

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, New York**

3 July 2012

**Special Meeting
Roosevelt School Conference Room**

**Immediately following Reorganization Meeting
Special Meeting: 7:30 p.m.**

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Reorganization Meeting

A. *Administration of Oath of Office*

1. Elected Board Members
2. Administrators

B. *Election of President and Vice President*

C. *Administration of Oath of Office to President and Vice President*

D. *Committee and Liaison Appointments*

E. *Adoption of Annual Resolutions*

IV. Special Presentation

V. Special Meeting

Section A – Business of the Board

A-1 Resolution to Adopt the Revised Code of Conduct

BE IT RESOLVED, that the Board of Education of the Ossining Union Free School District hereby adopts the revised Code of Conduct as attached.

A-2 Motion to Adopt the Following Regulation #0115-R “Dignity For All Students Act Regulation”

I move that the Board of Education adopt the regulation #0115-R “Dignity For All Students Act Regulation.”

A-3 Board of Education Members Attendance at Professional Meetings and Conferences

RESOLVED, that the Board of Education members on the following list should be authorized to attend professional conferences and meetings as noted; and

BE IT FURTHER RESOLVED, that such Board members shall be reimbursed for reasonable and necessary expenses not paid directly by the District for travel, hotel, meals and registration as appropriate.

A-4 Resolution Acknowledging Revisions to the Teaching Assistants/Teacher Aides Evaluation Report

RESOLVED, that the Board of Education members on the following list should be authorized to attend professional conferences and meetings as noted; and

BE IT FURTHER RESOLVED, that such Board members shall be reimbursed for reasonable and necessary expenses not paid directly by the District for travel, hotel, meals and registration as appropriate.

A-5 Motion to Approve Side Letter of Agreement Between the Ossining Union Free School District and the Ossining Support Staff Regarding NYSHIP Dependent Health Insurance

WHEREAS, the negotiation teams representing the District and the Ossining Support Staff have agreed upon a Signed Letter of Agreement for dependent health insurance;

THEREFORE BE IT RESOLVED, that the Board of Education hereby ratify the Memorandum of Agreement as presented; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to execute such Agreement

A-6 Motion to Accept the Minutes of the Executive Session/Regular Meeting of 13 June 2012

I move that the Board of Education approve the minutes of the Regular Meeting of 13 June 2012.

A-7 Resolution to Call Upon Governor Andrew Cuomo to Veto Recent Legislation

I move that the Board of Education adopt the recommended resolution provided by the New York State School Boards Association.

A-8 Resolution Regarding Resignation of the Superintendent for the Purpose of Retirement

WHEREAS, the Board of Education has been advised that the Superintendent of Schools Dr. Phyllis Glassman plans to resign from her position as Superintendent effective January 14, 2013; and

WHEREAS, Dr. Phyllis Glassman has submitted her letter of resignation for the purpose of retirement;

NOW THEREFORE BE IT RESOLVED, that the Board of Education accepts the letter of resignation for the purpose of retirement provided by Dr. Phyllis Glassman as presented as well as with regret and extreme appreciation of Dr. Phyllis Glassman's leadership and dedicated service to the children of Ossining.

A-9 Motion to Revise the School District Calendar for the 2012-2013 School Year

I move that the Board of Education hereby adopt the revised calendar for the 2012-2013 school year, revised 3 July 2012.

Section B – Curriculum and Instruction

B-1 Motion to Accept Recommended Placements of Special Education Students

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on May 7 and 17 and direct the administration to arrange for the appropriate placement as set forth.

B-2 Motion to Adopt the District K-12 Counseling and Development Plan

Based upon the recommendation of the Superintendent of Schools, Dr. Phyllis Glassman, I hereby move that the Board of Education adopt the *District K-12 Counseling and Development Plan* effective immediately and review the *Plan* on an annual basis with the potential for revision.

Section C – Business Office Matters

C-1 Resolution Regarding Interfund Transfers for 2011-12

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the interfund transfers within the 2011-12 budget as follows:

| From Code | To Code | Amount | Comment/Purpose |
|--------------------|--------------------|----------|-----------------------------|
| A-2252-472-00-0000 | A-2110-471-00-0000 | \$10,000 | Hospital Tutoring |
| A-2110-480-12-0000 | A-1310-401-00-0000 | 7,682 | Bus Admin Other Expense |
| A-5540-401-00-0000 | A-1430-160-00-0000 | 5,020 | Personnel Clerical |
| A-2060-401-00-0000 | A-1430-160-00-0000 | 26,200 | Personnel Clerical |
| A-1480-401-00-0000 | A-1430-161-00-0000 | 1,784 | Pub Info BOCES |
| A-1980-499-00-0000 | A-2010-401-00-0000 | 22 | Curr Plan Dev Other Expense |
| A-1480-401-00-0000 | A-1480-490-00-0000 | 1,937 | Pub. Info BOCES |
| A-2070-151-11-8101 | A-9030-800-12-8101 | 493 | Social Security C4E |
| A-9062-800-15-8101 | A-9030-800-12-8101 | 96 | Social Security C4E |
| A-9060-800-00-8101 | A-9030-800-12-8101 | 4 | Social Security C4E |
| A-9060-800-15-8101 | A-9020-800-12-8101 | 892 | Teachers Retirement C4E |
| A-9030-800-15-8101 | A-9020-800-12-8101 | 14 | Teachers Retirement C4E |
| A-2110-120-14-0000 | A-2110-121-15-0000 | 426 | Teacher AIDE Salaries PRK |

| From Code | To Code | Amount | Comment/Purpose |
|--------------------|--------------------|--------|--------------------------------|
| A-2110-480-12-5018 | A-2110-141-00-0000 | 7,292 | Teacher Sal Home Instructional |
| A-2110-131-00-3650 | A-2110-130-00-3650 | 2,370 | Alt. Ed Teacher Wages |
| A-2110-400-14-0000 | A-2110-145-00-0000 | 3,000 | Sub. Salaries Long Term |
| A-2110-400-00-2070 | A-2110-145-00-0000 | 6,000 | Sub. Salaries Long Term |
| A-2110-400-00-0000 | A-2110-145-00-0000 | 8,701 | Sub. Salaries Long Term |
| A-2110-480-13-0000 | A-2110-145-00-0000 | 1,299 | Sub. Salaries Long Term |
| A-2110-400-15-0000 | A-2110-145-00-0000 | 1,500 | Sub. Salaries Long Term |
| A-2110-480-13-0000 | A-2110-145-00-0000 | 10,020 | Sub. Salaries Long Term |
| A-2110-480-14-0000 | A-2110-145-00-0000 | 10,000 | Sub. Salaries Long Term |
| A-2110-480-11-5018 | A-2110-480-11-5019 | 2 | Inst. Texts OHS - Music |
| A-2110-480-13-0000 | A-2331-151-00-4150 | 3,759 | OHS Summer Instr. Hourly |
| A-2331-151-00-8101 | A-2331-151-12-8101 | 9,158 | AIS – Sal – AMD Summer School |
| A-2855-404-00-0000 | A-2850-500-00-0000 | 1,017 | Co-Curr Supplies System |
| A-2855-403-00-0000 | A-2850-500-00-0000 | 1,000 | Co-Curr. Supplies System |
| A-2855-401-00-0000 | A-2850-500-00-0000 | 1,000 | Co-Curr. Supplies System |
| A-2251-151-00-0000 | A-2250-153-00-0000 | 8,632 | Spec Ed – 1-to-1 AIDE |
| A-2251-151-00-0000 | A-2251-150-00-0000 | 3,104 | Spec Ed Committee Sal - ADM |
| A-2330-160-12-3500 | A-2330-160-16-3500 | 145 | Non-Instl Sal Heroes ROO |
| A-2330-160-12-3500 | A-2330-151-12-3500 | 621 | Inst. Salaries - STARs |
| A-2810-151-00-0000 | A-2810-150-11-0000 | 13,743 | Guidance Salaries - OHS |
| A-2810-151-00-0000 | A-2815-160-00-0000 | 10,000 | Health Serv Nurse System |
| A-2815-500-00-0000 | A-2815-160-00-0000 | 7,159 | Health Serv Nurse System |
| A-2855-401-00-0000 | A-2850-150-00-0000 | 2,712 | Co-Curr Advisors |
| A-2855-151-00-0000 | A-2850-150-00-0000 | 2,000 | Co-Curr Advisors |
| A-2855-152-00-0000 | A-2850-150-00-0000 | 5,000 | Co-Curr Advisors |
| A-2855-500-00-0000 | A-2850-150-00-0000 | 2,000 | Co-Curr Advisors |
| A-5540-401-00-0000 | A-5510-160-00-0000 | 1,200 | Dist Trans Salaries |
| A-5540-401-00-0000 | A-5510-160-00-0000 | 300 | Dist Trans Salaries |
| A-5540-401-00-0000 | A-9050-800-00-0000 | 10,000 | Unemployment Insurance |
| A-2110-480-13-0000 | A-1060-401-00-0000 | 358 | District Meeting Other Expense |

| From Code | To Code | Amount | Comment/Purpose |
|--------------------|--------------------|--------|---------------------------|
| A-2110-140-00-0000 | A-2250-140-00-0000 | 40,696 | Spec Ed Instr Subs |
| A-5540-401-00-0000 | A-9063-800-00-0000 | 5,154 | Vision Insurance |
| A-1430-500-00-0000 | A-1460-161-00-0000 | 267 | Records Mgmt Assist |
| A-2331-151-00-3300 | A-2060-151-00-0000 | 20,541 | R/E Test Scoring |
| A-2110-121-13-0000 | A-2110-121-16-0000 | 554 | Teacher Aide Salaries ROO |
| A-2110-121-13-0000 | A-2110-130-11-0000 | 468 | Teacher Salaries OHS |
| A-2110-120-16-0000 | A-2110-131-11-0000 | 547 | Teacher Aide Salaries OHS |
| A-2111-403-00-5045 | A-2111-160-00-5045 | 216 | Teacher WOSS Technician |
| A-1430-490-00-0000 | A-1480-490-00-0000 | 30,056 | Public Info BOCES |
| A-2330-500-14-1200 | A-2331-152-00-4200 | 795 | AIS – Inst Sal – AMD Sum |
| A-2332-151-00-7400 | A-2332-151-12-7000 | 47 | Enr. Project Uplift |

C-2 Resolution Regarding Adoption of the 2012 – 2013 School Lunch Fund Budget

RESOLVED: That upon recommendation of the Superintendent of Schools, the Ossining Board of Education hereby adopts the attached School Lunch Fund Budget for the 2012 - 2013 school year.

| <u>2012 - 2013</u> <u>SCHOOL LUNCH FUND BUDGET</u> | | |
|---|--|-------------------------|
| <u>Account Code</u> | <u>Description</u> | <u>2012-2013 Budget</u> |
| Revenue | | |
| C-1440.000 | Sales of Type A Lunches | \$421,000 |
| C-1445.000 | Other Cafeteria Sales | 154,000 |
| C-2401.000 | Interest And Earnings | 1,500 |
| C-3190.001 | State Reimbursement – Breakfast | 5,000 |
| C-3190.002 | State Reimbursement - Lunch | 37,000 |
| C-4190.000 | Federal Reimbursement – Government Commodities | 110,000 |
| C-4190.001 | Federal Reimbursement - Breakfast | 95,000 |
| C-4190.002 | Federal Reimbursement - Lunch | 755,000 |
| C-4190.003 | Federal Reimbursement – Snack | 6,000 |
| C-4192.000 | Summer Food Service | 20,000 |
| C-5031.000 | Transfer In | <u>3,000</u> |
| | TOTAL ESTIMATED INCOME AVAILABLE | \$1,607,500 |
| Expenses | | |
| C-2860-160 | Non-Instructional Salaries | \$18,700 |
| C-2860-161 | Non-Instructional – Hourly Wages | 3,200 |
| C-2860-200 | Equipment | 69,000 |
| C-2860-401 | Other Expenses | 1,000 |
| C-2860-405 | Consultants | 16,500 |

| | | |
|------------|---------------------------------|--------------------|
| C-2860-410 | Food – Contractual | 1,343,000 |
| C-2860-412 | Food - Government Commodities | 110,000 |
| C-2860-431 | Exterminator | 2,500 |
| C-2860-437 | Equipment Repair | 11,700 |
| C-2860-460 | Computer Repair | 2,050 |
| C-2860-500 | Supplies | 16,450 |
| C-2860-505 | Supplies – Nutrition | 2,000 |
| C-2860-550 | Material Goods | 5,450 |
| C-9010-800 | Employees Retirement System | 4,400 |
| C-9030-800 | Social Security | <u>1,500</u> |
| | TOTAL ESTIMATED EXPENSES | \$1,607,500 |

C-3 Resolution Regarding Payment of Tax Certiorari for Mavis Tire (Assessment Years 2008, 2009, and 2010)

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of \$14,919.26, the increase of the 2011-12 General Fund Budget in the amount of \$9,853.48 and appropriates those funds from the Tax Certiorari Reserves as noted above in payment of the tax certiorari as follows:

| <u>Code</u> | <u>Description</u> | <u>Amount</u> |
|------------------------|----------------------------|-------------------|
| A-1964-404-0000 | Refund Property Tax | \$9,853.48 |

C-4 Resolution Regarding Award of Bid for Diesel Fuel Delivery

RESOLVED: That the Board of Education hereby awards the bid for diesel fuel delivery to the District to Morgan Fuel and Heating Co., Inc. D/B/A Bottini Fuel Oil for the 2012-13 school year at the rate of twelve cents per gallon.

C-5 Resolution Regarding Termination of Architect Firm

BE IT RESOLVED: that the Board of Education hereby terminates its April 3, 2012 agreement with Geddis Architects, effective July 20, 2012.

C-6 Resolution Regarding Appointment of Architect Firm

BE IT RESOLVED, that the Board of Education hereby appoints Fuller and D’Angelo, P. C. Architects and Planners as architect for the \$41.5MM Capital Project, and as needed for architectural consulting services for approved capital projects; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute a mutually agreeable written agreement between it and Fuller and D’Angelo, P. C. Architects and Planners, the terms and conditions of which are to be negotiated by counsel for the District.

Section D – Personnel Matters

D-1 Resolution Regarding an Administrative Staff Appointment

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff appointment so noted.

D-2 Resolution Regarding Professional Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

D-3 Resolution Regarding a Confidential Staff Appointment

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Confidential Staff appointment so noted.

D-4 Resolution Regarding Civil Service Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointments so noted.

D-5 Resolution Regarding Professional Staff Appointments – Summer School Programs

I move that upon recommendation of the Superintendent of Schools, the Board of Education approve the Before/After/Summer School Professional Staff appointments so noted.

D-6 Resolution Regarding Support Staff Appointments – Summer School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

D-7 Resolution Regarding School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2012-2013 school year.

VI. Adjournment