

**BOARD OF EDUCATION**  
**OSSINING UNION FREE SCHOOL DISTRICT**  
*Ossining, NY*

**Work Session/Special Meeting**  
**Roosevelt School Cafeteria**

**5 September 2012**  
**Executive Session: 6:00 p.m.**  
**Work Session/Special Meeting: 7:30 p.m.**

**MINUTES**

**Present:** Mr. Bill Kress *President*; Ms. Dana Levenberg *Vice President*; Dr. Kimberly Case, Mr. Graig Galef, Mr. Frank Schnecker, Mr. Steve Wardwell, Ms. Cindy Winter

**Others**

**Present:** Dr. Phyllis Glassman, *Superintendent of Schools*, Mr. Raymond Sanchez, *Deputy Superintendent*, Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, Ms. Alita Zuber, *Assistant Superintendent for Business*

**I. Call to Order – President**

President Bill Kress called the 5 September 2012 Special Meeting of the Board of Education to order at 6:09 p.m.

**II. Motion to Enter into Executive Session**

Dana Levenberg moved and Cindy Winter seconded the motion to enter into Executive Session for the purpose of discussing personnel.

***Motion carried: 6-0***

*No formal action was taken.*

Steve Wardwell arrived at 6:38 p.m.

**III. Motion to Reconvene the Special Meeting**

At 7:25 p.m. Kimberly Case moved and Steve Wardwell seconded the motion to reconvene the Work Session/Special Meeting of 5 September 2012.

***Motion carried: 7-0***

**IV. Pledge of Allegiance**

Frank Schnecker led all those present in the Pledge of Allegiance.

Mr. Kress announced that it was another successful opening of the new school year. The week started with the annual Back to School Staff Assembly yesterday at Ossining High School and the official first day of school for students today.

Mr. Kress encouraged everyone to be a part of the Ossining MATTERS 5K Race on Saturday, September 8, 2012.

**V. Work Session**

- **Facilities Improvements: Update**
  - **What's Being Planned for "Phase 1"?**

Mr. Raymond Sanchez introduced Mr. Joe Fuller, Mr. John Fuller, and Mr. Said Zomorrodian, Chief Designer, of Fuller & D'Angelo, P.C. Also present was Mr. James Madison of Arris Contracting Company, Inc.

Mr. John Fuller provided an update and best case scenario for facilities improvements, via a PowerPoint presentation, which included a description of the Phase 1 scope of work planned for each school. The Phase 1 plans outlined during the meeting are the result of a collaborative effort on the part of the teachers, staff, community members and various stakeholder groups. The information was gathered and studied carefully in order to create a plan that meets the needs of the students and the community and be completed within budget. There are alternates built within the current plan as recommended by the consultants.

- There will be boiler upgrades at Park School, Brookside School, and at Claremont School.
- Phase 1 improvements at the Anne M. Dorner Middle School will include various renovations: to the music rooms and physical education locker room consolidation

Phase 1 improvements at the Anne M. Dorner Middle School will be done to the actual infrastructure of the Middle School: corridor locker replacement, roof replacement, window replacement, masonry restoration in the Main Building.

- Phase 1 improvements at Ossining High School will include additional classrooms on the 2<sup>nd</sup> floor and renovations to the 2<sup>nd</sup> floor corridor link and to the auditorium.

The District's plan to implement facilities improvements is subject to approval by the New York State Education Department (NYSED) thereby making the District timeline tentative. The deadline for submitting the plans to NYSED is October 15, 2012. NYSED has its own timeline within which to approve and respond to the District. Once the plans are approved by NYSED, the District can go to bid on the project. Work is tentatively scheduled to begin during the summer of 2013, pending approval by NYSED.

Discussion took place at the conclusion of the presentation. Concerns were raised regarding the safety of students and staff during the construction phase of this project. Mr. John Fuller and Mr. James Madison assured the Board that every safety measure would be in place and that partitions will be used in order to maintain any noise to a minimum. The following members of the audience were recognized:

Roddy Kopera, Locust Road, Ossining  
 Ginny Loughlin, Ryder Road, Ossining  
 Beth Sniffen, Stormytown Road, Ossining

- **Contract for Excellence (C4E)**

Dr. Angela White provided an update with regard to the District's responsibilities under the *Contract for Excellence (C4E)*. The Ossining School District has been mandated to complete its maintenance of effort for the 2012-2013 school year. Although there is no increase in funding to the District, it is expected to maintain its current level of effort in the following areas:

- Time on Task
- High School Class Size Reduction

- High School or Middle School Restructuring
- Teacher/Principal Quality
- Full Day Kindergarten
- Model Programs for English Language Learners

Board discussion took place.

## VI. Special Meeting

Resolution A-1 was removed from the Agenda and tabled for the next Regular Meeting of the Board of Education.

Cindy Winter moved and Dana Levenberg seconded the motion to move resolutions A-2 through A-6.

### Section A -- Business of the Board

#### **A-2 Resolution Appointing Additional Consultants for the 2012-2013 School Year**

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following additional consultants for the 2012-2013 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Christopher Letts	Mr. Letts has 40 years of experience as an environmental educator. He has a BS in Biology and Earth Science, and MS in Field Biology & Environmental Education. Mr. Letts has served as a Director of the Tenafly NJ Nature Center, and as Director of the Sloop Clearwater program during his career.	Mr. Letts will engage Brookside students in Autumn activities pertaining to Hudson River ecology and the Lighthouse program, which includes local history. During the Spring 2013, he will teach students about fish morphology.	Not to Exceed \$5,625  (General School Fund)
Soifer Center	The Soifer Center is a multi-disciplinary child development center providing assessment, therapeutic and advocacy services for children.	The Soifer Center's consultant services are required to conduct a psychological evaluation and a written report for and identified student.	Not to exceed \$3,750  (General Special Education Budget)
Andrea Kimmich-Keyser	Ms. Kimmich-Keyser is a Global Sustainability, Rights Program and Curriculum Specialist	Ms. Kimmich-Keyser worked with Roosevelt School teachers in developing curriculum related activities for the "classroom in the garden" project, while co-facilitating selected sessions and providing guidance in general gardening.	Not to exceed \$600  (Ossining Matters Grant)

#### **A-3 Recognition of Employee Staff Members With Twenty-Five Years of Service**

I move that the Board of Education approve a Resolution of Recognition for staff members with twenty-five (25) years of service in the Ossining School District.

Anton Blaumauer  
Deneen Burke  
Susan Carey  
Sharon Chrapowitzky  
Alicia Cinelli  
Lonnie Drinks  
Al Grimaldi  
Victoria Manning  
Claudette Morgan  
Carriann Sipos  
Linda Whitney

The following Proclamation was read out loud by Mr. Kress:

**Ossining Board of Education**  
*Ossining, New York*

**RESOLUTION OF RECOGNITION**

*Staff With Twenty-Five (25) Years Of Service In The Ossining Union Free School District*

**WHEREAS,** This Board of Education believes that the success of the program within the school district arises as a result of the dedication of an excellent staff; and

**WHEREAS,** continuity and longevity are traits valued by the Board of Education; and

**WHEREAS,** the Board of Education recognizes that staff members with extensive years of service reflect the traits of continuity, dedication, and loyalty; and

**WHEREAS,** Anton Blaumauer, Deneen Burke, Susan Carey, Sharon Chrapowitzky, Alicia Cinelli, Lonnie Drinks, Alfred Grimaldi, Victoria Manning, Claudette Morgan, Carrieann Sipos and Linda Whitney have served the Ossining School District for twenty-five (25) years.

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Education publicly recognizes Anton Blaumauer, Deneen Burke, Susan Carey, Sharon Chrapowitzky, Alicia Cinelli, Lonnie Drinks, Alfred Grimaldi, Victoria Manning, Claudette Morgan, Carrieann Sipos and Linda Whitney for their twenty-five (25) years of service to the Ossining School District; and that their dedication and loyalty to the school district over all these years are appreciated.

**FURTHER, BE IT RESOLVED,** that such recognition be spread across the minutes of this meeting and shared with Anton Blaumauer, Deneen Burke, Susan Carey, Sharon Chrapowitzky, Alicia Cinelli, Lonnie Drinks, Alfred Grimaldi, Victoria Manning, Claudette Morgan, Carrieann Sipos and Linda Whitney.

Passed by unanimous vote of the Board of Education on September 5, 2012.

**A-4 Resolution to Appoint Dignity Act Coordinators**

RESOLVED, that the Board of Education approves the appointment of the following Dignity Act Coordinators (DAC) for the 2012-2013 school year.

*Park:* Mrs. Carrieann Sipos  
*Claremont:* Mrs. Carmen Soto  
*Roosevelt:* Dr. Corey Reynolds  
*AMD:* Mr. Paul Bratcher, Ms. Erica Naughton  
*OHS:* Mr. Dean Parker  
*Transportation:* Mr. James Minihan

**A-5 Resolution Regarding an Additional Consultant**

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following additional consultant for the 2012-2013 school year at fees not to exceed the amounts noted below

Name of Consultant	Brief Description of Expertise	Description of Need for Consultant	Consultation Fee [Per Diem and/or Annual] and Amount Not To Be Exceeded
EverFi, Inc.	Offers programs for students in critical life skills	<i>AlcoholEDU for High School</i> is a program that provides information to high school students on alcohol abuse prevention.	\$1,797

**A-6 Motion to Appoint a Member of the Community to the District Audit Committee**

RESOLVED: that the Board of Education hereby appoints Irwin Kavy, Esq. to the Ossining Union Free School District Audit Committee.

*Motion carried: 7-0*

**Section D - Personnel Matters**

Dana Levenberg moved and Frank Schneckner seconded the motion to move resolutions D-1 through D-12. Resolutions D-13 and D-14 are *For Information Only* and no action is required.

**D-1 Resolution Regarding Civil Service Staff Resignations**

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignations of the Civil Service Staff so noted.

**D-2 Resolution Regarding Rescinding an Administrative Staff Appointment**

I move upon recommendation of the Superintendent of Schools the Board of Education rescind the appointment of the Administrative Staff so noted.

**D-3 Resolution Regarding Rescinding a Professional Staff Appointment**

I move upon recommendation of the Superintendent of Schools the Board of Education rescind the appointment of the person so noted.

**D-4 Resolution Regarding an Administrative Staff Appointment**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff appointment so noted.

**D-5 Resolution Regarding Professional Staff Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

**D-6 Resolution Regarding Civil Service Staff Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointments so noted.

**D-7 Resolution Regarding Professional Staff Appointments – Before/After School Programs**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

**D-8 Resolution Regarding a Support Staff Appointment – Before/After School Programs**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment so noted.

**D-9 Resolution Regarding Teaching Assistant Re-Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Teaching Assistant re-appointments so noted.

**D-10 Resolution Regarding Per Diem Substitute Appointments**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute Teacher appointments for the persons so noted.

**D-11 Resolution Regarding Approval of School Volunteers**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the appointments of Volunteers for the 2012-2013 school year so noted.

**D-12 Resolution Regarding a Support Staff Request for Medical Leave of Absence**

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the medical leave of absence for the Support Staff member so noted.

**D-13 Resolution Regarding Professional Staff Requests for Leave of Absence**

*(For Information Only)*

The matter is presented here for Board of Education information and no action is necessary.

**D-14 Resolution Regarding a Civil Service Staff Request for Military Leave of Absence**

*(For Information Only)*

The matter is presented here for Board of Education information and no action is necessary.

***Motion carried: 7-0***

Mr. Kress thanked the volunteers for their time.

Ms. Levenberg thanked Mr. Javier Vidal for his service to his country.

Ms. Levenberg announced that there will be a Call to Testify at Public Hearings for New NY Education Reform Commission on Monday, September 10, 2012 from 1:00 p.m. – 4:00 p.m. at SUNY Orange County Community College, The Great Hall in Kaplan Hall, 80 Grand Street, Newburgh, NY 12550. The New NY Education Reform Commission will be tasked reviewing and assessing the New York State education system in its entirety in order to find ways to improve student achievement. Ms. Levenberg stated she will be in attendance and encouraged Board members and anyone interested to attend the hearing on Monday.

**VII. Adjournment**

At 9:23 p.m. Dana Levenberg moved and Kimberly Case seconded the motion to adjourn the Work Session/Special Meeting of the Board of Education.

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Ileana Ortiz  
District Clerk