

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Executive Session/Work Session/Special Meeting
Roosevelt Education Center

1 November 2011
Executive Session: 6:00 p.m.
Work Session/Special Meeting: 7:30 p.m.

MINUTES

Present: Bill Kress, *President*; Ms. Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Graig Galef, Mr. Frank Schneckner, Mr. Steve Wardwell, Ms. Cindy Winter

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, Ms. Alita Zuber, *Assistant Superintendent for Business*, Thomas Scapoli, Esq., *Ingerman Smith, L.L.P.*

I. Call to Order – President

President Bill Kress called the 1 November 2011 Special Meeting of the Board of Education at 6:09 p.m.

II. Motion to Enter into Executive Session

Dana Levenberg moved and Cindy Winter seconded the motion to enter into Executive Session for discussing personnel matters, potential litigation, and a student matter.

Motion carried: 6-0

No formal action was taken.

Steve Wardwell arrived at 6:27 p.m.

III. Motion to Reconvene the Special Meeting

At 7:07 p.m. Dana Levenberg moved and Cindy Winter seconded the motion to reconvene the Special Meeting of 1 November 2011.

Motion carried: 7-0

IV. Pledge of Allegiance

Steve Wardwell led all those present in the Pledge of Allegiance.

President Bill Kress shared some good news with the Board and audience:

- Three of our students have been invited to Participate in the 2012 New York State Band Directors' Association Middle School Honor Band. These Students Were Selected Based on Their Scores at the NYSSMA Solo Festival, as well as Teacher Recommendations and their Overall Involvement in Their School Music Programs.
 - Daniel Hickey, Flute
 - Nathan Holzberg, percussion
 - Marcus Roman, Trumpet

- The Following Ossining Varsity Teams have attained the Playoffs: Volleyball, Football, Field Hockey, Girls Soccer, and Boys Soccer.
- The Following Teams Won Their League Titles: Field Hockey, Girls Soccer, and Boys Soccer.
- 5-0 Season for Field Hockey Team to date.
- “Invite a Veteran to School” Event Spearheaded by Mr. Ron Whitehead – 15 November 2011.
- Race to Nowhere – Ossining High School, 9 November 2011 at 6:30 p.m.
- Our District Clerk will be Tweeting During Board of Education meetings.

V. Work Session

- ***Student Recognition***

Kenyon Winfield, an Ossining High School Senior, was recognized for being named a 2011 National Merit Semi-Finalist and a National Achievement Scholarship Semi-Finalist. Dr. Glassman presented Kenyon with an award for his achievements. The Board of Education also said a few words regarding Kenyon.

- ***Special Presentation***

Superintendent of Schools Dr. Phyllis Glassman shared a presentation and a few brief remarks in celebration of School Board of Education Recognition Week. Dr. Glassman presented each Board member with a DVD of a compilation of the cultural arts events from the 2010-2011 school year. Dr. Glassman also invited the principals of each school to share their gifts in order to celebrate each School Board member.

- ***Elementary and Secondary School Action Plans: Focus on Student Achievement***

Building Principals, Zoila Tazi, Ann Dealy, Felix Flores, Corey Reynolds, Regina M. Cellio, and Josh Mandel were joined by Assistant Superintendent Dr. Angela White, Deputy Superintendent Mr. Raymond Sanchez, and Director of Technology Mr. Jeremy Luft to present brief reports pertaining to each of the Elementary and Secondary School Action Plans.

Following the reports, Board of Education members and community residents had opportunities to comment and raise questions pertaining to the action plans.

The following members of the audience were recognized:

- Beth Sniffen – Stormytown Rd
- Bob Rosenbaum – OTA President
- Myrna Forney – Croton Dam Rd.

VI. Special Meeting

Dana Levenberg moved and Cindy Winter seconded the motion to move Resolutions A-1, A-2, A-4, A-5.

Section A – Business of the Board

A-1 Motion to Adopt the Following Revised Policies #1100 “Public Information Program,” #1130 “News Media Relations,” #4526 “Computer Network Acceptable Use Policy for Staff,” #4626.1 “Computer Network Acceptable Use Policy for Students,” #4850 “Humane Treatment of Animals and Instruction,” #5311.3 “Student Complaints and Grievances,” #5311.4 “Care of School Property by Students,” #5312.1 “Drug and Alcohol Abuse,” #5312.2 “Dangerous Weapons in School,” #5312.3 “Prohibition of Smoking on School Property by Students,” #5314 “Corporal Punishment Complaints,” #5320 “Student Conduct on School Buses,” and #7500 “Naming Facilities” as *First Readings*

I move that the Board of Education adopt the following revised policies #1100 “Public Information Program,” #1130 “News Media Relations,” #4526 “Computer Network Acceptable Use Policy for Staff,”

#4626.1 “Computer Network Acceptable Use Policy for Students,” #4850 “Humane Treatment of Animals and Instruction,” #5311.3 “Student Complaints and Grievances,” #5311.4 “Care of School Property by Students,” #5312.1 “Drug and Alcohol Abuse,” #5312.2 “Dangerous Weapons in School,” #5312.3 “Prohibition of Smoking on School Property by Students,” #5314 “Corporal Punishment Complaints,” #5320 “Student Conduct on School Buses,” and #7500 “Naming Facilities” as *First Readings*.

A-2 Resolution Naming School District Deputy Treasurer

RESOLVED: That the Board of Education of the Ossining Union Free School District hereby, effective immediately, rescinds Raymond Sanchez as Deputy Treasurer and appoints Andrew Lennon as Deputy Treasurer.

A-4 Resolution Appointing an Additional Consultant for the 2011-2012 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2011-2012 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Eleanore Livesey	Ms. Livesey is a Putnam/Northern Westchester consultant knowledgeable in mathematical practices regarding the Common Core Standards.	Ms. Livesey will provide professional development to our Math Cabinet members on November 1, 2011 for workshop entitled “Pre K-12 Mathematical Practices and the New Common Core Standards: Habits of Mind for Mathematics Educators”	Not to exceed \$800.00 (RTTT Grant)

A-5 Board of Education Member Attendance at Professional Meetings and Conferences - Addition

RESOLVED, that the Board of Education member on the following list should be authorized to attend the professional conference as noted; and

BE IT FURTHER RESOLVED, that such Board member shall be reimbursed for reasonable and necessary expenses not paid directly by the District for travel, hotel, meals and registration as appropriate.

<i>Board Member</i>	<i>Date</i>	<i>Conference Name</i>	<i>Location</i>
Kimberly Case	11/14/11	WPSBA 34 th Annual School Boards & Superintendents Joint Dinner	DoubleTree Hotel Tarrytown 455 S. Broadway Tarrytown, NY 10591
Dana Levenberg	11/14/11	WPSBA 34 th Annual School Boards & Superintendents Joint Dinner	DoubleTree Hotel Tarrytown 455 S. Broadway Tarrytown, NY 10591
Cindy Winter	11/14/11	WPSBA 34 th Annual School Boards & Superintendents Joint Dinner	DoubleTree Hotel Tarrytown 455 S. Broadway Tarrytown, NY 10591

The Board thanked the three Board members attending the Joint Dinner.

Motion carried: 7-0

Steve Wardwell moved and Cindy Winter seconded the motion to move Resolution A-3.

A-3 Resolution Pertaining to Part 84 of the Commissioner's Regulations

WHEREAS, the Commissioner of Education has established a procedure whereby a school board member may have access to the personnel file of an employee of the District; and

WHEREAS, that procedure is set forth in Part 84 of the Commissioner's Regulations; and

WHEREAS, Trustee Graig Galef has requested the Superintendent of Schools to bring the personnel records of the employee designated by identification number 01027 into executive session so that he may examine the personnel records of said designated employee;

NOW THEREFORE BE IT RESOLVED the Board of Education had determined that it shall conduct an executive session on 1 November 2011 for the purpose of examining such employee's personnel records, provided the examination complies fully with the requirements of Part 84.

*Motion carried: 5-2
Bill Kress opposed
Cindy Winter opposed*

Section D - Personnel Matters

Cindy Winter moved and Frank Schneckner seconded the motion to move Resolutions D-1-D-7.

D-1 Resolution Regarding Professional Staff Appointments

I move that upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

<i>Name</i>	<i>Title or Tenure Area</i>	<i>Certif. Status</i>	<i>Degree Status</i>	<i>Step</i>	<i>Salary</i>	<i>Appt. Type</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Building</i>	<i>Fund Source</i>	<i>Staff Relation or Note</i>
Mary Catherine Hillman	Teacher Center Director	Perm. N-6	N/A	N/A	11,500	Annual	100%	9/1/11	6/30/12	District	Grant Funded	Park Teacher
Gina Velardo	N/A	Init. Child. Educ. 1-6	MA	D-2	64,109	Regular Sub	100%	11/28/11 (Revised)	6/30/12	Claremont	General	Ms. Velardo will start her Regular Sub assignment earlier than 12/5/11 due to revised CRL of teacher she is covering for.

D-2 Resolution Regarding Civil Service Staff Appointments

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointments so noted.

<i>Name</i>	<i>Appointment Type/Date</i>	<i>Job Title</i>	<i>Building</i>	<i>Salary</i>	<i>% Time</i>	<i>Effect. Date</i>	<i>Expir. Date</i>	<i>Fund Source</i>	<i>Staff Relation</i>
Jose Simao	Probationary	Custodian	OHS	50,869	100%	11/2/11	11/2/12	General 1	Currently Mr. Simao is a Cleaner at OHS
Roger Onorati	Probationary	Head Custodial Worker	Park	62,000	100%	11/9/11	11/9/12	General 1	None

D-3 Resolution Regarding a Professional Staff Appointment

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Before/After School program Professional Staff appointment so noted.

<u>Name</u>	<u>Cert. Status</u>	<u>Ste p</u>	<u>Salary</u>	<u>Appt Type</u>	<u>Progra m</u>	<u>Building</u>	<u>% Time</u>	<u>Effect. Date</u>	<u>Expir. Date</u>	<u>Staff Relation</u>
Tamara Caputo	Perm. Music	5	63.33/hr	Annua l	Heroes	Claremont	1.25 hrs./wk.	10/4/11	12/14/11	AMD Teacher

D-4 Resolution Regarding Support Staff Appointments – Before/After School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

<u>Name</u>	<u>Start Date</u>	<u>Expir. Date</u>	<u>Time</u>	<u>Job Title</u>	<u>Cert. Status</u>	<u>Program</u>	<u>Building</u>	<u>Step</u>	<u>Hourly Rate</u>	<u>Staff Relations</u>
Patricia Cerqueira	10/26/11	6/30/12	1-6 hrs./wk.	Teaching Assistant	Level 1	STAR	AMD	3	15.52/hr.	AMD TA
Luis Garcia	10/4/11	12/14/11	1.5 hrs./wk.	Teaching Assistant	Level 2	Heroes	Claremont	4	15.95/hr.	AMD TA
Kyla Guerrero	10/4/11	12/14/11	1.25 hrs./wk.	Teaching Assistant	Pending Tchr. Cert.	Heroes	Claremont	1	14.67/hr.	Student Teacher
Marisa Legato	10/4/11	12/14/11	1.25 hrs./wk.	Teaching Assistant	Pending Tchr. Cert.	Heroes	Claremont	1	14.67/hr.	Student Teacher

D-5 Resolution Regarding Approval of Supplemental Contracts

I move upon recommendation of the Superintendent of Schools the Board of Education approve the supplemental contracts for the persons so noted on the attached pages.

<u>Name</u>	<u>Activity</u>	<u>Compensation</u>
RESCIND:		
Rodrigo Vargas	Director, OHS Marching Band	\$1,843.00
AWARD:		
Rodrigo Vargas	Director, OHS Marching Band	\$3,686.00

D-6 Resolution Regarding a Per Diem Substitute Appointment

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointment for the person so noted.

<u>Certified</u>	<u>Name</u>	<u>Subject</u>
C	Santana, Cenia	OHS Only

D-7 Resolution Regarding Approval of School Volunteers

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2011-2012 school year.

<u>Name</u>	<u>Volunteer Title</u>	<u>Type</u>
James Halverson	Non-Parent/AMD	Assist STAR Program Homework Help

The Board thanked the non-parent volunteer.

Motion carried: 7-0

D-8 Resolution Regarding a Professional Staff Request for Leave of Absence (For Information Only)

D-9 Resolution Regarding a Confidential Staff Request for Leave of Absence (For Information Only)

At this time there was brief Board Dialogue:

- o NYSSBA Conference in Buffalo. Graig Galef attended and gave the Board a quick overview of his time there.

VII. Motion to Enter into Executive Session

At 11:07 p.m. Cindy Winter moved and Kimberly Case seconded the motion to move into Executive Session for the purpose of discussing a personnel matter.

Motion carried: 7-0

No formal action was taken.

VIII. Motion to Reconvene the Special Meeting

At 11:46 p.m. Steve Wardwell moved and Dana Levenberg seconded the motion to reconvene the Special Meeting of 1 November 2011.

Motion carried: 7-0

IX. Adjournment

At 11:47 p.m. Cindy Winter moved and Steve Wardwell seconded the motion to adjourn the Special Meeting of the Board of Education of 1 November 2011.

Motion carried: 7-0

Vanessa Celio
District Clerk