

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY**

**Regular Meeting
Roosevelt School Cafeteria**

**17 October 2012
Regular Meeting: 7:30 p.m.**

REVISED AGENDA

I. Call to Order – President

II. Pledge of Allegiance

III. Comments from Student Representative to the Board

IV. Comments from Ossining Cultural Arts Advocates to the Board

V. Comments from PTA Council

VI. Special Presentations

- *Westchester County Board of Legislators: First Steps/Primeros Pasos*
- *Faith Lippe Staff Wellness Awards*

VII. Work Session

- *Presentation of the 2011-2012 District External Independent Audit*
- *Review Enrollment Projections for 2013-2014*
- *Review Elementary Schools Class Size Policy and Goal*

<p><i>Audience Recognition –Members of the audience will be invited to comment or raise questions regarding the above topics following each of the above-identified Work Session topics.</i></p>
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VIII. Audience Recognition – Agenda Items Only

IX. Regular Meeting

Section A -- Business of the Board

A-1 Motion to Accept the 2011-2012 School Year District Audit

I move that upon the recommendation of the Audit Committee the Board of Education accept the audit report audit report of O'Connor Davies, LLP, for the 2011-2012 school year ending June 30, 2012, and that such audit report be filed with the District Clerk and be available for public inspection.

A-2 Motion to Accept Enrollment Projections for the 2013-2014 School Year

I move that the Board of Education accept the enrollment projections derived from the report prepared by demographer Dr. Joan Townley and recommended by the Superintendent of Schools on the enrollment charts provided, for purposes of staffing and budget planning for the 2013-2014 school year.

A-3 Motion to Accept the Minutes of the Executive Session/Regular Meeting of 19 September 2012

I move that the Board of Education approve the minutes of the Executive Session/Regular Meeting of 19 September 2012.

A-4 Motion to Accept the Minutes of the Executive Session Meeting of 2 October 2012

I move that the Board of Education approve the minutes of the Executive Session/Work Session/Special Meeting of 3 October 2012.

A-5 Motion to Accept the Minutes of the Executive Session/Work Session/Special Meeting of 3 October 2012

I move that the Board of Education approve the minutes of the Executive Session Meeting of 2 October 2012.

A-6 Motion Regarding New York State School Boards Association 2012 Proposed Resolutions

I move that the Board of Education of the Ossining Union Free School District direct its representative to the NYSSBA meeting to vote on the following Expiring NYSSBA Positions and resolutions as noted below.

A-7 Resolution Appointing an Additional Consultant for the 2012-2013 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2012-2013 school year at fees not to exceed the amounts so noted below.

A-8 Resolution Appointing Consultants for the 2012-2013 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2012-2013 school year at a fee not to exceed the amount noted below.

A-9 Resolution Regarding Conducting A National Search for the Next Superintendent of Schools

I move that the Board of Education approve the following resolution:

WHEREAS, the Board of Education had accepted the resignation for the purpose of retirement of Dr. Phyllis Glassman as the Superintendent of Schools effective 14 January 2013; and

WHEREAS, the Board of Education has committed to conduct a national search for a new Superintendent of Schools; and

WHEREAS, the Board of Education has followed the appropriate process to request proposals from recognized search firms;

NOW THEREFORE, BE IT RESOLVED that the Board of Education appoints Dr. James Langlois, District Superintendent of the Putnam/Northern Westchester BOCES, to conduct the national search for the next Superintendent of Schools.

Section B – Curriculum and Instruction

B-1 Motion to Accept Recommended Placements of Special Education Students

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on September 10, 12, 13, 14, 19, 20, 21, 25, 27, 28, October 1, 3, 5 and direct the administration to arrange for the appropriate placement as set forth.

Section C - Business Matters

C-1 Motion to Approve Treasurer’s Reports for the Months of June 2012 and July 2012 Student Treasurer’s Report for April – June 2012

I move that the Treasurer’s Reports for the months of June 2012 and July 2012 as well as the Student Fund Treasurer’s Report for April – June 2012 be approved and placed on file with the District Clerk.

C-2 Motion to Approve Budget Reports and Revenue Reports for the Months of June 2012 and July 2012

I move that the Board of Education approve the Budget Reports and Revenue Reports for June 2012 and July 2012 as presented.

C-3 Resolution Regarding Acceptance of Award from The Intel Foundation

RESOLVED: That the Board of Education hereby accepts the \$25,000 award from the Intel Foundation, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund budget in this amount. The revenue code shall be INTL-2770.000, “Intel Foundation Award.”

BE IT FURTHER RESOLVED: That the total amount of \$25,000 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
F-INTL-2110-500-12-O	\$25,000	Intel Foundation Award - Unallocated

C-4 Resolution Regarding Acceptance of Gift – Tee Shirts

RESOLVED: That the Board of Education hereby thanks Arris Contracting Company, Inc. and Fuller & D’Angelo, P.C. for their donation of tee shirts with a value of \$2,500 in celebration of the Intel Foundation award.

C-5 Resolution Regarding Acceptance of Gift - \$70,000 from the Curran Foundation

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$70,000 from the John P. & Constance A. Curran Foundation, and upon recommendation by the Superintendent of Schools, hereby increases the First Steps budget in this amount.

C-6 Resolution Regarding Out-Of-Cycle Grant from Ossining MATTERS for the Claremont Future Leaders Program

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$12,000 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund in this amount. The offsetting revenue shall be F-OSSM-2770.000, “Miscellaneous Revenue”.

BE IT FURTHER RESOLVED: That the total amount of \$12,000 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
F-OSSM-7553-151-14-O	\$2,781.80	Wages
F-OSSM-7553-902-14-O	\$342.39	TRS
F-OSSM-7553-903-14-O	\$212.81	FICA
F-OSSM-7553-500-14-O	\$963.00	Supplies
F-OSSM-7553-405-14-O	<u>\$7,700.00</u>	Consultant
Total	\$12,000.00	

C-7 Resolution Regarding Out-Of-Cycle Grant from Ossining MATTERS for the Brookside Sustainability Garden

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$2,008.04 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid Fund in this amount. The offsetting revenue shall be F-OSSM-2770.000, "Miscellaneous Revenue".

BE IT FURTHER RESOLVED: That the total amount of \$2,008.04 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
F-OSSM-7586-151-13-O	\$1,465.44	Ossining MATTERS - Wages
F-OSSM-7586-903-13-O	\$112.10	Ossining MATTERS - FICA
F-OSSM-7586-902-13-O	\$173.50	Ossining MATTERS - TRS
F-OSSM-7586-500-13-O	\$257.00	Ossining MATTERS - Supplies

C-8 Resolution Regarding Out-Of-Cycle Grant from Ossining MATTERS for OHS Girls Basketball

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$100 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 General Fund in this amount. The offsetting revenue shall be A-2705.000, "Gifts and Donations".

BE IT FURTHER RESOLVED: That the total amount of \$100 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2855-500-11-0000	\$100	Interscholastic Athletics Supplies

C-9 Resolution Regarding Donation for Ossining High School Weight Room

RESOLVED: That the Board of Education hereby accepts with thanks the generosity of the Federico family for their gift of \$10,000 for the weight room renovation project, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705.000, "Gifts and Donations".

BE IT FURTHER RESOLVED: That this amount be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-200-11-5020	\$10,000	PE Equipment OHS

C-10 Resolution Regarding Acceptance of Donation from Roosevelt PTA

RESOLVED: That the Board of Education hereby accepts with thanks \$1,980 from the Roosevelt PTA, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, "Gifts and Donations".

BE IT FURTHER RESOLVED: That this amount be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-5543-401-16-0000	\$1,980	Cont. Transp. – Roosevelt Field Trip

C-11 Resolution Regarding Acceptance of Gifts from Target

RESOLVED: That the Board of Education hereby acknowledges with thanks the receipt of \$302 from Target and their *Take Charge of Education* Program, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, Gifts and Donations.

BE IT FURTHER RESOLVED: That the total amount of \$302 be appropriated to the following budget codes:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-500-16-0000	\$31	Instructional Supplies – Roosevelt
A-2110-500-15-0000	\$81	Instructional Supplies – Park
A-2110-500-14-0000	\$151	Instructional Supplies – Claremont
A-2110-500-12-0000	\$39	Instructional Supplies – AMD

C-12 Resolution Regarding Acceptance of Funds from MSG Varsity Network

RESOLVED: That the Board of Education hereby accepts a donation of \$2,000 from MSG Varsity Network, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 General Fund as detailed below. The offsetting revenue shall be A-2770.000, Miscellaneous Revenue.

BE IF FURTHER RESOLVED: That the total amount of \$2,000 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-200-00-5020	\$2,000	PE Equipment Districtwide

C-13 Resolution Regarding Acceptance of Donation of Tap Shoes

RESOLVED: That the Board of Education hereby accepts with thanks the donation of five pairs of tap shoes to the Cultural Arts Department from Ms. Chris Glover.

C-14 Resolution Regarding Acceptance of Donations

RESOLVED: That the Board of Education hereby accepts with thanks the donation of formal dresses and shoes, to the Cultural Arts Department as well as a television to the Brookside library from Ms. Diane Dymond.

C-15 Resolution Regarding Acceptance of EpiPen Auto Injectors

RESOLVED: That the Board of Education hereby authorizes the acceptance of free Epi-Pen Auto Injectors from the *EpiPen4Schools* Program

C-16 Resolution Regarding Disposal of Ultima 65 Laminator Machine

RESOLVED: That the Board of Education hereby authorizes the disposal of the Ultima 65 Laminator machine located at the Anne M. Dorner Middle School.

C-17 Resolution Regarding Acceptance of Funds for Driver Education Program

RESOLVED: That the Board of Education hereby acknowledges the receipt of \$16,200 for the Driver Education Program, and upon recommendation of the Superintendent of Schools, hereby increases the 2012-13 General Fund budget as listed below in this amount. The offsetting revenue code shall be A-1335-000, “Other Student Fees and Charges”.

C-18 Resolution Regarding Appropriation of Reserve – Employee Benefit Accrued Liability Reserve

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2012-13 General Fund budget in the amount of \$64,041 and appropriates the funds from the Employee Benefit Accrued Liability Reserve as follows:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-2110-120-13-0000	Teacher Salary – Brookside	14,490
A-2110-110-00-5020	Teacher Salary – Physical Education	4,320
A-2255-150-00-0000	Teacher Salary – Special Ed	15,000
A-2810-150-12-0000	Attendance Salary	15,000
A-2110-120-15-0000	Teacher Salary – Park	10,680
A-9030-800-00-0000	Social Security	<u>\$4,551</u>
	TOTAL	\$64,041

C-19 Resolution Regarding Bid Recommendation for Kitchen Equipment 2012-13

RESOLVED: That the Board of Education hereby awards the 2012-13 Kitchen Equipment Bid on a per-item basis to the companies listed above in the total amount of \$36,232 as recommended by the Purchasing Agent.

C-20 Resolution Regarding Bid Recommendations for Contract #1, *Emergency and Exit Lights Upgrade at Park School*, and Contract #3, *Emergency Generator at OHS*

RESOLVED: That the Board of Education hereby awards Contract #1, *Emergency and Exit Lights Upgrade at Park School* to RLJ Electric Corporation in the amount of \$75,000; and Contract #3, *Emergency Generator at Ossining High School* to Filingeri Electric in the amount of \$197,500, as recommended by the Director of School Facilities, Operations and Maintenance.

C-21 Resolution Regarding Payment of Tax Certiorari: *Agora Gourmet Foods*

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment in the amount of \$5,300.20 and increases the 2012-13 General Fund budget by that amount through the appropriation of reserves as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-1964-404-00-0000	\$5,300.20	Refund Property Tax

C-22 Resolution Regarding Payment of Tax Certiorari: *510 Commons LLC*

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment in the amount of \$13,977.25 and increases the 2012-13 General Fund budget by that amount through the appropriation of reserves as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-1964-404-00-0000	\$13,977.25	Refund Property Tax

C-23 Resolution Regarding Payment of Tax Certiorari: *Christopher L. Trotta*

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes payment in the amount of \$13,804.56 and increases the 2012-13 General Fund budget by that amount through the appropriation of reserves as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-1964-404-00-0000	\$13,804.56	Refund Property Tax

C-24 Resolution Regarding Interfund Transfer Within 2012-13 Budget

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the following interfund transfer within the 2012-13 budget.

From:	A-2331-152-00-4000	AIS Teacher Salaries
To:	A-2330-160-12-3500	Non-Instructional Salaries
Amount	\$7,500	
Reason:	Additional funds are required to support an LPN and clerical staff for the after-school STAR program at AMD Middle School.	

C-25 Claims Audited and Paid – For Information Only

The following funds have been duly audited and paid and are presented for Board of Education members' information. No action is requested.

1. General Fund - Fund A

2. School Lunch - Fund C
3. Special Aid Fund - Fund F
4. Capital Fund – Fund H
5. Trust Expendable - TE

Section D - Personnel Matters

D-1 Resolution Regarding a Professional Staff Resignation

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignation of the Professional Staff member so noted.

D-2 Resolution Regarding Professional Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

D-3 Resolution Regarding Civil Service Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointments so noted.

D-4 Resolution Regarding Support Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

D-5 Resolution Regarding Rescinding a Professional Staff Appointment – Before/After School Program

I move that upon recommendation of the Superintendent of Schools the Board of Education rescind the Professional Staff appointment for the person so noted.

D-6 Resolution Regarding Professional Staff Appointments – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

D-7 Resolution Regarding a Civil Service Staff Appointment – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service Staff appointment for the person so noted.

D-8 Resolution Regarding Support Staff Appointments – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

D-9 Resolution Regarding Per Diem Substitute Removals

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitutes so noted.

D-10 Resolution Regarding Per Diem Substitute Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

D-11 Resolution Regarding School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2012-2013 school year.

Section F – For Information Only

X. Audience Recognition

XI. Board Committee/Liaison Reports and Board Dialogue

XII. Adjournment

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