

**BOARD OF EDUCATION**  
**OSSINING UNION FREE SCHOOL DISTRICT**  
*Ossining, New York*

**Special Meeting/Annual Budget Workshop**  
**Ossining High School Library**

**March 9, 2013**  
**8:30 a.m.**

**MINUTES**

**Present:** Mr. Bill Kress, *President*; Ms. Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Graig Galef, Mr. Frank Schneckner, Mr. Steve Wardwell, and Ms. Cindy Winter

**Others**

**Present:** Mr. Raymond Sanchez, *Superintendent of Schools*; Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, and Ms. Alita Zuber, *Assistant Superintendent for Business*

**I. *Call to Order***

Board of Education President Bill Kress called the Special Meeting/Annual Budget Workshop to order at 8:35 a.m. and welcomed everyone to the All Day Board of Education Budget Workshop meeting of March 9, 2013. Mr. Kress invited Cindy Winter to lead all those present in the Pledge of Allegiance. The meeting was held in the Library at Ossining High School, 29 So. Highland Avenue, Ossining, New York , Westchester County.

**II. *2013-2014 Budget Workshop***

President Bill Kress provided an introduction to the All Day Saturday Board of Education Annual Budget Workshop with appreciation to the Administration and staff. Following his introductory remarks, Mr. Kress introduced Superintendent of Schools Mr. Raymond Sanchez. Mr. Sanchez reminded Board of Education members of the previous Board of Education meeting conducted on March 6, 2013 wherein members of the Board and community were provided with a general overview of the Proposed Budget which included “Mini Lessons”, the budget development process, various components of data, and the major budget areas representing substantial cost increases in the budget. Assistant Superintendent for Business Ms. Alita Zuber presented the financial aspects of the Proposed Budget and Ms. Maureen Boozang-Hill presented the Proposed Pupil Personnel and Special Education budgets.

Mr. Sanchez emphasized that given the current economic climate, the Proposed Budget represented a responsible and conservative budget and that while the Proposed Budget maintains a strong instructional program designed to benefit the students, the budget also reflects substantive decreases as well as sacrifices. Following some brief introductory remarks, Mr. Sanchez introduced Dr. Angela White who began the review of the Proposed Budget beginning with the instructional portion of the budget and outlined budget considerations and proposed expenditures for the forthcoming school year on a page-by-page, line-by-line basis of Section II, Instructional Programs. Throughout the presentation members of the Board of Education and community raised questions and shared comments pertaining to Mr. Sanchez’s and Dr. White’s presentations. Additionally, Principals and Directors provided insights and information relative to their respective budgets.

Upon conclusion of the presentation by Mr. Sanchez and Dr. White and after Board of Education discussions pertaining to the Instructional Budget, Board of Education members as well as Principals and Directors in attendance provided commentary and solicited questions and input from the community.

The audience and participants included the following:

Principals, Directors, President and Vice President of the Ossining Association of Administrators and Supervisors, Secretary and Immediate Past President of the OTA, President of the Civil Service Employees Association, and community members.

At 12:15 p.m., members of the Board of Education and Administration recessed for lunch.

At 1:00 p.m. the Annual Budget Workshop reconvened.

- ***Operations, Maintenance, and Capital Funds***

Mr. Kenneth Waldron, Director of Operations and Maintenance, along with Assistant Superintendent for Business Ms. Alita Zuber, reviewed the Proposed Budget pertaining to operations, maintenance, and capital funds. Ms. Zuber explained each budget page and reviewed each of the line items therein. During the presentation, members of the Board of Education raised questions and shared comments pertaining to Ms. Zuber's presentation.

- ***Board of Education, District Clerk, Superintendent, District Meetings, and Public Information***

Mr. Raymond Sanchez, Superintendent of Schools, reviewed the Proposed Budget pertaining to the above items. Members of the Board of Education raised questions pertaining to Mr. Sanchez's presentation.

- ***Human Resources***

Mr. Raymond Sanchez, Superintendent of Schools, reviewed the Proposed Budget pertaining to Human Resources. Members of the Board of Education raised questions pertaining to Mr. Sanchez's presentation.

- ***Business Operations and Legal Services***

Ms. Alita Zuber, Assistant Superintendent for Business, reviewed the Proposed Budget pertaining to the above items. Members of the Board of Education raised questions pertaining to Ms. Zuber's presentation.

- ***Transportation***

Ms. Alita Zuber, Assistant Superintendent for Business, reviewed the Proposed Budget pertaining to Transportation. Members of the Board of Education raised questions pertaining to Ms. Zuber's presentation.

- ***Undistributed, Employee Benefits, and Debt Services***

Ms. Alita Zuber, Assistant Superintendent for Business, reviewed the Proposed Budget pertaining to the above items. Members of the Board of Education raised questions pertaining to Ms. Zuber's presentation.

- ***Board of Education Budget Discussion***

Following considerable Board of Education discussion pertaining to the Superintendent's Proposed Budget, the Board of Education requested that the Superintendent be prepared to provide the Board of Education with additional information at the March 13, 2013 Special Meeting of the Board of Education.

***III. Audience Recognition:***

The following community residents, audience members, and staff were recognized at various intervals throughout the day:

- Beth Sniffen
- Myrna Foryne
- Robert Little

***IV. Adjournment***

At 5:02 p.m. Kimberly Case moved and Steve Wardwell seconded the motion to adjourn the Special Budget Workshop Meeting of March 9, 2013.

***Motion carried: 7-0***

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Raymond Sanchez  
Superintendent of Schools