

**BOARD OF EDUCATION  
OSSINING UNION FREE SCHOOL DISTRICT  
*Ossining, NY***

**Regular Meeting  
Roosevelt School Cafetorium**

**16 November 2011  
Regular Meeting: 7:30 p.m.**

**AGENDA**

- I. Call to Order – President**
- II. Pledge of Allegiance**
- III. Comments from Student Representative to the Board**
- IV. Comments from Ossining Parents Advocating Collectively for All of Our Children (OPACC) to the Board**
- V. Comments from the Ossining Athletics Booster Club**
- VI. Work Session**
  - *Presentation of School District Internal Audits by Auditor*
  - *Facilities Planning Update*
  - *Budget: Status Report*

<p><i>Audience Recognition –Members of the audience will be invited to comment or raise questions regarding the above topics following each of the above-identified Work Session topics.</i></p>
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- VII. Audience Recognition – Agenda Items Only**
- VIII. Regular Meeting**

**Section A -- Business of the Board**

- A-1 Motion to Accept the Minutes of the Regular Meeting of 19 October 2011**  
I move that the Board of Education approve the minutes of the Regular Meeting of 19 October 2011.
- A-2 Motion to Accept the Minutes of the Work Session and Special Meeting of 1 November 2011**  
I move that the Board of Education approve the minutes of the Work Session and Special Meeting of 1 November 2011.
- A-3 Resolution Appointing Additional Consultant for the 2011-2012 School Year**  
RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2011-2012 school year at a fee not to exceed the amount noted below.

Name of Consultant	Brief Description of Expertise	Descriptive Need for Consultant	Consultation Fee
Steve Charney	<p>Steve Charney is an entertainer, author, radio personality, and songwriter. Steve has performed a stage act of magic, music and ventriloquism over 150 times a year for the past 30 years. Some of the books he has written include:  <i>Amazing Tricks with Everyday Stuff</i>- Capstone Press- 2010  <i>Cool Card Tricks</i>- Capstone Press- 2010  <i>Awesome Coin Tricks</i>- Capstone Press- 2010  <i>Fantastic Tricks at the Dinner Table</i>- Capstone Press- 2010  <i>Mr. Potatohead's Upside Down Joke World</i>- Sterling Books-2008  <i>The ABC's of Fruits and Vegetables and Beyond</i>-Ceres Press - 2008</p> <p>As a songwriter, Steve Charney has written songs for Jim Henson Productions. This includes over two dozen songs for the national children's series "The Bear in the Big Blue House" which is broadcast daily on The Disney Channel. The show was nominated for an Emmy. Currently "The Bear in the Big Blue House" airs around the world.</p>	Mr. Charney will promote literacy for Brookside parents through the PALS program in an assembly of magic, music, and ventriloquism.	Not to exceed \$425.00  (Title I Grant)

**A-4 Motion to Accept Risk Assessment Update for Fiscal Year 2009-2010 and Recommended Audit Plan**

**RESOLVED**, that the Board of Education, based on the recommendation of the Board Audit Committee, accept the Audit Risk Assessment Update for Fiscal Year 2009-2010 and Recommended Audit Plan prepared by Accume Partners and that such Audit Risk Assessment and Recommended Audit Plan report be filed with the District Clerk and be available for public inspection.

**A-5 Motion to Accept Internal Audit Report of Purchasing and Accounts Payable**

**RESOLVED**, that the Board of Education, based on the recommendation of the Board Audit Committee, accept the Internal Audit Report of Purchasing and Account Payable as prepared by Accume Partners and that such report be filed with the District Clerk and be available for public inspection.

**A-6 Motion to Accept Risk Assessment for Fiscal Year 2010-2011 and Recommended Audit Plan**

**RESOLVED**, that the Board of Education, based on the recommendation of the Board Audit Committee, accept the Audit Risk Assessment for Fiscal Year 2010-2011 and Recommended Audit Plan prepared by Tobin & Co. and that such Audit Risk Assessment and Recommended Audit Plan report be filed with the District Clerk and be available for public inspection.

**A-7 Motion to Accept Internal Audit Report of Revenue and Accounts Receivable**

**RESOLVED**, that the Board of Education, based on the recommendation of the Board Audit Committee, accept the Internal Audit Report of Revenue and Accounts Receivable as prepared by Tobin & Co. and that such report be filed with the District Clerk and be available for public inspection.

**Section B – Curriculum and Instruction**

**B-1 Motion to Accept Recommended Placements of Special Education Students**

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on October 14, 17, 20, 24, 27, November 1, 2 and direct the administration to arrange for the appropriate placement as set forth.

**Section C - Business Matters**

**C-1 Motion to Approve Treasurer’s Reports for the Months of July 2011 and August 2011**

I move that the Treasurer’s Reports for the months of July 2011 and August 2011 be approved and placed on file with the District Clerk.

**C-2 Motion to Approve Budget Report and Revenue Report for the Months of July 2011 and August 2011**

I move that the Board of Education approve the Budget Report and the Revenue Report for July 2011 and August 2011 as presented.

**C-3 Resolution Regarding Acceptance of Gift from Target**

RESOLVED: That the Board of Education hereby acknowledges with thanks the \$66 gift from Target and their *Take Charge of Education* Program, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, Gifts and Donations.

BE IT FURTHER RESOLVED: That the total amount of \$66 be appropriated to the following budget code:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2110-500-14-0000	\$66	Instructional Supplies – Claremont

**C-4 Resolution Regarding \$650 Gift from Ossining MATTERS**

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$650 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2011-12 General Fund in this amount. The offsetting revenue shall be A-2705-000, Gifts and Donations.

BE IF FURTHER RESOLVED: That the total amount of \$650 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
A-2024-200-00-0000	\$650	Supervision – Music Equipment

**C-5 Resolution Regarding \$11,000 Gift from Ossining MATTERS**

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$11,000 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2011-12 Special Aid Fund in this amount. The offsetting revenue shall be F-OSSM-2770.000, Miscellaneous Revenue.

BE IF FURTHER RESOLVED: That the total amount of \$11,000 be appropriated as follows:

<u>Budget Code</u>	<u>Amount</u>	<u>Description</u>
OSSM-7553-200-14-O	\$ 695	Ossining MATTERS – Equipment
OSSM-7553-405-14-O	5,700	Ossining MATTERS – Consultants
OSSM-7553-405-14-O	3,605	Ossining MATTERS – Supplies
OSSM-7605-405-12-O	1,000	Ossining MATTERS – Consultants

**C-6 Resolution Regarding Donation of Television for Brookside Library**

RESOLVED: That the Board of Education hereby accepts with thanks the donation of a television from Ms. Danielle Valdes to replace the nonworking television in the Brookside library.

**C-7 Resolution Regarding Disposal of Projectors and Dishwasher**

RESOLVED: That the Board of Education authorizes the auctioning of seven overhead projectors from Brookside School, as well as the dishwasher at the Anne M. Dorner Middle School.

**C-8 Resolution Regarding Acceptance of BirdSleuth Kit**

RESOLVED: That the Board of Education hereby accepts with thanks the award of a BirdSleuth Kit from Cornell Lab of Ornithology and Lyric Wild Bird Food to be used at Claremont School.

**C-9 Resolution Regarding Disposal of Outdated Textbooks**

RESOLVED: That the Board of Education authorizes the auctioning of 275 outdated textbooks from the Ossining School District and St. Ann’s School.

**C-10 Resolution Regarding Payment of Tax Certiorari for Kemeys Cove Condominium**

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby authorizes the payment of \$143,032.81 and appropriates the funds from the Tax Certiorari Reserves as noted above in payment of the tax certiorari as follows:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1964-404-0000	Refund Property Tax	\$143,032.81

**C-11 Resolution Regarding Payment of Tax Certiorari for William & Sara Vescio**

RESOLVED: That upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby increases the 2011-12 General Fund budget in the amount of \$8,214.65 and appropriates the funds from the Tax Certiorari Reserves as noted above in payment of the tax certiorari as follows:

<u>Code</u>	<u>Description</u>	<u>Amount</u>
A-1964-404-0000	Refund Property Tax	\$8,214.65

**C-12 Resolution Regarding Agreement with Brewster Ice Arena**

RESOLVED: That the Board of Education hereby empowers and directs the President to execute the attached Agreement with Brewster Ice Arena on behalf of the Ossining School District.

**C-13 Resolution Regarding Acceptance of Verizon Internet Safety Grant**

RESOLVED: That the Board of Education hereby acknowledges with thanks the grant of \$5,000 given by Verizon, and upon recommendation by the Superintendent of Schools, hereby increases the 2011-12 Special Aid Fund budget as detailed below. The offsetting revenue shall be F-VER2-2770.000, Miscellaneous Revenue.

BE IT FURTHER RESOLVED: That the total amount of \$5,000 be appropriated to the following budget codes:

Budget Code	Amount	Description
VER2-2110-151-00-O	\$3,614	Ossining MATTERS – Hourly Wages
VER2-2110-405-00-O	300	Ossining MATTERS – Consultants
VER2-2110-500-00-O	409	Ossining MATTERS – Supplies
VER2-2110-903-00-O	276	Ossining MATTERS - FICA
VER2-2110-902-00-O	401	Ossining MATTERS – Teacher Retirement
	\$5,000	

**C-14 Resolution Regarding Fuel Use Agreement with the Village of Ossining**

RESOLVED: Upon the recommendation of the Superintendent of Schools, the Ossining Board of Education hereby approves the Agreement between the Ossining Union Free School District and the Village of Ossining for the use of the Village’s fuel facilities.

**C-15 Resolution Regarding Architect’s Rider to Agreement**

RESOLVED: That the Board of Education empowers and directs the President to execute the attached Rider to the Agreement with Fuller and D’Angelo, P.C. Architects and Planners.

**C-16 Resolution Regarding Agreement for Services with Bank Street College of Education**

RESOLVED: That the Board of Education empowers and directs the President to execute the attached Agreement with Bank Street College of Education for the 2011-2012 school year.

## **C-17 Claims Audited and Paid – For Information Only**

### **Section D - Personnel Matters**

#### **D-1 Resolution Regarding a Civil Service Staff Termination**

I move upon recommendation of the Superintendent of School the Board of Education accept the termination of the Civil Service staff members so noted.

#### **D-2 Resolution Regarding a Civil Service Staff Resignation**

I move upon recommendation of the Superintendent of School the Board of Education accept the resignation of the Civil Service Staff member so noted.

#### **D-3 Resolution Regarding a Civil Service Staff Appointment**

I move upon recommendation of the Superintendent of School the Board of Education approve the Civil Service appointment so noted.

#### **D-4 Resolution Regarding Professional Staff Appointments – Before/After School Programs**

I move upon recommendation of the Superintendent of School the Board of Education approve the Professional Staff appointments so noted.

#### **D-5 Resolution Regarding a Civil Service Staff Appointment – Before/After School Programs**

I move upon recommendation of the Superintendent of School the Board of Education approve the Civil Service Staff appointment for the person so noted.

#### **D-6 Resolution Regarding Per Diem Substitute Appointments**

I move upon recommendation of the Superintendent of School the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

#### **D-7 Resolution Regarding School Volunteers**

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2011-2012 school year.

#### **D-8 Resolution Regarding a Professional Staff Request for Leave of Absence (For Information Only)**

### **Section F – Information**

#### **IX. Audience Recognition**

#### **X. Board Committee/Liaison Reports and Board Dialogue**

#### **XI. Adjournment**

PG/vc