

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Regular Meeting/Executive Session
Roosevelt School Cafetorium

14 December 2011
Regular Meeting: 7:30 p.m.
Executive Session: Immediately Following

MINUTES

Present: Bill Kress, *President*; Ms. Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Graig Galef, Mr. Frank Schnecker, Mr. Steve Wardwell, Ms. Cindy Winter

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, Ms. Alita Zuber, *Assistant Superintendent for Business*

I. Call to Order – President

President Bill Kress called the 14 December 2011 Special Meeting of the Board of Education at 7:42 p.m.

II. Pledge of Allegiance

Graig Galef led all those present in the Pledge of Allegiance.

Board President Bill Kress shared some good news with the audience:

- December 6th – Commissioner Dr. John B. King Jr. and Regent Dr. Harry Phillips, III visited Ossining High School’s Science Research Program and the grant funded First Steps Program.
- December 7th- At the Ossining High School library, Communities That Care sponsored Mr. Ty Sells from Youth to Youth International, for a presentation on how parents can improve relationships with their teen children.
- 23 Ossining students will be performing in the Westchester Ballet Company’s “The Nutcracker” at the Westchester County Center on December 17th and 18th

III. Comments from the Student Representative to the Board

Student Representative Amelia Clements made the following comments:

- The Commissioner of Education for the NYS came to OHS: the Science Research program gave a presentation which included a sample PowerPoint presentation from Seniors Victoria Love and Katie Mangialardi, about their research projects
 - This was also in preparation for the upcoming Westchester-Rockland Junior Science and Humanities Symposium, which will be held in February
- OHS Seniors are beginning to hear back from Early Action and Early Decision colleges:
 - Seniors have already gotten into such schools as: Cornell, Georgetown, Rutgers, Drexel, Fordham, Siena, University of Vermont, and one student got into the ROTC program at UConn

- Harvard, Princeton, Yale, University of Chicago, and others will be announced later this week and early next week
- The Winter band, orchestra, and chorus concerts will be on December 13th and 15th
- The Ossining Chapter of J.S.A. is hosting their annual benefit concert this Friday, December 16th, at 6:30pm in the OHS auditorium
 - Performances will include many OHS musicians, such as: the bands, *August in Between* and *L.I.A.R.*; Paris and Taylor Beato, Noddy Khan, Noah Weisbart, and OHS graduate Jason Rinaldi
 - Part of the proceeds from this benefit will go to Heifer International

IV. **Comments from the Ossining MATTERS Representative to the Board**

Ossining MATTERS President Amy Seiden made the following comments:

- Since the Spring, Ossining MATTERS had funded out of cycle grants
 - High School Robotics Competition which begins in January
 - Scholastic Reading Pilot Program
- Next grant cycle is in the Spring. Applications begin the first of the year
- Will reschedule the Open House
- Ossining MATTERS Gala will be in late April

V. **Work Session**

- ***Student Recognition***

Superintendent Dr. Phyllis Glassman announced that the NYS Band Directors Association Honor Band participants would be honored this evening. Mr. Bradley Morrison, Director of Cultural Arts was recognized.

The following students were recognized and presented with a certificate for their accomplishments:

- Daniel Hickey
- Nathan Holzberg
- Marcus Roman
- Caleb Hersh
- Robert Levine
- Layla Yuro

Cindy Winter arrived at 7:52 p.m.

- ***Potential Bond Referendum: Facilities Planning***

Dr. Glassman, Board President Bill Kress, and Board Trustees Frank Schneckner, Steve Wardwell, and Cindy Winter representing the Board's Facilities Subcommittee, said a few words regarding the potential Bond Referendum before the presentation began noting the need for a Bond to accommodate the needs of our students.

Deputy Superintendent Ray Sanchez and Assistant Superintendent for Business Alita Zuber presented an update regarding facilities planning. The focus was upon renovation, infrastructure needs, building rehabilitation, capacity issues, among other issues.

Mr. Paul Tozzi, a contractor from Arris Contracting was in the audience to answer and clarify any questions.

Following the presentation the Board had comments and questions.

The following audience members were recognized:

- Robert Little
- Robert Rosenbaum – OTA President
- Ginny Loughlin – Ryder Road
- Kathy Williams – Holbrook Lane
- Rob Lowenthal – Morningside Drive
- Gloria McQuaid – Ganung Drive
- Franco Amicelli – Pine Avenue
- David Morrison
- Bradley Morrison
- Beth Sniffen
- Andy Kaplan
- Alice Joselow – Sunset Drive
- Eric Feinstein

• ***OHS New Course Proposals for the 2012-2013 School Year***

Yearly, Principal Mr. Joshua Mandel selects new courses for the next school year to be included in the Course Selection Guide. Mr. Sanchez briefly presented the new course proposals to the Board on behalf of Mr. Mandel.

The Board received an outline of the new course proposals from Principal Mandel in advance. The 3 new courses proposed were Statistics, Applied Physics, and SUNY General Psychology.

The Board followed with some comments before reaching consensus to go ahead with the new courses proposed.

VI. Audience Recognition – Agenda Items Only

- Eric Feinstein
- Bradley Morrison

VII. Regular Meeting

Section A – Business of the Board

Frank Schneckner moved and Cindy Winter seconded the motion to move Resolutions A-1-A-7.

A-1 Motion to Revise the School Calendar for the 2011-2012 School Year

I move that the Board of Education hereby adopt the revised calendar for the 2011-2012 school year, revised 14 December 2011.

It was noted that these dates changed because of state testing dates.

A-2 Resolution Appointing Additional Consultants for the 2011-2012 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2011-2012 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Manhattanville College	Manhattanville College provides program development and professional development to schools, teachers, administrators, and to teacher education programs.	Through a Professional Development Partnership Agreement, Manhattanville College will provide professional and program development initiatives for Claremont School teachers.	Not to exceed \$5000
Michelle Del Guercio	Ms. Del Guercio is the founder of Skrapacular, which is a program to engage communities and students in strategies to promote a waste-free world. The curriculum invites children of all ages to take an active role in saving the environment while having fun.	Ms. Del Guercio will conduct three workshops that reflect the educational goals and resources of Brookside School through the PALS program in an effort to educate students and parents in hands-on experiences to reduce and reuse materials.	Not to exceed \$600 (Title I Grant)
Kevin Nathaniel Hylton	Expertise in the M'Bira – an African instrument.	Mr. Hylton will teach Claremont students how to make and play the M'Bira through his "M'Bira in Me" project.	Not to exceed \$5,360 (Ossining MATTERS Grant)
Dr. Edward Fergus	Dr. Fergus is the Deputy Director of the Metropolitan Center for Urban Education, Steinhardt School of Culture, Education, and Human Development at NYU. He has conducted assessment analysis for over 40 school districts throughout NYS, in addition to, conducting numerous program evaluations.	As the Outside Educational Expert (OEE), Dr. Fergus will be the Team Leader of the Joint Intervention Team at OHS. He will be responsible for facilitating team meetings, conducting site visits, presenting findings and recommendations to the State Education Department, Superintendent, and Board of Education.	Not to exceed \$12,000 (NYSED mandate)

A-3 Motion to Accept the Minutes of the Regular Meeting of 16 November 2011

I move that the Board of Education approve the minutes of the Regular Meeting of 16 November 2011.

A-4 Motion to Accept the Minutes of the Work Session and Special Meeting of 30 November 2011

I move that the Board of Education approve the minutes of the Work Session and Special Meeting of 30 November 2011.

A-5 Motion to Adopt the Following Revised Policies #8000 "Support Services Goals," 8120 "Accident Prevention and Safety Procedures," 8120.2 "Safe Use of Hazardous Chemicals," and 8510 "Meal Card," as *First Readings*

I move that the Board of Education adopt the following revised policies #8000 "Support Services Goals," 8120 "Accident Prevention and Safety Procedures," 8120.2 "Safe Use of Hazardous Chemicals," and 8510 "Meal Card," as *First Readings*.

It was mentioned that Dana, Cindy, and Bill are on the Policy Committee. The meal card policy was noted and the changes were explained.

A-6 Motion to Adopt the Following Revised Policies #4526 "Computer Network Acceptable Use Policy for Staff," #4626.1 "Computer Network Acceptable Use Policy for Students," #5311.3 "Student Complaints and Grievances," and #9140.1 "Staff Complaints and Grievances," as *Second Readings*

I move that the Board of Education adopt the following revised policies and exhibits #4526 "Computer Network Acceptable Use Policy for Staff," #4626.1 "Computer Network Acceptable Use Policy for Students," #5311.3 "Student Complaints and Grievances," and #9140.1 "Staff Complaints and Grievances," as *Second Readings*.

A-7 Resolution Appointing an Additional Consultant for the 2011-2012 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2011-2012 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee Not to Exceed</i>
Louis J. Boffardi Transportation Advisory Services (TAS)	TAS provides consulting services to determine eligibility for a Child Safety Zone.	To review an area to determine if it qualifies as a Child Safety Zone.	Not to exceed \$3,250

This resolution was explained and commented on by the Board.

Motion carried: 7-0

Section B – Curriculum and Instruction

Steve Wardwell moved and Frank Schneckler seconded the motion to move Resolution B-1.

B-1 Motion to Accept Recommended Placements of Special Education Students

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on November 7, 8, 9, 10, 14, 15, 17, 18, 22, 28, 30, December 1, 5 and direct the administration to arrange for the appropriate placement as set forth.

Motion carried: 7-0

Section C - Business Matters

Dana Levenberg moved and Cindy Winter seconded the motion to move Resolutions C-1-C-9.

C-1 Motion to Approve Treasurer’s Report for the Month of September 2011

I move that the Treasurer’s Report for the month of September 2011 be approved and placed on file with the District Clerk.

C-2 Motion to Approve Budget Report and Revenue Report for the Month of September 2011

I move that the Board of Education approve the Budget Report and Revenue Report for September 2011 as presented.

C-3 Resolution Regarding Donation of Office Supplies

RESOLVED: That the Board of Education hereby acknowledges and thanks the Progenics Pharmaceuticals, Inc. for its generous donation of office supplies, valued at \$1,781.89.

C-4 Resolution Regarding Donation of Violin to Claremont School

RESOLVED: That the Board of Education accepts the donation of a violin to Claremont School and extends its thanks to the Kopera family for this donation.

The Board thanked the Kopera family for their donation, as did the Director of Cultural Arts Bradley Morrison.

C-5 Resolution Regarding Acceptance of Target Field Trip Grants

RESOLVED: That the Board of Education hereby thanks and accepts two \$700 field trip grants from Target, and upon recommendation by the Superintendent of Schools, hereby increases the 2011-12 General Fund in that amount. The offsetting revenue shall be A-2705.000, "Gifts and Donations".

BE IT FURTHER RESOLVED: That the total amount of \$1,400 be appropriated as identified below.

CODE	DESCRIPTION	AMOUNT
A-2110-500-16-0000	Supplies - Roosevelt	\$80
A-2110-407-16-0000	Admissions - Roosevelt	\$620
A-5543-401-14-0000	Field Trips – Claremont	\$700

The Board thanked Target for the field trip grants that were given to the Ossining School District.

C-6 Resolution Regarding Disposal of Typewriters

RESOLVED: That the Board of Education authorizes the auctioning of two IBM Selectric II typewriters currently located at AMD and Buildings & Grounds. If there are no bidders, this resolution gives authorization for the disposal of these items.

C-7 Resolution Regarding Approval of Consultant for Energy Performance Contract Projects

BE IT RESOLVED: that the Board of Education approves the appointment of Fuller D’Angelo, P.C. as the engineer/architect for a District Energy Performance Project to be paid by the selected Energy Savings Company in accordance with the terms and conditions of the Agreement attached hereto;

BE IT FURTHER RESOLVED: that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said Agreement between the District and Fuller D’Angelo.

C-8 Resolution Regarding Payment of Tax Certiorari for High Meadow Cooperative

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of \$170,401.04, the increase of the 2011-12 General Fund Budget in the amount of \$146,413.48 and appropriates the funds from the Tax Certiorari Reserves as noted above in payment of the tax certiorari as follows:

Code	Description	Amount
A-1964-404-0000	Refund Property Tax	\$146,413.48

C-9 Resolution Regarding \$1,200 Donation from Ossining MATTERS

RESOLVED: That the Board of Education hereby acknowledges with thanks a grant in the amount of \$1,200 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby authorizes the transfer of funds from F-OSSM-9999-290-00-O to the code listed below. The offsetting revenue shall be F-OSSM-2770.000, Miscellaneous Revenue.

BE IF FURTHER RESOLVED: That the total amount of \$1,200 be appropriated as follows:

Code	Description	Amount
OSSM-7606-405-12-O	Ossining MATTERS – Purchased Services	\$1,200

The Board thanked Ossining MATTERS for their donation.

Motion carried: 7-0

C-10 Claims Audited and Paid – For Information Only

Section D - Personnel Matters

Steve Wardwell moved and Cindy Winter seconded the motion to move Resolutions D-1-D-11.

D-1 Resolution Regarding Administrative Staff Resignations

I move upon recommendation of the Superintendent of School the Board of Education accept the resignations of the administrative staff members so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Effective Date</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Felix Flores	Claremont	Principal	7/1/2008	6/30/2012	Tenured	Retirement
Loretta Pellicci	AMD	Assistant Principal	7/1/1996	6/30/2012	Tenured	Retirement

There was discussion from the Board regarding this resolution. It was with regret to accept these retirements. Mr. Sanchez, Dr. Angela White, and Dr. Glassman said a few words regarding Mr. Flores and Ms. Pellicci's retirement.

D-2 Resolution Regarding Support Staff Resignations

I move upon recommendation of the Superintendent of School the Board of Education accept the Support Staff resignations so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Current Hire Date</i>	<i>Effective Date</i>	<i>Current Appt. Status</i>	<i>Reason</i>
Melissa Demaio	N/A (Excessed 6/30/11)	Teaching Assistant	9/19/11	11/21/11	Init. Childhood Educ. (1-6)	Resignation (remove from excess list)
Nereida Jimenez	OHS	Security Aide	1/14/02	12/2/11	N/A	Resignation
William Randviir	AMD	Teaching Assistant	9/1/08	12/23/11	Perm. Soc. Studies 7-12	Resignation

D-3 Resolution Regarding a Professional Staff Appointment

I move upon recommendation of the Superintendent of School the Board of Education approve the Professional Staff appointment so noted.

<i>Name</i>	<i>Title Or Tenure Area</i>	<i>Certif. Status</i>	<i>Degree Status</i>	<i>Step</i>	<i>Salary</i>	<i>Appt. Type</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Building</i>	<i>Fund Source</i>	<i>Staff Relation or Note</i>
Julie Vinci	N/A	Prof. Childhood Educ. (1-6)	MS	D-1	59,536 (\$29,768)	Part-time	.5	12/19/11	6/30/12	Roosevelt	General	None

D-4 Resolution Regarding a Civil Service Staff Appointment

I move upon recommendation of the Superintendent of School the Board of Education approve the Civil Service appointment so noted.

<i>Name</i>	<i>Appointment Type/Date</i>	<i>Job Title</i>	<i>Building</i>	<i>Salary</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Fund Source</i>	<i>Staff Relation</i>
Ilona DeTomaso	Leave Replacement	Registered Nurse	Roosevelt	61,217	100%	1/3/12	6/30/12	General 1	Ms. DeTomaso currently serves as a part-time nurse

D-5 Resolution Regarding Support Staff Appointments

I move upon recommendation of the Superintendent of School the Board of Education approve the Support Staff appointments so noted.

Name	Cert. Status	Job Title	Building	Step	Salary	% Time	Fund Source	Effect. Date	Expir. Date	Staff Relation
Elizabeth Lenihan	Perm. Spec. Ed.	Teaching Assistant	Brookside	2	21,449 (\$19,066)	.8889	General	12/5/11	6/30/12	Re-appointment- TA Position Abolished 6/30/11
Viviana Justiniano-Krupinski	Level 1	Teaching Assistant	Brookside	2	21,449 (\$13,506)	.6297	General	12/12/11	6/30/12	Re-appointment - TA Position Abolished 6/30/11

D-6 Resolution Regarding a Professional Staff Appointment – Before/After School Programs

I move upon recommendation of the Superintendent of School the Board of Education approve the Before/After School program Professional Staff appointment so noted.

Name	Cert. Status	Step	Salary	Appt Type	Program	Building	% Time	Effect. Date	Expir. Date	Staff Relation
Rhonda Manus	Perm. Spec. Educ.	5	63.33/hr.	Annual	Heroes- ELA	Claremont	1.25 hrs./ 1 day/wk.	10/4/11	12/14/11	Claremont Teacher

D-7 Resolution Regarding a Support Staff Appointment – Before/After School Programs

I move upon recommendation of the Superintendent of School the Board of Education approve the Support Staff appointment for the person so noted.

Name	Start Date	Expir. Date	Time	Job Title	Cert. Status	Program	Building	Step	Hourly Rate	Staff Relations
Pamela Keemer	10/4/11	12/14/11	1.25 hrs./ 2 days/wk.	Teaching Assistant	Continuing	Heroes	Claremont	6	16.48/hr	Claremont TA

D-8 Resolution Regarding Per Diem Substitute Removals

I move upon recommendation of the Superintendent of School the Board of Education approve the removal of the Per Diem Substitutes so noted.

Certified	Name
NC	Reilly, Garrett
C	Spinelli, Lesley

D-9 Resolution Regarding Per Diem Substitute Appointments

I move upon recommendation of the Superintendent of School the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

Certified	Name	Subject
CP	Stewart, Lawrence	AMD & OHS
C	Cova, M. David	AMD & OHS

D-10 Resolution Regarding School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2011-2012 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
Meaghan Boozang-Hill	Non-Parent /OHS	Assistant Track Coach
Yvette Wilde	Non-Parent /AMD	Coaching Varsity Gymnastics Team
Nicole Zavarella	Non-Parent/Brookside	As needed

D-11 Resolution Regarding a Civil Service Staff Request for a Personal Leave of Absence

I move upon recommendation of the Superintendent of School the Board of Education approve the leave of absence for the Civil Service Staff member so noted.

<u>Name</u>	<u>Building</u>	<u>Category or Tenure Area</u>	<u>Leave Start</u>	<u>Leave End</u>	<u>Reason</u>	<u>Comments</u>
Carmen Burga	OHS	Laboratory Assistant	1/23/12	5/11/12	Personal Leave	Complete Student Teaching Requirement for Certification

Motion carried: 7-0

D-12 Resolution Regarding a Professional Staff Requests for Leave (For Information Only)

D-13 Resolution Regarding a Confidential Staff Request for Leave (For Information Only)

VIII. Audience Recognition

None

IX. Board Committee/Liaison Reports and Board Dialogue

- Ossining Library Welcome Package will be disseminated in the Ossining School District to each incoming families.
- Communications Committee will be meeting again in January
 - Board Informal Dialogue would like to continue.
- Community Budget Council last night
 - Well received from the community leaders that were there.
- Lower Hudson Council of School Superintendents Meeting
 - Tax Cap Levy and Mandate Relief

X. Motion Made to Enter into Executive Session

At 10:48 p.m. Frank Schneckler moved and Cindy Winter seconded the motion to enter into Executive Session.

President Bill Kress adjourned the public portion of the meeting in memory of Stanley Carney, one of the custodians at Park School.

Motion carried: 7-0

IV. Motion to Reconvene the Special Meeting

At 12:00 a.m. Steve Wardwell moved and Kimberly Case seconded the motion to reconvene the Special Meeting of 15 December 2011.

Motion carried: 7-0

V. Adjournment

At 12:01 a.m. Dana Levenberg moved and Graig Galef seconded the motion to adjourn the Special Meeting of the Board of Education of 15 December 2011.

Motion carried: 7-0

Vanessa Celio
District Clerk