annette Gross-Patterson	Nurse	Annual	Heroes	Claremont	28.88/hr.	1.25 hrs./ 2 days/wk.	General	10/16/12	12/19/12	OHS LPN

**D-8 Resolution Regarding Support Staff Appointments – Before/After School Programs**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

<u>Name</u>	<u>Start Date</u>	<u>Expir. Date</u>	<u>Time</u>	<u>Job Title</u>	<u>Cert. Status</u>	<u>Program</u>	<u>Building</u>	<u>Step</u>	<u>Hourly Rate</u>	<u>Staff Relations</u>
Anna Alleva	10/16/12	12/19/12	1.25 hrs./ 2 days/wk.	Teaching Assistant	Continuing	Heroes	Claremont	6	16.89/hr.	Park TA
Vandana Pathak	10/11/12	12/14/12	1.25 hrs./ 2 days/wk. (Revised)	Teaching Assistant	Continuing	Heroes	Roosevelt	6	16.89/hr.	Park TA

**D-9 Resolution Regarding Per Diem Substitute Removals**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitutes so noted.

<u>Certified</u>	<u>Name</u>
C	Amberger, Lisa
C	Anderson, Lora
NC	Begley, Elizabeth
NC	Calamari, Lisa
C	Carr-Harris, Natalie

NC	D'Armiento, Jacqueline
C	DeOliveira, Monica
C	Doino, Brittany
C	Donahue, Brian
C	Egerman, Heather
C	Ferro, Emily
NC	Garrett, Vera
C	Jeraci, Marina
C	Kane, Robert
C	Ladzinski, Joanna
NC	Luria, Amanda
NC	McHugh, Patricia
NC	Mickle, Daphney
C	Morvitz, Jamie
C	Norton, Robin
C	Pagnozzi, Noelle
NC	Palmer Burruss, Diana
NC	Peters, Alissa
C	Reasen, Yvonne
NC	Richardson, Lucas
C	Roswell, Skyler
NC	Sodano, Sandra
C	Spitzer, Darcy
C	Steffens-Smith, Lisa
C	Sylvester, Lesley
C	Walls, Mike

**D-10 Resolution Regarding Per Diem Substitute Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

<b>Certified</b>	<b>Name</b>	<b>Subject</b>
C	Lall, April	Childhood Education 1-6
C	O'Connor, Claire	Students with Disabilities
C	Warnock, Sara	K-12 ESOL

**D-11 Resolution Regarding School Volunteers**

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2012-2013 school year.

<b><u>Name</u></b>	<b><u>Volunteer Title</u></b>	<b><u>Type</u></b>
Sean Engelhardt	(Student) Non-Parent/Brookside	Physical Education
Corey Dale-Miller	(Student) Non-Parent/Park	Kindergarten Classroom

*Motion carried: 7-0*

**X. Audience Recognition**

Melvin Batista, Croton Dam Road, Ossining  
 Isabelle Magalhaes, Lakewood Drive, Ossining

**XI. Board Committee/Liaison Reports and Board Dialogue**

Kimberly Case shared that the Teachers Center is considering charging for courses due to a decrease in federal

funding. Dr. Case stated that the Teachers Center would like to look into educating our teachers with regard to the new APPR regulations.

Frank Schneckler thanked the Teachers College for their generous grant of \$500,000.

Graig Galef shared that the Park School PTA held a meeting last week to discuss APPR and it was well-attended with at least 50 people in the audience.

Dana Levenberg encouraged everyone to attend the Intel Parade on Saturday, October 27, 2012 beginning at 3:00 p.m. at Ossining High School and celebrate this amazing recognition for the District and the community.

**XII. Adjournment**

At 10:35 p.m. Frank Schneckler moved and Kimberly Case seconded the motion to adjourn the 17 October 2012 Board of Education Regular Meeting.

*Motion carried: 7-0*

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Ileana Ortiz  
District Clerk