

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Work Session/Regular Meeting
Roosevelt School Cafeteria

March 20, 2013
Work Session/Regular Meeting: 7:30 p.m.

AGENDA

- I. Call to Order – President**
- II. Pledge of Allegiance**
- III. Comments from the Student Representative to the Board**
- IV. Comments from the Ossining Cultural Arts Advocates (OCAA)**
- V. Special Recognitions**
- VI. Work Session**

- *Facilities Update*
- *Common Core State Standards, Curriculum and Instruction*
- *Proposed 2013-2014 Ossining Union Free School District Budget*

<p><i>Audience Recognition –Members of the audience will be invited to comment or raise questions regarding the above topics following each of the above-identified Work Session topics.</i></p>
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- VII. Audience Recognition**
- VIII. Regular Meeting**

Section A – Business of the Board

A-1 Motion to Accept the Minutes of the Executive Session/Work Session/Special Meeting of February 6, 2013

I move that the Board of Education approve the minutes of the Executive Session/Work Session/Special Meeting of February 6, 2013.

A-2 Motion to Accept the Minutes of the Executive Session Meeting of February 11, 2013

I move that the Board of Education approve the minutes of the Executive Session Meeting of February 11, 2013.

A-3 Motion to Accept the Minutes of the Executive Session Meeting of February 12, 2013

I move that the Board of Education approve the minutes of the Executive Session Meeting of February 12, 2013.

A-4 Motion to Accept the Minutes of the Executive Session Meeting of February 13, 2013

I move that the Board of Education approve the minutes of the Executive Session Meeting of February 12, 2013.

A-5 Motion to Accept the Minutes of the Regular Meeting of February 20, 2013
 I move that the Board of Education approve the minutes of the Regular Meeting of February 20, 2013.

A-6 Motion to Accept the Minutes of the Executive Session Meeting of February 21, 2013
 I move that the Board of Education approve the minutes of the Executive Session Meeting of February 21, 2013.

A-7 Resolution of the Ossining Union Free School District, New York, Adopted March 20, 2013, Declaring the Findings of the School District with Respect to the Proposals for the Refunding of Bonds

THE BOARD OF EDUCATION OF THE OSSINING UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF WESTCHESTER, NEW YORK, HEREBY RESOLVES (by a majority vote of all the members of said Board) **AS FOLLOWS:**

Section 1. The Ossining Union Free School District, in the County of Westchester, New York (the “District”) has received three (3) proposals for the refunding of certain outstanding Bonds of the District issued on December 22, 1998, and May 16, 2005, and based upon the advice received from the District's Financial Advisor, New York Municipal Advisors Corporation, it is hereby determined that the proposal of Roosevelt & Cross, Inc. is hereby accepted and such firm is appointed to serve as underwriter.

Section 2. This resolution shall take effect immediately.

A-8 Resolution Appointing An Additional Consultant for the 2012-2013 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2012-2013 school year at fees not to exceed the amount noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Sara Raab My Sister’s Place	Teen Dating Violence Prevention and Education specialist.	To conduct Relationships, Empowerment, and Leadership (REAL) program during the STAR afterschool program.	\$0. (Westchester County grant funded)

A-9 Resolution Appointing Additional Consultants for the 2012-2013 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2012-2013 school year at fees not to exceed the amount noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Kristen Lauren Productions	Video, audio, film and live streaming	Live stream and videotaping of Board of Education meeting	Not to exceed \$500
David Shaw, Esq.	Legal Services	Review documents	Not to exceed \$400

A-10 Resolution Calling for the Annual Budget Hearing and Annual District Election – REVISED

RESOLVED, that the revised Notice calling for the Annual Budget Hearing and the Annual District Election of the Ossining Union Free School District found on the following pages be adopted.

A-11 Resolution Regarding Compensation for Per Diem Assistant Principal

RESOLVED, that the base rate for compensation for per diem substitute principal shall be \$600 per day effective March 21, 2013.

Section B – Curriculum and Instruction

B-1 Motion to Accept Recommended Placements of Special Education Students

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on February 4, 5, 6, 7, 12, 13, 14, 15, 20, 21, 22, 27, 28, March 1, 4, 6, 7, 12 and direct the administration to arrange for the appropriate placement as set forth.

Section C – Business Matters

C-1 Motion to Approve Treasurer’s Report for the Month of December 2012 and Student Fund Treasurer’s Report for October – December 2012

I move that the Treasurer’s Report for the month of December 2012 and the Student Fund Treasurer’s Report for October – December 2012 be approved and placed on file with the District Clerk.

C-2 Motion to Approve Budget Report and Revenue Report for the Month of December 2012

I move that the Board of Education approve the Budget Report and Revenue Report for December 2012 as presented.

C-3 Resolution Regarding Knights of Columbus Donation

RESOLVED: That the Board of Education hereby acknowledges with thanks the gift of \$100 from the Ossining Knights of Columbus, and upon recommendation by the Superintendent of Schools, hereby increases the School Lunch Fund budget as detailed below. The offsetting revenue shall be C-2705.000, “Gifts and Donations”.

BE IT FURTHER RESOLVED: That the total amount of \$100 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
C-2605-505	\$100	Nutrition Supplies

C-4 Resolution Regarding PTA Donation for Roosevelt Laminator

RESOLVED: That the Board of Education hereby acknowledges with thanks the gift of \$2,040 from the Ossining Upper Elementary PTA, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, “Gifts and Donations”.

BE IT FURTHER RESOLVED: That the total amount of \$2,040 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-550-16-0000	\$2,040	Start-Up Material Goods, Roosevelt

C-5 Resolution Regarding Acceptance of Fifth Grade Field Trip Grant - Transportation

RESOLVED: That the Board of Education hereby thanks the Margaret May-Smith Bus Fund for their donation to cover the cost of transportation for fifth-grade visit to the John Jay Homestead, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget for actual expenses incurred. The offsetting revenue shall be A-2705.000, "Gifts and Donations".

BE IT FURTHER RESOLVED: That the total amount be appropriated as identified below.

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-5543-401-16-0000	\$3,718	Transportation - Roosevelt

C-6 Resolution Regarding Increase in Budget – NYSIR Payment

RESOLVED: That the Board of Education, upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 General Fund Budget in the amount of \$17,489.18 as listed below. The offsetting revenue shall be A-2690.000, "Compensation for Loss".

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1620-161-00-0000	B&G Other Services	\$17,489.18

C-7 Resolution Regarding Interfund Transfers Within the 2012-13 Budget

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the following interfund transfers within the 2012-13 budget:

From: A-1240-150-00-0000 Supt Salary
To: A-1310-160-00-0000 Bus. Adm. Off. Personnel
Amount: \$6,717
Reason: Transfer to cover the contractual salary increase for business office personnel.

From: A-2110-140-00-0000 Teacher Sal. Subs
To: A-2110-145-00-0000 Sub. Salaries Long Term
Amount: \$50,000
Reason: Transfer to cover the salaries for long-term substitutes.

From: A-1680-490-00-0000 Data Processing BOCES Svc
To: A-2630-490-00-0000 C.A.I. - BOCES
Amount: \$36,200
Reason: Transfer to purchase equipment.

From: A-1430-160-00-0000 Personnel Clerical
To: A-2110-110-00-5020 Teacher Salaries K-12 PE
Amount: \$5,386
Reason: To cover a lane change for an employee who earned a Master's degree.

C-8 Resolution Regarding Award of Bids: BOCES Cooperative Bidding Program for Musical Instruments & Supplies

RESOLVED: That the Board of Education hereby authorizes the Ossining School District to participate in the Board of Cooperative Educational Services of Nassau County Cooperative Bidding Program for Commodity Musical Instruments and Supplies.

- C-9 Resolution Regarding Agreement with Village of Ossining**
RESOLVED: That the Board of Education hereby authorizes the Ossining School District to enter into the Agreement with the Village of Ossining regarding the display of sculptures on the Ossining High School property.
- C-10 Resolution Regarding Health Services - Other Districts**
RESOLVED: That the Board of Education authorizes and directs the President to execute contracts for health and welfare services with the above-mentioned school districts.
- C-11 Resolution Regarding Payment of Tax Certiorari for GRC Realty Corporation**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 178 Croton Avenue and owned by GRC Realty Corporation in the amount of \$11,666.88.
- C-12 Resolution Regarding Payment of Tax Certiorari for 537 Commons, LLC**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 537 – 539 North State Road and owned by 537 Commons, LLC in the amount of \$12,418.56.
- C-13 Resolution Regarding Payment of Tax Certiorari for 510 Commons, LLC**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 510 North State Road and owned by 510 Commons, LLC in the amount of \$5,729.84.
- C-14 Resolution Regarding Payment of Tax Certiorari for Christopher L. Trotta**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 139 North Highland Avenue and owned by Christopher L. Trotta in the amount of \$2,989.38.
- C-15 Resolution Regarding Payment of Tax Certiorari for Borek & Company, LLC**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 105 – 107 Croton Avenue and owned by Borek & Company LLC in the amount of \$6,393.95.
- C-16 Resolution Regarding Payment of Tax Certiorari for William J. Vescio**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 11 Donald Lane and owned by William J. Vescio in the amount of \$539.75.
- C-17 Resolution Regarding Payment of Tax Certiorari for 199 Keenan, LLC**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 199 Main Street and owned by 199 Keenan, LLC in the amount of \$2,906.34.

- C-18 Resolution Regarding Payment of Tax Certiorari for 40 & 56 South Highland**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 40 and 56 South Highland in the amount of \$1,884.97.
- C-19 Resolution Regarding Payment of Tax Certiorari for Agora Gourmet Foods Inc.**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 512 North State Road and owned by Agora Gourmet Foods Inc. in the amount of \$5,729.64.
- C-20 Resolution Regarding Payment of Tax Certiorari for CWBP LLC**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 100 Executive Boulevard and 200 Executive Boulevard and owned by CWBP LLC in the amount of \$8,366.11.
- C-21 Resolution Regarding Payment of Tax Certiorari for Ossining Land, LLC**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at State, James and Hunter Streets and owned by Ossining Land, LLC in the amount of \$102,083.99.
- C-22 Resolution Regarding Payment of Tax Certiorari for Aurelio Pogyo**
RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the property located at 62 Yale Avenue and owned by Aurelio Pogyo in the amount of \$1,706.44.
- C-23 Resolution Regarding Acceptance of C4E Audit Report**
RESOLVED, that the Board of Education, based on the recommendation of the Board Audit Committee, accept the Contract for Excellence Audit Report as prepared by O'Connor, LLP.
- C-24 Resolution Regarding AMD Moving Up Ceremony and OHS Graduation**
RESOLVED: That the Ossining Board of Education approves the Facilities Use Agreement with Pace University to use Pace University's Goldstein Health, Fitness and Recreation Center Gymnasium in Pleasantville for the June 19, 2013 Anne M. Dorner Middle School Moving Up ceremony and the June 21, 2013 Ossining High School graduation ceremony.
- C-25 Resolution Regarding Appointment of External Auditor for the 2012-13 School Year**
RESOLVED: That O'Connor Davies, LLP be appointed External Auditor for the Ossining Union Free School District for school year ending June 30, 2013 and renewed annually for an additional four years with the approval of the Board of Education.
- C-26 Resolution Regarding Award of Roofing Contract for Anne M. Dorner Middle School**
Resolution Regarding Award Of Roofing Contract for Anne M. Dorner Middle School
- C-27 Claims Audited and Paid – For Information Only**
The following funds have been duly audited and paid and are presented for Board of Education members' information. No action is requested.

1. General Fund - Fund A
2. School Lunch - Fund C
3. Special Aid Fund - Fund F
4. Capital Fund – Fund H
5. Trust Expendable - TE

Section D – Personnel Matters

D-1 Resolution Regarding a Professional Staff Resignation

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignation of the Professional Staff member so noted.

D-2 Resolution Regarding Civil Service Staff Resignations

I move upon recommendation of the Superintendent of Schools that the Board of Education accept the resignations of the Civil Service staff members so noted.

D-3 Resolution Regarding a Professional Staff Appointment

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointment so noted.

D-4 Resolution Regarding a Confidential Staff Appointment

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Confidential Staff appointment so noted.

D-5 Resolution Regarding a Professional Staff Appointment – Before /After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Before/After School program Professional Staff appointment so noted.

D-6 Resolution Regarding a Support Staff Appointment – Before/After School Programs

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment for the person so noted.

D-7 Resolution Regarding a Per Diem Substitute Removal

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitute so noted.

D-8 Resolution Regarding Per Diem Substitute Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

D-9 Resolution Regarding Approval of School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2012-2013 school year.

D-10 Resolution Regarding a Professional Staff Request for Personal Leave of Absence

I move that upon recommendation of the Superintendent of Schools that the Board of Education approve the request for a personal leave of absence for the remainder of the 2012-2013 school year for the employee so noted.

D-11 Resolution Regarding a Support Staff Request for Leave of Absence

I move upon recommendation of the Superintendent of Schools that the Board of Education approve the leave of absence for the Teaching Assistant so noted.

D-12 Resolution Regarding Professional Staff Requests for Leave of Absence

(For Information Only)

D-13 Resolution Regarding a Civil Service Staff Request for Military Leave of Absence

(For Information Only)

D-14 Resolution Regarding APPR Accountability

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Substitute appointments, for the purpose of APPR accountability, so noted.

Section F – For Information Only

IX. Audience Recognition

X. Board Committee/Liaison Reports and Board Dialogue

XI. Adjournment