

**BOARD OF EDUCATION**  
**OSSINING UNION FREE SCHOOL DISTRICT**  
*Ossining, NY*

**Work Session/Regular Meeting/Executive Session**  
**Roosevelt School Cafeteria**

**February 20, 2013**  
**Work Session/Regular Meeting: 7:30 p.m.**  
**Executive Session: *Immediately Following***

**REVISED AGENDA**

- I. Call to Order – President**
- II. Pledge of Allegiance**
- III. Comments from the Student Representative to the Board**
- IV. Comments from Proyecto ALCANCE**
- V. Comments from the Ossining Parents Advocating for All of Our Children (OPACC)**
- VI. Work Session**
  - *Facilities Improvement Update*
  - *District Budget 2013-2014*

<p><i>Audience Recognition –Members of the audience will be invited to comment or raise questions regarding the above topics following each of the above-identified Work Session topics.</i></p>
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- VII. Audience Recognition**
- VIII. Regular Meeting**

**Section A – Business of the Board**

**A-1 Motion to Adopt the Revised Policy and Exhibit #9550.1-E2 “Assistant Superintendent for Elementary Education and Administrative Services Fringe Benefit Plan”**

I move that the Board of Education adopt the following revised Policy and Exhibit #9550.1-E2 “Assistant Superintendent for Elementary Education and Administrative Services Fringe Benefit Plan.”

**A-2 Motion to Adopt the Revised Policy and Exhibit #9550.1-E3 “Assistant Superintendent for Business Fringe Benefit Plan”**

I move that the Board of Education adopt the following revised Policy and Exhibit #9550.1-E3 “Assistant Superintendent for Business Fringe Benefit Plan.”

**A-3 Resolution to Establish Grant Funded Lead Principal Positions**

RESOLVED, that the Board of Education approve the establishment of two (2) grant funded Lead Principal stipend positions.

**A-4 Motion to Accept the Minutes of the Work Session/Special Meeting of January 9, 2013**

I move that the Board of Education approve the minutes of the Work Session/Special Meeting of January 9, 2013.

**A-5 Motion to Accept the Minutes of the Executive Session/Work Session/Special Meeting of January 16, 2013**

I move that the Board of Education approve the minutes of the Executive Session/Work Session/Special Meeting of January 16, 2013.

**A-6 Motion to Accept the Minutes of the Regular Meeting of January 23, 2013**

I move that the Board of Education approve the minutes of the Regular Meeting of January 23, 2013.

**A-7 Motion to Accept the Minutes of the Executive Session Meeting of January 24, 2013**

I move that the Board of Education approve the minutes of the Executive Session Meeting of January 24, 2013.

**A-8 Motion to Accept the Minutes of the Executive Session Meeting of January 29, 2013**

I move that the Board of Education approve the minutes of the Executive Session Meeting of January 29, 2013.

**A-9 Motion to Accept the Minutes of the Executive Session Meeting of January 30, 2013**

I move that the Board of Education approve the minutes of the Executive Session Meeting of January 30, 2013.

**A-10 Resolution Approving the 2013 Proposed ByLaws Amendment for the Westchester-Putnam School Boards Association**

RESOLVED, that the Board of Education of the Ossining Union Free School District, located in Westchester County in the State of New York, hereby approve the 2013 proposed bylaws amendment for the Westchester-Putnam School Boards Association as presented;

BE IT FURTHER RESOLVED, that the President of the Board of Education be and hereby is authorized to complete the ballot on behalf of the Board of Education;

AND BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

**A-11 Resolution Appointing An Additional Consultant for the 2012-2013 School Year**

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2012-2013 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Naajidah Correll	Experienced youth worker and program facilitator.	To facilitate after school storytelling program.	None – Grant funded

**A-12 Resolution Authorizing the Placement of a Transportation Proposition on the Ballot for a Special Vote (*Option 4*)**

BE IT RESOLVED THAT the Board of Education hereby authorizes the placement of a transportation proposition on the ballot for the special vote to be held on April 16, 2013, which propositions shall read as follows:

**PROPOSITION**

Shall the Ossining Union Free School District modify its public school transportation eligibility effective at the beginning of the 2013-14 school year for Grades K-3 maintain existing one-half (½) mile limit, Grade 4 pupils from the existing one (1) mile limit to a new one half (½) mile limit, Grades 5-8 pupils from the existing one (1) mile limit to a new one and one half (1½) mile limit, and for Grades 9-12 pupils from the existing one and one-half (1½) mile limit to a new two (2) mile limit, thereby reducing the proposed budget to be prepared for the 2013-14 school year by the approximate amount of \$495,262.

AND BE IT FURTHER RESOLVED THAT the District Clerk is directed to publish the text of the proposition in the Legal Notice for the special vote.

**A-13 Resolution Authorizing the Placement of a Transportation Proposition on the Ballot for a Special Vote (*Option 6*)**

BE IT RESOLVED THAT the Board of Education hereby authorizes the placement of a transportation proposition on the ballot for the special vote to be held on April 16, 2013, which propositions shall read as follows:

**PROPOSITION**

Shall the Ossining Union Free School District modify its public school transportation eligibility effective at the beginning of the 2013-14 school year for Grades K-3 maintain existing one half (½) mile limit, Grade 4 pupils from the existing one (1) mile limit to a new one half (½) mile limit, maintain Grade 5 pupils at the existing one (1) mile limit; Grades 6-8 pupils from the existing one (1) mile limit to a new one and one half (1½) mile limit, and for Grades 9-12 pupils from the existing one and one-half (1½) mile limit to a new two (2) mile limit, thereby reducing the proposed budget to be prepared for the 2013-14 school year by the approximate amount of \$413,262.

AND BE IT FURTHER RESOLVED THAT the District Clerk is directed to publish the text of the proposition in the Legal Notice for the special vote.

**A-14 Resolution Calling a Special District Vote to Authorize the Ossining Union Free School District to Modify its Public School Transportation Eligibility**

**RESOLVED**, by the Board of Education of the Ossining Union Free School District, in the County of Westchester, New York as follows:

**Section 1.** A special district vote of the qualified voters of the Ossining Union Free School District, in the County of Westchester, New York (the “District”), shall be held within the District, on Tuesday, April 16, 2013, at 7:00 o’clock A.M. (Prevailing Time) at the Harvey Culp Gymnasium, Ossining High School, 29 South Highland Avenue, Ossining, New York, as provided in the notice calling said special district vote hereinafter prescribed. The voting at such special district vote shall be by voting machine, as provided by the Education Law, and the polls shall remain open from 7:00 o’clock A.M. until 9:00 o’clock P.M. (Prevailing Time) on said day and as much longer

as may be necessary to enable the voters, then present, to cast their votes on the following proposition:

**PROPOSITION**

Shall the Ossining Union Free School District modify its public school transportation eligibility effective at the beginning of the 2013-14 school year for Grades K-3 maintain existing one-half (1/2) mile limit, for Grade 4 pupils from the existing one (1) mile limit to a new half (1/2) mile limit, Grades 5-8 pupils from the existing one (1) mile limit to a new one and one-half (1½) mile limit; and for Grades 9-12 pupils from the existing one and one-half (1½) mile limit to a new two (2) mile limit, thereby reducing the proposed budget to be prepared for the 2013-14 school year by the approximate amount of \$495,262

**Section 2.** The business to be acted upon at said special district vote shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said special district vote to be published in both “*The Journal News*” and “*The Gazette*,” two newspapers each having a general circulation within the District, such publications to be made four (4) times within the seven (7) weeks next preceding such special district vote, the first publications to be at least forty-five (45) days prior to the date of said special district vote, and to take such other and necessary action to conduct the special district vote.

**A-14a Resolution Calling a Special District Vote to Authorize the Ossining Union Free School District to Modify its Public School Transportation Eligibility**

**RESOLVED**, by the Board of Education of the Ossining Union Free School District, in the County of Westchester, New York as follows:

**Section 1.** A special district vote of the qualified voters of the Ossining Union Free School District, in the County of Westchester, New York (the “District”), shall be held within the District, on Tuesday, April 16, 2013, at 7:00 o’clock A.M. (Prevailing Time) at the Harvey Culp Gymnasium, Ossining High School, 29 South Highland Avenue, Ossining, New York, as provided in the notice calling said special district vote hereinafter prescribed. The voting at such special district vote shall be by voting machine, as provided by the Education Law, and the polls shall remain open from 7:00 o’clock A.M. until 9:00 o’clock P.M. (Prevailing Time) on said day and as much longer as may be necessary to enable the voters, then present, to cast their votes on the following proposition:

**PROPOSITION**

Shall the Ossining Union Free School District modify its public school transportation eligibility effective at the beginning of the 2013-14 school year for Grades K-3 maintain existing one half (½) mile limit, Grade 4 pupils from the existing one (1) mile limit to a new one half (½) mile limit, maintain Grade 5 pupils at the existing one (1) mile limit; Grades 6-8 pupils from the existing one (1) mile limit to a new one and one half (1½) mile limit, and for Grades 9-12 pupils from the existing one and one-half (1½) mile limit to a new two (2) mile limit, thereby reducing the proposed budget to be prepared for the 2013-14 school year by the approximate amount of \$413,262.

**Section 2.** The business to be acted upon at said special district vote shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said special district vote to be published in both “*The Journal News*” and “*The Gazette*,” two newspapers each having a general circulation within the District, such publications to be made four (4) times within the seven (7) weeks next preceding such special district vote, the first publications to be at least forty-five (45) days prior to the date of said special district vote, and to take such other and necessary action to conduct the special district vote.

**Section B – Curriculum and Instruction**

**B-1 Motion to Accept Recommended Placements of Special Education Students**

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on January 15, 17, 18, 23, 24, 28, 30, 31, February 1, 8 and direct the administration to arrange for the appropriate placement as set forth.

**Section C – Business Matters**

**C-1 Motion to Approve Treasurer’s Report for November 2012**

I move that the Treasurer’s Report for the month of November 2012 be approved and placed on file with the District Clerk.

**C-2 Motion to Approve Budget Report and Revenue Report for the Month of November 2012**

I move that the Board of Education approve the Budget Report and Revenue Report for November 2012 as presented.

**C-3 Resolution Regarding Acceptance of Gift - \$15,000 from the Elias Foundation**

RESOLVED: That the Board of Education hereby acknowledges with thanks the generous gift of \$15,000 given by the Elias Foundation, and upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 Special Aid budget by this amount. The offsetting revenue shall be F-PLP5-2770-0000, “Revenue from Local Sources”.

**C-4 Resolution Regarding Clarinet Donation**

RESOLVED: That the Board of Education hereby accepts the donation of a clarinet to the Ossining High School Band with thanks to Mrs. Rose Lippner.

**C-5 Resolution Regarding Acceptance of Funds for Driver Education Program**

RESOLVED: That the Board of Education hereby acknowledges the receipt of \$17,766 for the Driver Education Program, and upon recommendation of the Superintendent of Schools, hereby increases the 2012-13 General Fund budget as listed below in this amount. The offsetting revenue code shall be A-1335-000, “Other Student Fees and Charges”.

BE IT FURTHER RESOLVED: That the total amount of \$17,766 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2330-405-00-1900	\$14,526.00	Driver Education Consultant
A-2330-151-00-1900	\$ 2,608.52	Driver Education Salaries
A-9020-800-00-0000	\$383.62	Teacher Requirement TRS
A-9030-800-00-0000	<u>\$247.86</u>	Social Security
	\$17,766.00	

**C-6 Resolution Regarding Acceptance of Additional Donation for Claremont School**

RESOLVED: That the Board of Education hereby accepts with thanks the donations collected by Oscar Taranto for the benefit of Mrs. Cranston’s classroom at Claremont School, and upon recommendation by the Superintendent of Schools, hereby increases the Special Aid Fund budget as detailed below. The offsetting revenue shall be F-CRAN-2770.000, “Gifts and Donations”.

BE IT FURTHER RESOLVED: That the \$26 received under this donation be appropriated to the following budget code:

<u>Budget Code</u>	<u>Description</u>	<u>Amount</u>
F-CRAN-2110-500-14-0	Classroom Supplies - Claremont	\$26

**C-7 Resolution Regarding Bus Transportation Agreement with Club Fit**

RESOLVED: That the Board of Education empowers and directs the President to execute the attached Agreement with Club Fit.

**C-8 Resolution Regarding Increase in Budget – NYSIR Payment**

RESOLVED: That the Board of Education, upon recommendation by the Superintendent of Schools, hereby increases the 2012-13 General Fund Budget in the amount of \$33,651.68 as listed below. The offsetting revenue shall be 2690.000, “Compensation for Loss”.

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1621-438-00-0000	Maintenance of Plant	\$33,180.54
C-2860-410	Food – Contractual	<u>471.14</u>
		\$33,651.68

**C-9 Resolution Regarding Interfund Transfers Within the 2012-13 Budget**

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the following interfund transfers within the 2012-13 budget:

From:	A-2855-400-00-0000	1/A Conference	\$1,000
From:	A-2855-401-00-0000	Other Expenses	\$3,000
From:	A-2815-500-00-0000	Health Supplies	\$2,000
To:	A-2815-550-00-0000	Health Service Material Goods	\$6,000
Total Amount:	\$6,000		
Reason:	Not enough monies in Health Material code to purchase 15 batteries for mandated upkeep of AEDs.		

From:	A-2252-471-00-0000	Spec Ed Tuition Public Sc
To:	A-2254-490-00-0000	Spec Ed BOCES Placement
Amount:	\$294,376	
Reason:	Reallocate funds to cover expense.	

**C-10 Resolution Regarding Cooperative Bidding with Southern Westchester BOCES**

WHEREAS it is the desire of the participating school districts of the Southern Westchester Board of Cooperative Educational Services adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

Now therefore, be it

RESOLVED that the Ossining Union Free School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

	<u>Participation</u>	
	<u>Yes</u>	<u>No</u>
Art Supplies	X	
General School Supplies	X	
Office Supplies	X	
Fine Paper Supplies	X	
Audio Visual Supplies & Equipment	X	
Bakery Goods		X
Cafeteria Food Supplies		X
Custodial Supplies	X	
Trash Liners	X	
Flooring	X	
Custodial Paper Supplies	X	
Lumber Supplies	X	
Laser & Ink Jet Toners	X	
Microcomputer Hardware	X	
Office & Classroom Furniture	X	
Graphing Calculators	X	

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until June 30, 2014, and

BE IT FURTHER RESOLVED that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts in Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the *Journal News* in accordance with the provisions of Section 103 to the General Municipal Law.

**C-11 Resolution Regarding Participation in the 2013-14 Diesel Fuel Consortium Bid**

RESOLVED: That the Board authorizes the Ossining School District's participation in the 2013-14 Diesel Fuel Consortium Bid.

**C-12 Resolution Regarding Payment of Tax Certiorari for JLD Property**

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of the tax certiorari for the properties located at 23 Snowden Road in the amount of \$6,816.94, the increase of the 2012-13 General Fund Budget in the amount of \$3,333.48, and appropriates those funds from the Tax Certiorari Reserves in payment of the tax certiorari as follows:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1964-404-0000	Refund Property Tax	\$3,333.48

**C-13 Resolution Regarding Disposal of Equipment – Laminator at Roosevelt**

RESOLVED: That the Board of Education authorizes Roosevelt School to dispose of Laminator #101711.

**C-14 Claims Audited and Paid – For Information Only**

The following funds have been duly audited and paid and are presented for Board of Education members' information. No action is requested.

1. General Fund - Fund A
2. School Lunch - Fund C
3. Special Aid Fund - Fund F
4. Capital Fund – Fund H
5. Trust Expendable - TE

**Section D - Personnel Matters**

**D-1 Resolution Regarding a Professional Staff Resignation**

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignation of the Professional Staff member so noted.

**D-2 Resolution Regarding Civil Service Staff Resignations**

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignations of the Civil Service staff members so noted.

**D-3 Resolution Regarding Administrative Staff Appointments**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff appointments so noted.

**D-4 Resolution Regarding Professional Staff Appointments**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

**D-5 Resolution Regarding Professional Staff Appointments – Before/After School Programs**

I move upon recommendation of the Superintendent of Schools the Board of Education accept the Professional Staff appointments so noted.

**D-6 Resolution Regarding Support Staff Appointments – Before/After School Programs**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Support staff appointments for the persons so noted.

**D-7 Resolution Regarding Per Diem Substitute Removals**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitutes so noted.

**D-8 Resolution Regarding Per Diem Substitute Appointments**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

**D-9 Resolution Regarding APPR Accountability**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Substitute appointments so noted for the purpose of APPR accountability.

**Section F – For Information Only**

**IX. Audience Recognition**

**X. Board Committee/Liaison Reports and Board Dialogue**

**XI. Adjournment**