

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, New York**

**Special Meeting
Roosevelt Education Center**

**27 June 2011
8:00 a.m.**

MINUTES

Present: Ms. Cindy Winter, *President*; Ms. Dana Levenberg, *Vice President*; Ms. Alice Joselow, and Mr. Bill Kress

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools* and Ms. Linda Carpenter, *Executive Director*

Absent: Dr. Kimberly Case, Mr. Charles Cooks, Ms. Amanda Curley

I. Call to Order – President

President Cindy Winter called the 27 June 2011 Special Meeting of the Board of Education at 8:06 a.m.

II. Pledge of Allegiance

Alice Joselow led all those present in the Pledge of Allegiance.

Dr. Glassman thanked the Board Members for attending this brief meeting.

III. Special Meeting

Section A – Business of the Board

Alice Joselow moved and Bill Kress seconded the motion to move Resolution A-1.

A-1 Resolution Appointing an Additional Consultant for the 2010-2011 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2010-2011 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Tobin & Company	Internal Auditor	Additional Internal Audit requested by Audit Committee	Not to exceed \$4,000 [General Fund]
Shami Arslanian	Technical Assistant	To provide technical assistance to the Director for Music at AMD for the production of “Honk, Jr.”	\$650

Motion carried: 4-0

Section C – Business Matters

Bill Kress moved and Dana Levenberg seconded the motion to move Resolutions C-1 – C-6.

C-1 Resolution Regarding Increase of Retirement Contribution Reserve Fund

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the Retirement Contribution Reserve Fund in the amount of \$600,000 for the year ending June 30, 2011.

C-2 Resolution Regarding Establishment of Tax Certiorari Reserve – 2010-2011 Tax Year

WHEREAS: Pursuant to Section 3651 of the Education Law, the Board of Education has the authority to establish a reserve for certiorari judgments; and

WHEREAS: The Board of Education desires to eliminate the need for future borrowings to pay refunds of real property tax; and

WHEREAS: A reduction in such reserve fund for the 2004-05 fiscal year of \$217,334 is required to be returned to the General Fund based upon an analysis of outstanding tax certioraris for that year; and

WHEREAS: An analysis of revenue and expense for the 2010-11 school year indicates that as a result of prudent revenue and expenditure management, funds are available for said reserve;

BE IT THEREFORE RESOLVED: That a reserve be established in the amount of \$1,650,000 to cover current and future charges relative to tax refunds arising out of the 2010-11 tax year.

C-3 Resolution Authorizing Payment of Tax Certiorari for Briarcliff Woods Condominium

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of \$178,387.93, the increase of the 2010-11 General Fund budget in the amount of \$142,599.79, and appropriates the funds from the Tax Certiorari Reserves as noted above in payment of the tax certiorari as follows:

Code	Description	Amount
A-1964-404-0000	Refund Property Tax	\$142,599.79

C-4 Resolution Regarding Payment of Tax Certiorari Payment Adjustment for Hudson View Condominiums

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2010-11 General Fund Budget in the amount of \$1,178.66 and appropriates the funds from the Tax Certiorari Reserves in payment of the remaining balance of the tax certiorari mentioned above.

Assessment Year 2009/Tax Year 2010/School Year 2010-11

Code	Description	Amount
A-1964-404-0000	Refund Property Tax	\$1,178.66

There were comments by the Board on the tax certiorari resolutions.

C-5 Resolution Regarding Increase in General Fund Budget for Deductions in State Aid

RESOLVED: That upon recommendation by the Superintendent of Schools, hereby increases the 2010-11 General Fund budget by \$208,974 for deductions in state aid for the local share of educational costs for certain students. The offsetting revenue shall be A-3101-000, "State Aid."

BE IT FURTHER RESOLVED: that the total amount of \$208,974 be appropriated to the following budget code:

Budget Code	Description	Amount
A-2252-472-00-0000	Special Ed Tuition – All Other	\$208,974

The Board asked that Linda Carpenter please explain the Special Education Tuition.

C-6 Resolution Regarding Interfund Transfers

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the interfund transfers within the 2010-11 budget as follows:

From: A-1620-424-00-0000 B&G Telephone
To: A-1621-438-00-0000 Maintenance of Plant
Amount: \$7,600
Reason: To adjust funds for emergency repair of Brookside boiler

From: A-1620-424-00-0000 B&G Telephone
To: A-1620-423-00-0000 B&G Water
Amount: \$1,350
Reason: To adjust funds for emergency repair of Brookside boiler

From: A-2110-500-12-0000 Supplies
To: A-2110-550-12-0000 Material Goods
Amount: \$4,760
Reason: To allocate funds to purchase portable radios for AMD.

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the interfund transfers within the 2011-12 budget as follows:

From: A-1680-490-00-0000 Data Processing
To: A-1680-403-00-0000 Maintenance
Amount: \$65,464
Reason: Reallocate budget for vendor support of Custom Computer IC from BOCES – Custom Computer IC Software and Support

From: A-1680-490-00-0000 Data Processing
To: A-1680-403-00-0000 Maintenance
Amount: \$24,720
Reason: Reallocate budget for vendor support of Custom Computer IC from BOCES – Custom Computer Training / Reports

There was a comment from the Board regarding this resolution that the buildings need to be maintained.

Motion carried: 4-0

Section D – Personnel Matters

Alice Joselow moved and Bill Kress seconded the motion to move Resolution D-1.

D-1 Resolution Regarding Central Office Administrators' Compensation for the 2011-2012 School Year

I move that the Board of Education approve the salaries for the 2011-2012 school year as presented for the Superintendent's Cabinet members so noted, representing a salary freeze for the forthcoming school year.

Mr. Raymond Sanchez <i>Deputy Superintendent</i>	Salary:	\$ 186,508
Dr. Angela White <i>Assistant Superintendent for Elementary Education and Administrative Services</i>	Salary:	\$ 173,545
Ms. Linda Carpenter <i>Executive Director of Finance and Operations</i>	Salary:	\$ 183,958

The Board noted that all four administrators took a salary freeze.

Motion carried: 4-0

III. Motion Made to Enter into Executive Session

Dana Levenberg moved and Bill Kress seconded the motion to enter into Executive Session to discuss personnel matters.

Motion carried: 4-0

No formal action was taken.

IV. Motion to Reconvene the Special Meeting (Come Out of Executive Session)

At 8:28 a.m. Alice Joselow moved and Bill Kress seconded the motion to reconvene the Special Meeting of 27 June 2011.

Motion carried: 4-0

V. Adjournment

At 8:28 a.m. Alice Joselow moved and Bill Kress seconded the motion to adjourn the Special Meeting of the Board of Education of 27 June 2011.

Motion carried: 4-0

Vanessa Muro
District Clerk