

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Work Session and Special Meeting
Roosevelt Education Center

30 November 2011
Work Session/Special Meeting: 7:30 p.m.

MINUTES

Present: Bill Kress, *President*; Ms. Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Graig Galef, Mr. Frank Schneckner, Mr. Steve Wardwell, Ms. Cindy Winter

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, Ms. Alita Zuber, *Assistant Superintendent for Business*

I. Call to Order – President

President Bill Kress called the 30 November 2011 Special Meeting of the Board of Education at 7:33 p.m.

II. Pledge of Allegiance

Dana Levenberg led all those present in the Pledge of Allegiance.

Board President Bill Kress shared some good news with the audience:

- Class of 1971 is in the audience this evening for a Special Presentation to the Board.
- Jamie Cloud Sustainability
- Internet Safety Grant from Verizon
- Business Skills Olympics
- AMD students cooked a Thanksgiving meal for a shelter in Port Chester
- New York State Commissioner of Education will be visiting the High School and the First Steps Program on December 6, 2011.

III. Work Session

- ***Special Presentation***

Members of the class of 1971 presented the District with a scholarship check for 2 Ossining High School seniors. Mr. Thomas Strauss, Ms. Linda Matthews and Ms. Rosalie Marcus presented a check in the amount \$15,071 to Dr. Glassman and Mr. Bill Kress.

- ***BOCES Capital Projects***

Dr. Thomas Higgins of Putnam/Northern Westchester BOCES presented an overview of the BOCES Capital Projects proposal. The leaders of BOCES have been meeting with the Boards of Education of its 18 component districts to discuss its capital projects which would replace the roofs, heating, ventilation, and air conditioning (HVAC) systems in several of its buildings, which were all built more than 40 years ago. If approved, the \$18,150,000 cost of the project would be shared among the 18 districts.

Following the presentation questions and comments were made by the Board of

Education.

• **Revised Five-Year Capital Projects Plan: Budget Projections**

Assistant Superintendent for Business Ms. Alita Zuber and Director of School Facilities, Operations and Maintenance Mr. Kenneth Waldron presented the Revised Five Year Capital Plan: Budget Projections to the Board of Education. Ms. Zuber and Mr. Waldron reviewed and revisited projections for the District’s Long Range Capital Plan and presented revisions, information regarding anticipated budget projections for the 2011-2012 through 2015-2016 school years to the Board of Education.

Following the presentation questions and comments were made by the Board of Education.

IV. Special Meeting

Section A – Business of the Board

Cindy Winter moved and Dana Levenberg seconded the motion to move Resolutions A-1.

A-1 Motion to Adopt the Following Revised Policies #1000 “Community Relations Goals,” #1050 “Annual District Meeting and Election,” #1100 “Public Information Program,” #1130 “News Media Relations,” #2382 “Broadcasting and Taping of Board Meetings,” #4311.1 “Display of the Flag,” #4526 “Computer Network Acceptable Use Policy for Staff,” #4626.1 “Computer Network Acceptable Use Policy for Students,” #5305 “Academic Success Program for Extra-Curricular Activities,” 5306-E “Interscholastic Athletics,” #5311.3 “Student Complaints and Grievances,” #5311.4 “Care of School Property by Students,” #5312.1 “Drug and Alcohol Abuse,” #5312.2 “Dangerous Weapons in School,” #5312.3 “Prohibition of Smoking on School Property by Students,” #5314 “Corporal Punishment Complaints,” #5320 “Student Conduct on School Buses,” #7500 “Naming Facilities” #8115 “Pesticides and Pest Management,” and #9140.1 “Staff Complaints and Grievances,” as *Second Readings*

Motion Carried: 7-0

Motion Carried with the understanding the typos would be fixed and with the exception of 5311.3 and 9140.1

Cindy Winter moved and Frank Schneckner seconded the motion to move Resolutions A-2-A-3.

A-2 Resolution to Authorize a CSEA Side Letter of Agreement

RESOLVED, that the Board of Education of the Ossining School District authorize the Superintendent of Schools to execute a Side Letter of Agreement.

A-3 Resolution Appointing Additional Consultants for the 2011-2012 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultants for the 2011-2012 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
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Chris Berlow	Chris Berlow has been teaching martial arts for over twenty-five years.	Through an Ossining MATTERS grant, Master Berlow will combine the art of Tae Kwon Do with Character Education for all fourth grade students at Claremont School	Not to exceed \$5,720 (Ossining MATTERS Grant)
Barry Keegan	Mr. Keegan is a native American expert and museum consultant who makes authentic replicas of artifacts for display. He also conducts demonstrations of historic and prehistoric crafts at festivals, historic sites and nature centers.	Mr. Keegan has been contracted to work with fourth grade students in the building of an authentic Wigwam at Claremont School.	Not to exceed \$5,250 (Ossining MATTERS Grant)

A Board member noted that both consultants are grant funded by Ossining MATTERS.

Motion carried: 7-0

Section C – Business Matters

Cindy Winter moved and Frank Schneckler seconded the motion to move Resolutions C-1 – C-3.

C-1 Resolution Regarding Increase in Budget for School Lunch Fund

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2011-2012 School Lunch Fund budget in the amount of \$13,279 as follows. The offsetting revenue shall be C-4190-000, “Federal Reimbursement Government Commodity.”

The total amount of \$13,279 will be appropriated to the following budget codes:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
C-2860-412	Food – Government Commodity	\$8,280
C-2860-401	Other Expenses	2,999
C-2860-437	Equipment Repair	<u>2,000</u>
		\$13,279

There was a question regarding this resolution by the Board.

C-2 Resolution Regarding Appropriation of Designation for Health Benefits

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2010-11 General Fund budget in the amount of \$545,000 and appropriates the funds from the Designation for Health Benefits as follows:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-9060-800-00-0000	Hospital & Medical Insurance	\$545,000

C-3 Resolution Regarding Approval of Fuller & D’Angelo Scope of Work to Include AVI

RESOLVED: That the Board of Education approves Fuller & D’Angelo to provide the required Annual Visual Inspection at a price not to exceed \$5,000.

Motion carried: 7-0

Section D - Personnel Matters

Cindy Winter moved and Dana Levenberg seconded the motion to move Resolutions D-1-D-7.

D-1 Resolution Regarding a Support Staff Resignation

I move upon recommendation of the Superintendent of School the Board of Education accept the Support Staff resignation so noted.

D-2 Resolution Regarding a Professional Staff Appointment

I move upon recommendation of the Superintendent of School the Board of Education approve the Professional Staff appointment so noted.

Name	Title or Tenure Area	Certif. Status	Degree Status	Step	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Building	Fund Source	Staff Relation or Note
Erin McCabe	N/A	Init. Child. Ed. 1-6	MA	D-2	64,109 (pro-rated)	Regular Sub	100 %	1/3/12	6/30/12	Brookside	General	Per Diem Sub

D-3 Resolution Regarding Support Staff Appointments – Before/After School Programs

I move upon recommendation of the Superintendent of School the Board of Education approve the Support Staff appointments for the persons so noted.

Name	Start Date	Expir. Date	Time	Job Title	Cert. Status	Program	Building	Step	Hourly Rate	Staff Relation
Luis Garcia	10/11/11	6/30/12	5 hrs./wk.	Teaching Assistant	Level 2	STAR	AMD	4	15.95/hr	AMD TA
LeAndra Ross	10/11/11	6/30/12	4 hrs./wk	Teaching Assistant	Level 2	STAR	AMD	2	15.09/hr	AMD TA
John Carnes	11/16/11	6/30/12	1-6 hrs./wk.	Teaching Assistant	Level 3	STAR	AMD	5	16.36/hr	AMD TA

D-4 Resolution Regarding Supplemental Contracts

I move upon recommendation of the Superintendent of School the Board of Education approve the supplemental contracts for the persons so noted on the attached pages.

Name	Activity	Compensation
RESCIND: Pamela Barcia	Head Coach, Girl’s Modified Basketball	\$4,176.00
AWARD: Lonnie Drinks	Head Coach, Girls’ Modified Basketball	\$4,176.00

D-5 Resolution Regarding Per Diem Substitute Teacher Removals

I move upon recommendation of the Superintendent of School the Board of Education approve the removal of the Per Diem Substitutes so noted.

Certified	Name
C	Capezza, Nicole
C	St. Piere, Melanie
NC	Luria, Rachel

D-6 Resolution Regarding School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2011-2012 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
Kelsey Vallach	Non-Parent – OHS	Girl’s Basketball

The Board thanked Ms. Vallach, a non-parent volunteer.

D-7 Resolution Regarding a Civil Service Staff Request for Medical

Leave of Absence

I move upon recommendation of the Superintendent of School the Board of Education approve the leave of absence for the Civil Service Staff member so noted.

<i>Name</i>	<i>Building</i>	<i>Category or Tenure Area</i>	<i>Leave Start</i>	<i>Leave End</i>	<i>Reason</i>	<i>Comments</i>
Judy Shroba	AMD	Registered Nurse	11/17/11	6/30/12	Medical Leave	Unpaid medical leave - extension to her FMLA

Motion carried: 7-0

D-8 Resolution Regarding Professional Staff Requests for Leave of Absence (For Information Only)

D-9 Resolution Regarding a Confidential Staff Request for Leave of Absence (For Information Only)

At this time there was audience recognition:

- MaryJean Cristello
- Meadowss Ryan Ciuzio
- Justin Ciuzio
- Rodney Kopera
- Kathy Williams

V. Adjournment

At 10:25 p.m. Frank Schneckner moved and Steve Wardwell seconded the motion to adjourn the Special Meeting of the Board of Education of 30 November 2011.

Motion carried: 6-0

Vanessa Celio
District Clerk