

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Executive Session/Work Session/Special Meeting
Roosevelt Education Center

March 6, 2013
Executive Session: 6:00 p.m.
Work Session/Special Meeting: 7:30 p.m.
Executive Session: *immediately following*

MINUTES

Present: Mr. Bill Kress, *President*; Ms. Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Graig Galef, Mr. Frank Schneckner, Mr. Steve Wardwell, Ms. Cindy Winter

Others

Present: Mr. Raymond Sanchez, *Superintendent of Schools*; Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, Ms. Alita Zuber, *Assistant Superintendent for Business*

I. Call to Order -- *President*

Board President, Bill Kress, called the March 6, 2013 Work Session/Special Meeting of the Board of Education to order at 6:05 p.m.

II. Motion to Enter into Executive Session

Dana Levenberg moved and Kimberly Case seconded the motion to enter into Executive Session for the purpose of discussing personnel.

Motion carried: 6-0

Frank Schneckner arrived at 6:25 p.m.

No formal action was taken

III. Motion to Reconvene the Work Session/Special Meeting

At 7:28 p.m. Cindy Winter moved and Steve Wardwell seconded the motion to reconvene the Work Session/Special Meeting of March 6, 2013.

IV. Pledge of Allegiance

Graig Galef led all those present in the Pledge of Allegiance.

Board President Bill Kress shared the following good news:

- Ossining High School student Alex Delacruz has been named New York State Wrestling Champion
- The Ossining High School Girls Basketball Team continues their winning streak
- Ossining High School senior Caleb Hersh participated in the NYS Band Director's Association High School Honor Band on March 2nd
- Director of Cultural Arts Bradley Morrison conducted the band for the Putnam County Music Educators Association's All-County Music Festival on March 2nd
- AMD presents the *Wizard of Oz* March 7th and 8th

- Math Night at Claremont Took Place on March 5th at 7:00 p.m.
- Reminder: Two Coffee Talks sessions regarding the Transportation Vote are scheduled on March 19th at 9:30 a.m. and at 6:30 p.m. in the Claremont School Cafeteria
- OHS Drive Safe/Drive Smart Night is scheduled for March 14th at 7:00 p.m. at Ossining High School
- The District's latest Q-Gram can be viewed on our District Web Site
- Ossining High School students were honored at Friends of Teatown Event
- AMD School Principal Regina Cellio Launched her *Principal Blog*
- The iReady Parent Workshop held on February 28th was a success
- The Grade 8 Parent Orientation to Ossining High School held on February 26th was a success
- Park School teacher Patricia Ortiz was selected to receive the *Bilingual Instructional Support Award* from the New York State Association for Bilingual Education
- The Ossining High School Girls Basketball Team and the Ossining High School Science Department were mentioned in Westchester Magazine.

V. Work Session

- ***Presentation of Proposed Budget: Overview and Special Education – 2013-2014 School Year***

Superintendent of Schools Mr. Raymond Sanchez and Assistant Superintendent for Business Ms. Alita Zuber provided an overview, via a PowerPoint presentation, of the Superintendent's Proposed 2013-2014 School Year budget.

Mr. Sanchez highlighted numerous accomplishments throughout the District during the current school year. The presentation overview included a review of the Mini Lesson discussions which took place at three Board of Education meetings held on January 9th, January 16th and January 23rd. A summary of the survey results in which approximately 400 community members participated in was provided. A review of the proposed changes to the transportation mileage limits and the impact of mandatory expenses on the tax levy revenue were provided. The reality of the current economic climate has required districts to come up with creative ways to do more with less.

Overall the community survey results were positive and are reflected in the proposed budget for the 2013-2014 school year. It was noted that the community's top budget priorities were as follow:

- Maintaining the current teacher to student ratios
- Keeping the current number of teaching positions
- Maintaining the current electives at Ossining High School.

Alternative budget scenarios were reviewed in the event the Transportation Referendum scheduled for Tuesday, April 16, 2013 is defeated. The budget would be reduced by an additional \$413,000 if the referendum fails. The current budget is \$106,588,570 and the proposed budget is estimated to be about \$110,020,190 which indicates a budget to budget percentage increase of 3.22%. The new tax levy is approximately 3.56%.

The proposed budget includes the following:

- Reduced teacher substitute costs
- Restructured elementary enrichment program
- Proposed increase in transportation mileage limits and reduction of bus routes
- Use of grant funds to provide for professional development and other support services
- Reduction of related services
- Reduced Central Administration staff and contractual expenses
- Maintains class size

If the Transportation Referendum is defeated, the following may be required:

- Reduction of electives at Ossining High School, specifically in math and English
- Increase in class size in grades 3 and 5.

Board discussion took place. Members of the Board thanked Mr. Sanchez and Ms. Zuber for their presentation.

▪ ***Presentation of Proposed Budget: Special Education – 2013-2014 School Year***

Director of Pupil Personnel Services Ms. Maureen Boozang-Hill provided an overview of the proposed Special Education budget for the 2013-2014 school year. The proposed Special Education budget takes into consideration the current fiscal climate, our diverse community and especially the needs of students.

- Continued services across the District
- Education of students whose needs cannot be accommodated in-district
- Compliance with all Federal and New York State mandates relative to services for resident and non-resident students with disabilities who attend non-public schools located within the district

Ms. Boozang-Hill reviewed the various components of the Special Education budget:

- Records Management Officer
- Tuition – Other Districts
- Instructional
- Director of Pupil Personnel Services
- Tuition and related services
- Consultants and related services
- Out-of-District student placement by CSE including “special act” districts
- Approved private day/residential
- BOCES placements and other placements in other districts
- Private school, State-Supported, other District and BOCES tuition
- Summer programs
- Speech/Language and hearing-impaired
- Resource Room
- Attendance
- Psychological services
- Social Worker

In summary, supports and services necessary to meet mandates of students’ IEPs and Section 504 accommodation plans will continue. Federal and State mandates regarding timeliness of evaluations and reevaluations, services to resident and non-resident students attending non-public schools will continue.

Board discussion took place. If the State sequesters funding, the Special Education budget will be reduced by 8.2%. If the sequestration does not occur, funds will not be lost but use of the funds will be dictated by the State.

Members of the Board thanked Ms. Boozang-Hill for her presentation.

The following members of the audience were recognized:

Lisa Murray
Lisa Rudley
Beth Sniffen
Roddy Kopera
Jen Jones

Mr. Sanchez encouraged parents to meet with the administration to discuss the numbers in the proposed budget to help alleviate some concerns parents may have. Mr. Sanchez reminded everyone that budget information can be found on the District web site. Community members were encouraged to contact Mr. James Minihan, Transportation Supervisor, with any questions they may have regarding the proposed transportation mileage limits.

IV. Special Meeting

Kimberly Case moved and Steve Wardwell seconded the motion to move resolutions A-1 through A-6.

Section A – Board Business

A-1 Motion to Adopt the Proposed 2013-2014 Ossining Union Free School District Calendar

I move that upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopt the proposed calendar for the 2013-2014 school year.

A-2 Motion to Enter into an Agreement Resolving a Request for an Impartial Hearing

RESOLVED, that the Board of Education hereby approves and authorizes the Board President to execute a certain Stipulation of Settlement in connection with a special education impartial due process hearing involving Student ID No. 74571, a copy of which has been previously reviewed by the members of the Board of Education.

A-3 Motion to Enter into an Agreement Resolving a Request for an Impartial Hearing

RESOLVED, that the Board of Education hereby approves and authorizes the Board President to execute a certain Stipulation of Settlement in connection with a special education impartial due process hearing involving Student ID No. 72295, a copy of which has been previously reviewed by the members of the Board of Education.

A-4 Resolution Appointing Additional Consultants for the 2012-2013 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2012-2013 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Eleanore Livesey	Experienced math consultant.	To provide high school algebra training to math teachers	\$1,600. (RTTT grant funded)
Dr. Barry Oreck	Experienced enrichment consultant.	To provide 3 half days of professional development to the Enrichment Committee from March-June 2013.	\$2,250 (RTTT grant funded)
Karen Bronson	Experienced Common Core State Standards consultant.	To provide 2 days of professional development to ESL and English teachers at Ossining High School.	\$4,000 (STLE grant funded)

A-5 Resolution Designating the Officials to Act at the Special District Meeting

RESOLVED, that the resolution designating the officials to act at the Special District Meeting to be held on Tuesday, April 16, 2013 be adopted.

A-6 Resolution Authorizing Emergency Repair and Replacement of the Roof and Unit Ventilator Hatch at the Anne M. Dorner Middle School

WHEREAS, on or about February 27, 2013 the roof and rooftop unit ventilator and hatch at the Anne M. Dorner Middle School sustained severe damage as a result of high winds;

WHEREAS, an investigation of the roof reveals that the roof and the unit ventilator and hatch are damaged, lifting and remain vulnerable to further damage;

WHEREAS, these conditions requires immediate action including removal, repair and replacement of the existing roofing structure and the ventilator and hatch to preserve the health, safety and welfare of the students and staff in the buildings and to preserve the integrity of the buildings.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares the above described conditions at the Anne M. Dorner Middle School to be an emergency; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the repair and replacement of the above described conditions at the Anne M. Dorner Middle School as an ordinary contingent expense of the Board and authorizes the Board President or his designee to take the necessary legal steps to correct said condition.

Motion carried: 7-0

Kimberly Case moved and Cindy Winter seconded the motion to move resolutions D-1 through D-7.

Section D - Personnel Matters

D-1 Resolution Regarding Civil Service Staff Resignations

I move upon the recommendation of the Superintendent of Schools that the Board of Education accept the resignations of the Civil Service staff members so noted.

Name	Building	Category or Tenure Area	Current Hire Date	Effect. Date of Resign.	Current Appt. Status	Reason
Frank Yellock	Park School	Custodial Worker	10/28/91	7/29/13	Permanent	Retirement
Cecil Johnson	OHS	Custodial Worker	12/21/89	7/31/13	Permanent	Retirement
Phyllis Aufiero	N/A	Bus Attendant	1/2/13	1/24/13	Probationary	Resignation
Gail Seabrook	N/A	Bus Attendant	9/1/12	2/15/13	Probationary	Resignation

D-2 Resolution Regarding Civil Staff Appointments

I move upon the recommendation of the Superintendent of Schools that the Board of Education approve the Civil Service appointments so noted.

Name	Appointment Type/Date	Job Title	Building	Salary	% Time	Effect. Date	Expir. Date	Fund Source	Staff Relation
Lymaris Hernandez	Probationary appointment, effective 3/6/13, to become permanent 3/6/14, unless otherwise terminated	Bus Attendant	N/A	12.00/hr.	1-5 hrs./day	3/6/13	3/5/14	General	None
Luis Segarra	Probationary appointment effective 3/6/13, to become permanent 3/6/14, unless otherwise terminated	Bus Attendant	N/A	14.00/hr.	1-5 hrs./day	3/6/13	3/5/14	General	None

D-3 Resolution Regarding Professional Staff Appointments – Before/After School Appointments

I move upon the recommendation of the Superintendent of Schools that the Board of Education approve the Professional Staff appointments so noted.

Name	Cert. Status	Step	Salary	Appt Type	Program	Building	% Time	Effect. Date	Expir. Date	Staff Relation
William Nugent	Init. Earth Science 7-12	5	67.52/hr.	Annual	Alternative Education	AMD	1-3 hrs./wk.	11/19/12	3/4/13 (Revised)	AMD Teacher
Kristina Angeles	Prof. ESL, Perm. N-6, Spec. Ed.	5	67.52/hr.	Annual	Heroes	Claremont	Sub as Needed	1/15/13	3/20/13	Claremont Teacher
Ondine Holohan	Init. Bi-Ling. (Elem.), Child. Ed. 1-6	2	54.52/hr.	Annual	Heroes	Claremont	Sub as Needed	1/15/13	3/20/13	Claremont Teacher

D-4 Resolution Regarding a Support Staff Appointment – Before/After School Appointments

I move upon recommendation of the Superintendent of Schools that the Board of Education approve the Support Staff appointment for the person so noted.

Name	Start Date	Expir. Date	Time	Job Title	Cert. Status	Program	Building	Step	Hourly Rate	Staff Relations
Deborah Dafonte	1/15/13	6/30/13	1.25 hrs./ 1-2 days/wk.	Teaching Assistant	Continuing	Heroes	Claremont	5	16.77/hr.	Claremont TA

D-5 Resolution Regarding Per Diem Sub Appointments

I move upon recommendation of the Superintendent of Schools that the Board of Education approve the Per Diem Substitute appointments so noted.

Certified	Name	Subject
C	Iglesias, Luis	OHS - PE, Health & Spanish (part time)
NC	Swankie, Kasandra	AMD Only

D-6 Resolution Regarding School Volunteers

I move that the persons so listed on the following page be appointed by the Board of Education as school volunteers for the 2012-2013 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
Mackenzie Farrell	OHS Student/Brookside	Self Program Internship
Minerva Torija	Parent/Park & Claremont	Assist with Spanish or Art Instruction
Meaghan Boozang-Hill	Non-Parent/OHS	Assist Varsity Track Coach
Christopher Lofaro	Non-Parent/OHS	Assist Track & Field Coach

D-7 Resolution Regarding a Professional Staff Request for Medical Leave of Absence

I move that upon recommendation of the Superintendent of Schools that the Board of Education approve the medical leave of absence for the employee so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Leave Start</i>	<i>Leave End</i>	<i>Reason</i>	<i>Comments</i>
Irene Unger	OHS	English 7-12	2/25/13	6/30/13	Medical Leave	None

Motion carried: 7-0

Mr. Kress extended a special “thank you” to each of the volunteers appointed.

Mr. Sanchez said a few words in recognition of the many years of service both Mr. Cecil Johnson of Ossining High School and Mr. Frank Yellok of Park School gave to the Ossining School District.

V. Motion To Enter Into An Executive Session

At 10:20 p.m. Dana Levenberg moved and Frank Schneckner seconded the motion to enter into an Executive Session for the purpose of discussing personnel.

Motion carried: 7-0

No formal action was taken

VI. Motion to Reconvene the Special Meeting

At 10:58 p.m. Frank Schneckner moved and Cindy Winter seconded the motion to reconvene the Work Session/Special Meeting of the Board of Education of March 6, 2013 for the purpose of adjournment.

Motion carried: 7-0

Ileana Ortiz
District Clerk