

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Special Meeting/Work Session
Roosevelt Education Center

6 April 2011
Special Meeting/Work Session: 7:30 p.m.

MINUTES

Present: Ms. Cindy Winter, *President*; Ms. Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Charles Cooks, Ms. Amanda Curley, Ms. Alice Joselow, Mr. Bill Kress

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; and Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, and Ms. Linda Carpenter, *Executive Director of Finance and Operations*

I. Call to Order – President

President Cindy Winter called to order the 6 April 2011 Special Meeting of the Board of Education at 7:40 p.m.

II. Pledge of Allegiance

Charles Cooks led all those present in the Pledge of Allegiance.

At this time President Cindy Winter let the audience know the Board Agenda would be changed a bit to include discussion regarding the results of the Bond Referendum on April 4th. Ms. Winter also shared a few accomplishments and upcoming events:

- 4th grade visited Manhattanville College
- College acceptances have been off the charts: a complete list is on the website's main page
- Les Miserables Spring Musical begins tomorrow and runs through Sunday
- Roosevelt students recently wrote cards to Japan for support

III. Work Session

➤ ***Special Recognition***

Superintendent, Dr. Phyllis Glassman recognized Board Trustees Bill Kress and Kimberly Case for reaching Level One: Board Achievement Award in NYSSBA's Leadership Development Recognition Program. Both Board members received certificates and lapel pins.

➤ ***"O Proud" Video***

A brief video was shown to the Board and community regarding several Ossining High School students sharing their pride in the District. The video is also on our website: www.ossiningufsd.org

At this time President Winter expressed her disappointment regarding the outcome of the Bond Referendum on April 4th. Ms. Winter also stated that the audience would get an opportunity to speak about the Bond in just a moment if they wanted to share their thoughts regarding the Bond Referendum.

Dr. Glassman also expressed her disappointment and spoke about the Facilities Advisory Committee's hard work, the voices of the community, and the great needs the District buildings still

need.

The following audience members were recognized:

- Eric Feinstein
- Steve Klurfeld – Dawning Ln.
- Evan Janesh
- Melissa Shandroff – Iroquois Rd.
- Steve Wardwell – Ramapo Rd.
- Graig Galef – Overton Rd.
- Dave Barry
- Renee Maffas
- Mark Gausepohl
- Myrna Forney – Croton Dam Rd
- Jackie Marcheck
- Tom Curley – Inningwood Rd
- Robert Little
- Felice Cottrello – Glen Street
- Regina Cellio – AMD Principal
- Maribeth Stosser

➤ ***Proposed 2011-2012 Ossining Union Free School District Budget***

Superintendent of Schools Dr. Phyllis Glassman presented a follow up to the 23 March 2011 Board of Education presentation on the Proposed Budget. The Board of Education had asked the Administration to review several areas for potential reductions to the Proposed 2011-2012 Budget.

The areas involved focused upon for reductions included the following: Board of Education, Legal, Contract, Administration, Negotiations, Textbooks & Workbooks, Staff Development in School Buildings, Personnel Costs & Benefits. The areas for restorations included various personnel positions.

The presentation was followed by comments and questions from the Board.

There was also discussion regarding the tax “give back” from the State and whether or not to use the \$569,000 to put in the capital line of the budget or to give it back to the taxpayers.

The following audience members were recognized:

- Kenneth Waldron – Director of School Facilities
- Latonya Russell-Humes
- Steve Varvaro
- Kate Macdonell
- Kim Flood
- Robert Little
- Ginny Loughlin
- Myrna Forney
- Mark Gausepohl
- Graig Galef

After lengthy discussion by the Board and the community there was a 6 yay 1 nay consensus by the Board of Education to give the additional money that was given back from the State will be given back to the taxpayers.

At 11:44 p.m. there was a 15 minute break.

IV. Special Meeting

Section A – Business of the Board

Dana Levenberg moved and Charles Cooks seconded the motion to move Resolutions A-1 & A-3 – A-6.

A-1 Resolution to Abolish the Position of Districtwide Web Master

RESOLVED, that the Board of Education will approve the abolishment of the position of Web Master with a stipend of \$12,064 effective 30 June 2011.

A-3 Resolution Appointing Additional Consultants for the 2010-2011 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2010-2011 school year at a fee not to exceed the amount noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Cornell University Cooperative Extension (Nancy Caswell)	Nancy Caswell has a BS in Chemistry, 10 years of medical research experience, and is an active member of the NYS Assoc. of Cornell Cooperative Extension 4-H Educators, and National Assoc. of Extension 4-H Agents	Ms. Caswell will conduct a “Sunlight to Volts” workshop for Claremont students as part of the Earth Day events. Students will use solar cells to power some small gadgets.	Not to exceed \$125.00 (PTA funds)
Barry Keegan	Mr. Keegan is a museum consultant who makes authentic replicas of artifacts for display. He also conducts demonstrations of historic and prehistoric crafts at festivals, historic sites and nature centers.	During Earth Day at Claremont School, Mr. Keegan will conduct a workshop with students entitled “Creating Ropes and Strings from Local Plants”. He will demonstrate how Native Americans used plants to create binding materials.	Not to exceed \$300.00 (PTA funds)
Laurie Seeman	Ms. Laurie Seeman is the Director/Outdoor Educator for Strawtown Studio. She is trained in biodynamic agriculture, and is an on-going student with the Nature Institute in Ghent, NY.	Ms. Seeman will engage students in soil and water exploration on the grounds of Claremont School as part of Earth Day events.	Not to exceed \$800.00 (Claremont funds)

The Board noted that 2 of the 3 consultants are being paid through PTA funds.

A-4 Motion to Adopt Revised Policy # 5500 “Student Records” as a *First Reading*

I move that the Board of Education adopt revised Policy, Regulation, and Exhibit #5500 “Student Records” as a *First Reading*.

There was a question by a Board member regarding clarification on some wording in this policy.

A-5 Motion to Adopt Revised Policy # 5500.1 “Disclosure of Directory Information to Military Recruiters and Institutions of Higher Learning” as a *First Reading*

I move that the Board of Education adopt revised Policy and Exhibit #5500.1 “Disclosure of Directory Information to Military Recruiters and Institutions of Higher Learning” as a *First Reading*.

A-6 Motion to Adopt Policy Manual Section 6000 With the Exception of #6240, 6700, 6710, 6720, 6730, 6731, 6740, and 6850, Reviewed and Revised Policies, Regulations, and Exhibits as *First Readings*

I move that the Board of Education adopt Policy Manual Section 6000 with the exception of #6240, 6700, 6710, 6720, 6730, 6731, 6740, and 6850, reviewed and revised Policies, Regulations, and Exhibits as *First Readings*.

Motion carried: 7-0

Alice Joselow moved and Dana Levenberg seconded the motion to move Resolutions A-2.

A-2 Motion to Adopt the Proposed 2011-2012 Ossining Union Free School District Budget

RESOLVED: that the Board of Education of the Ossining Union Free School District adopt the 2011-2012 School Year Budget which includes the following proposition:

RESOLVED: that the School District Budget, as proposed by the Ossining Board of Education for the 2011-2012 school year, in the amount of \$103,502,510 be adopted and the necessary tax levied therefore.

RESOLVED: that in accordance with the Regulations of the Commissioner of Education, copies of the Budget be made available for public review in the Office of the Principal in each school and on our Web Site www.@ossiningufsd.org; be transmitted to local newspapers; be available at the Annual Meeting; and be provided to parents upon request no later than fourteen (14) days prior to the Annual Meeting; and

BE IT FURTHER RESOLVED: that the proposed 2011-2012 Budget totaling \$103,502,510 as presented by the Superintendent of Schools be presented to the qualified voters of the Ossining Union Free School District at its Annual Meeting scheduled for 17 May 2011.

It was noted by a Board member that this is a fiscally responsible budget.

*Motion carried: 6-1
Amanda Curley opposed*

Bill Kress moved and Dana Levenberg seconded the motion to move Resolutions A-7.

A-7 Family Engagement Night Side Letter of Agreement

RESOLVED, that the Board of Education of the Ossining School District authorize the Superintendent of Schools to execute a Side Letter of Agreement.

There was discussion among the Board on clarification of what this agreement means.

Motion carried: 7-0

Section C - Business Matters

Dana Levenberg moved and Bill Kress seconded the motion to move Resolutions C-1 – C-4.

C-1 Resolution Regarding Award of Bid – 2010 OHS Masonry Restoration

RESOLVED: That the Board of Education hereby awards the 2010 OHS Masonry Restoration Bid to Robert D. Anderson, the lowest responsible bidder, in the amount of \$104,300, as recommended by the Director of School Facilities, Operations and Maintenance.

C-2 Resolution Regarding Award of Bid – 2010 AMD Backflow Preventer and Related Work

RESOLVED: That the Board of Education hereby awards the 2010 AMD Backflow Preventer and Related Work Bid to Abbot and Price, the lowest responsible bidder, in the amount of \$106,785 as recommended by the Director of School Facilities, Operations and Maintenance.

C-3 Resolution Regarding Award of Bid – 2010 Park and Roosevelt Emergency Generator Replacement

RESOLVED: That the Board of Education hereby awards the 2010 Park and Roosevelt Emergency Generator Replacement Bid to Anderson Electric Inc., the lowest responsible bidder,

in the amount of \$182,000, as recommended by the Director of School Facilities, Operations and Maintenance.

It was noted by the Board that C-1 through C-3 are all from the capital line in the budget and there were multiple bids on each and we took the lowest bid. It was also noted that one bid was awarded to a local business.

C-4 Resolution Regarding Interfund Transfers

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the interfund transfers within the 2010-11 budget as follows:

From:	A-1620-537-00-0000	B&G Gasoline	\$12,000
From:	A-1620-421-00-0000	B&G Natural Gas	\$12,000
From:	A-1621-438-00-0000	Maintenance of Plant	\$15,000
From:	A-1620-427-00-0000	B&G Architect Fees	\$19,000
To:	A-1620-420-00-0000	B&G – Fuel Oil	
Reason:	To adjust funds for District utilities		
From:	A-1620-427-00-0000	B&G Architect Fees	\$5,000
To:	A-1620-423-00-0000	B&G – Water and Sewer	
Reason:	To adjust funds for District utilities		

Motion carried: 7-0

Section D - Personnel Matters

Bill Kress moved and Amanda Curley seconded the motion to move Resolutions D-3 - D-9.

D-3 Resolution Regarding Professional Staff Appointments

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

Name	Title or Tenure Area	Certif. Status	Degree Status	Step	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Building	Fund Source	Staff Relation or Note
John Scutero	Mathematics 7-12	Init. Math 7-12	MA	D-1	59,536	Probationary	100%	9/1/11	3/11/13	TBD	General	Mr. Scutero served in a probationary position at AMD 3/12/10 through 6/30/10 until his position was abolished.
James Temps	Industrial Arts	Init. Technology Education	BA	A-1	51,428	Probationary	100%	3/28/11	3/28/14	AMD	General	Mr. Temps has served in this position as a .5 teacher since 9/20/10
Aryn Barer	Social Worker	Prov. School Social Worker	MA	D-2	64,109	Regular Sub	100%	4/4/11	6/30/11	Brookside	General	Ms. Barer currently works as a per diem sub in this position
Rebecca Caruso	Special Education	Init. Students w/Disabilities 7-12	MA	D-1	59,536	Probationary	100%	4/4/11	4/4/14	OHS	General	None

D-4 Resolution Regarding a Confidential Staff Appointment

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Confidential Staff appointment so noted.

Name	Appt. Type/Date	Job Title	Building	Salary	% Time	Effect. Date	Expir. Date	Fund Source	Staff Relation
Jiri Mosler	Permanent	Microcomputer Technician	District	75,422	100%	7/1/10	N/A	General	Salary adjustment for additional responsibilities in implementing and maintaining new district phone system

D-5 Resolution Regarding Professional Staff Appointments – Before/After School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

<u>Name</u>	<u>Cert. Status</u>	<u>Step</u>	<u>Salary</u>	<u>Appt Type</u>	<u>Program</u>	<u>Building</u>	<u>% Time</u>	<u>Effect. Date</u>	<u>Expir. Date</u>	<u>Staff Relation</u>
Corinne Liscio	Perm. Pre K-6, Prof. Stud. w/Disabilities 1-6	5	63.33/hr.	Annual	<u>AMD</u> STAR - ELA Review Class	AMD	1 hr./wk.	4/4/11	6/10/11	AMD Teacher
Carla Ofner	Prof. 1-6, Perm. Spec. Educ., Init. ESL	5	63.33/hr.	Annual	STAR - Focus on Success	AMD	1 hr./wk.	4/4/11	6/10/11	AMD Teacher
Julia McGonigal	Init. Eng. 7-12	2	51.14/hr.	Annual	STAR - ELA Review Class	AMD	1 hr./wk.	4/4/11	6/10/11	AMD Teacher
Christine McGovern	Init. Music	3	54.64/hr.	Annual	STAR - Cooking	AMD	1 hr./wk.	4/6/11	6/10/11	AMD Teacher
					<u>CLAREMONT</u>					
Rhonda Fernandez	Perm. Spec. Educ., N-6, Prof. Literacy Elem.	5	63.33/hr.	Annual	<u>HEROES</u>	Claremont	20 hrs.	10/12/10	4/13/11	Claremont Teacher
					<u>OHS</u>					
Emerly Martinez	Perm. Soc. Studies 7-12	5	63.33/hr.	Annual	AP World Review	OHS	1-2 hrs./ 1	4/4/11	5/13/11	OHS Teacher

D-6 Resolution Regarding Support Staff Appointments – Before/After School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

<u>Name</u>	<u>Start Date</u>	<u>Expir. Date</u>	<u>Time</u>	<u>Job Title</u>	<u>Cert. Status</u>	<u>Program</u>	<u>Building</u>	<u>Step</u>	<u>Hourly Rate</u>	<u>Staff Relations</u>
Caitlin Smalley	3/22/11	6/24/11	1-2 hrs/wk.	Teaching Assistant	Level 1	Spring Track (1:1 support)	AMD	2	14.76/hr.	Roosevelt TA
LeAndra Ross	4/4/11	6/10/11	1-3 hrs./wk.	Teaching Assistant	Level 1	STAR - Sports Supervision	AMD	2	14.76/hr.	AMD TA

D-6a Resolution Regarding the Rescinding and Approval of Supplemental Contracts

I move upon recommendation of the Superintendent of Schools the Board of Education rescind the supplementary contract so noted and approve the supplementary contracts for the persons so noted on the attached page.

RESCIND:

<u>Name</u>	<u>Activity</u>	<u>Compensation</u>
Bridget Baumann	Environmental Club	\$1,717.00

AWARD:

Arthur Carlucci	Environmental Club Advisor	\$343.40
Bridget Baumann	Environmental Club Advisor	\$1,373.60

D-7 Resolution Regarding Per Diem Substitute Removals

I move upon recommendation of the Superintendent of Schools the Board of Education approve the removal of the Per Diem Substitutes so noted.

Certified	Name
NC	Stauber, Alan
NC	Wheeler, Emily

D-8 Resolution Regarding Per Diem Substitute Appointments

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

Certified	Name	Subject
CP	Aucar, Ashley	Pre-K - Grade 8

D-9 Resolution Regarding School Volunteer Appointments

I move that the person listed on the following page be appointed by the Board of Education as a school volunteer for the 2010-2011 school year.

Name	Volunteer Title	Type
Jason Leslie	Non-Parent/OHS	Assist Softball Coach

The Board thanked the volunteer.

Motion carried: 7-0

Alice Joselow moved and Bill Kress seconded the motion to move Resolution D-1.

D-1 Resolution Regarding an Administrative Staff Resignation

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignation of the administrative staff member so noted.

Name	Building	Category or Tenure Area	Current Hire Date	Effective Date	Current Appt. Status	Reason
Linda Carpenter	Central Office	Executive Director of Finance and Operations	6/1/03	8/30/11	Permanent	Retirement (Prior to returning to the Ossining UFSD on 6/1/03 Ms. Carpenter served as Sr. Bookkeeper and Administrative Assistant from 3/26/87 to 5/26/98)

The Board accepted this resolution with deep regret and appreciation. There was some Board discussion regarding this resolution as well.

Motion carried: 7-0

Bill Kress moved and Charles Cooks seconded the motion to move Resolution D-2.

D-2 Resolution Regarding Abolishment of Positions as per Section 80 of Civil Service Law

The Clerk of the Board is hereby directed to notify the Civil Service Staff employees concerned of said abolishment effective June 30, 2011 and further indicate that they shall be placed on the preferred eligibility lists in accordance with Section 81 of the Civil Service Law.

There was some Board discussion regarding this resolution and it was accepted with great regret.

Motion carried: 7-0

D-10 Resolution Regarding Professional Staff Requests for a Leave of Absence – (For Information Only)

The Board commented that the New Castle section Bond Vote for a new firehouse would be on April 12, 2011 from 5pm-9pm and the Library Vote is on Tuesday, April 26, 2011.

V. Adjournment

At 12:33 a.m. Alice Joselow moved and Dana Levenberg seconded the motion to adjourn the 7 April 2011 Special Meeting of the Board of Education.

Motion carried: 7-0

Vanessa Muro
District Clerk