

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, NY

Executive Session/Work Session/Special Meeting
Roosevelt Education Center

7 September 2011
Executive Session: 6:00 p.m.
Work Session/Special Meeting: 7:30 p.m.

MINUTES

Present: Bill Kress, *President*; Ms. Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Graig Galef, Mr. Frank Schneckner, Mr. Steve Wardwell, Ms. Cindy Winter

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, Ms. Linda Carpenter, *Executive Director of Finance and Operations*, Ms. Alita Zuber, *Assistant Business Official*, Anna Scricca, Esq., *Ingerman Smith, L.L.P.*

I. Call to Order – President

President Bill Kress called the 7 September 2011 Special Meeting of the Board of Education at 6:20 p.m.

II. Motion to Enter into Executive Session

Dana Levenberg moved and Cindy Winter seconded the motion to enter into Executive Session for discussing negotiations and personnel matters.

Motion carried: 7-0

No formal action was taken.

III. Motion to Reconvene the Special Meeting

At 7:25 p.m. Kimberly Case moved and Cindy Winter seconded the motion to reconvene the Special Meeting of 7 September 2011.

Motion carried: 7-0

IV. Pledge of Allegiance

Dana Levenberg led all those present in the Pledge of Allegiance.

President Bill Kress made a short statement regarding the 10th anniversary of September 11th. Mr. Kress and Superintendent Dr. Glassman informed everyone that all the schools will be commemorating 9/11 with planting a tree and adding benches made of tree stumps to the outside of each school.

At this time D-1 was moved up in the agenda.

Dana Levenberg moved and Kimberly Case seconded the motion to move Resolution D-1.

D-1 Resolution Regarding a Professional Staff Tenure Appointment

I move upon recommendation of the Superintendent of Schools the Board of Education grant tenure to the staff member so noted.

Date of Prob. Tenure

<i>Name</i>	<i>Building</i>	<i>Tenure Area</i>	<i>Appointment</i>	<i>Date</i>	<i>Comments</i>
Madeline Tineo Cuddy	OHS	School Counseling and Guidance	9/1/09	9/15/11	Time adjusted for period of leave of absence

Motion Carried: 7-0

Mr. Sanchez congratulated and recognized Ms. Madeline Cuddy who was in the audience.

V. Work Session

- ***Summer 2011: Highlights***

- ***Overview***

Dr. Glassman and Mr. Sanchez presented the Board with an overview of what has been accomplished over the summer months.

A few administrators and teachers from the summer programs spoke specifically about what took place in the classroom this summer. Francesco Fiorillo – OHS, Cynthia Bardwell – AMD, Fran Jacobson – Claremont, and Carrie Ann Sipos – AMD, were in attendance.

The Board recognized all teachers for their efforts this summer.

- ***Contract for Excellence (C4E)***

Dr. Angela White presented the Board with an overview of the Contract for Excellence and the initiatives for the 2011-2012 school year.

The presentation was followed by comments by the Board of Education.

The following audience member was recognized:

-Felix Flores – Principal of Claremont Schol

- ***Annual Professional Performance Review (APPR): Update***

New York State had required the implementation of an Annual Professional Performance Review Plan for teachers since 1999. In the Spring of 2010, the Commissioner of Education adopted an amendment to the APPR regulations which was followed by the Board of Regents who adopted an additional amendment in 2011. Deputy Superintendent Ray Sanchez provided an overview of the entire APPR and highlighted key points and insights into the implications.

Mr. Sanchez asked the audience and Board to participate in a short exercise regarding questions pertaining to APPR. There was brief discussion following this exercise.

Following the presentation there were Board comments and questions.

The following audience member was recognized:

- Bob Rosenbaum – OTA President

VI. Special Meeting

Section A -- Business of the Board

Cindy Winter moved to table and Frank Schneckler seconded the motion to table Resolution A-3.

A-3 Motion Regarding New York State School Boards Association 2011 Proposed Resolutions

I move that the Board of Education of the Ossining Union Free School District direct its representative to the NYSSBA meeting to vote on the following Expiring NYSSBA Positions and resolutions as noted below.

Expiring NYSSBA Positions Recommended for Adoption on Consent

1. Tuition Tax Credit and Educational Vouchers
2. Standards for Education Funding Reform
3. Principles of 21st Century Retirement Benefits
4. Pension Contribution Reserve Funds
5. State Share of District Superintendent Salary
6. Reserve Fund for Other Post-Employment Benefits
7. District Superintendent Salary Cap

Resolutions Recommended for Adoption

8. Technological Consolidation (Roxbury School Board)
9. School District Retirement Contributions
(NYSSBA Board of Directors)
10. Performance Pay for Teachers (NYSSBA Board of Directors)
11. Change in Tax Collection Schedule
(Northport-East Northport School Board)
12. Cooperative Purchasing for School Districts
(NYSSBA Board of Directors)
13. Teacher Layoff Rules (NYSSBA Board of Directors)
14. Civil Service Law Reform (Nassau BOCES Board)
15. Employee and Retiree Health Care Contributions
(NYSSBA Board of Directors)
16. Conforming Special Education to Federal Requirements
(NYSSBA Board of Directors)
17. Placement of Students with a Disability
(Kingston School Board)
18. Teacher Retirement and Health Care Reserve Funds
(NYSSBA Board of Directors)
19. Core Principles of Education Policy
(NYSSBA Board of Directors)

Resolutions Not Recommended for Adoption

20. Audit Schedule (Walkkill School Board)
21. Grade Weighting (East Willston School Board)

Motion Tabled: 7-0

It was noted that if none of the Board members were to attend this meeting voting could not be done by proxy.

Kimberly Case moved and Cindy Winter seconded the motion to move Resolutions A-1 – A-2 & A-4 – A-6.

A-1 Resolution Acknowledging Adoption of the Occupational Therapist and Physical Therapist Evaluation Form

Based upon the recommendation of the Superintendent of Schools, Dr. Phyllis Glassman, I hereby move that the Board of Education adopt the Occupational Therapist/Physical Therapist Evaluation effective immediately and review it on an as needed basis with the potential for future revisions.

A-2 Motion to Adopt the Following Revised Policies # 5280 “Interscholastic Athletics,” #5430 “Student Psychological Services,” # 5460 “Suspected Child Abuse and Maltreatment Occurring Outside the Educational Setting,” #5470 “Policy and

Procedures Regarding Child Abuse in an Educational Setting,” #5620 “Pregnant Students,” and #5650 “Student Volunteers for School and Public Service” as *Second Readings*

I move that the Board of Education adopt the following revised policies, exhibits and regulations, # 5280 “Interscholastic Athletics,” #5430 “Student Psychological Services,” # 5460 “Suspected Child Abuse and Maltreatment Occurring Outside the Educational Setting,” #5470 “Policy and Procedures Regarding Child Abuse in and Educational Setting,” #5620 “Pregnant Students,” and #5650 “Student Volunteers for School and Public Service” as *Second Readings*.

A-4 Resolution Appointing an Additional Consultant for the 2011-2012 School Year

RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2011-2012 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Robert Berkowitz	Mr. Berkowitz has over 30 years of teaching experience. In 2000, he was named a W.K. Kellogg Foundation Expert in Residence. He has been an Adjunct Instructor at Syracuse University’s School of Information Studies, and Consultant to Mansfield State University’s School Library & Information Technologies graduate program. Mr. Berkowitz acted as Library Media Specialist Consultant to a research skills-based English curriculum project that won National Council of Teachers of English recognition as a Center of Excellence in English and the Language Arts.	Mr. Berkowitz will provide professional development to teachers within the district regarding Big 6 Research Protocol for Information Literacy Skills to help prepare students for the future.	Not to exceed \$5,590 (RTTT Grant)

The Board noted this consultant is from grant funding. Dr. Angela White also commented on the consultant and his role in the District.

A-5 Appointment of Impartial Hearing Officer

I move that the Board of Education hereby appoints the above Impartial Hearing Officer for Case ID #65495

A-6 Appointment of Impartial Hearing Officer

I move that the Board of Education hereby appoints the above Impartial Hearing Officer for Case ID #65590.

Motion Carried: 7-0

Section D - Personnel Matters

Cindy Winter moved and Frank Schneckner seconded the motion to move Resolutions D-2 – D-10.

D-2 Resolution Regarding Donation of Sick Days to a Civil Service Staff Member

RESOLVED, that the Board of Education authorizes and directs the Board of Education President to execute the agreement between the Ossining Board of Education and the Ossining School Unit, Westchester Chapter, CSEA; and be it further resolved;

RESOLVED, that the Superintendent of Schools shall establish an appropriate internal procedure to comply with the intent of the aforementioned agreement.

D-3 Resolution Regarding Civil Service Staff Resignations

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignations of the Civil Service staff members so noted.

	Building	Category or Tenure Area	Current Hire Date	Eff. Date of Resign./Term.	Current Appt. Status	Reason
Basil McIntosh	OHS	Custodial Worker	1/29/90	8/30/11 (Revised)	Permanent	Retirement
Henry Leon	Maintenance & Storage Facility	Custodial Worker	5/28/02	9/15/11	Permanent	Resignation

D-4 Resolution Regarding Support Staff Resignations

I move upon recommendation of the Superintendent of Schools the Board of Education approve the resignation of the support staff member so noted.

Name	Building	Category or Tenure Area	Current Hire Date	Effective Date	Current Appt. Status	Reason
Caitlin Smalley	Roosevelt	Teaching Assistant	9/8/09	9/1/11	Level 1	Resignation

D-5 Resolution Regarding Professional Staff Appointments

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

Name	Title or Tenure Area	Certif. Status	Degree Status	Step	Salary	Appt. Type	% Time	Effect. Date	Expir. Date	Building	Fund Source	Staff Relation or Note
Margaret Callagy	Literacy Coach Coordinator	Perm. N-6, Rdg. Tchr.	N/A	N/A	5,983 (\$2,991.50) Revised	Annual	50%	9/1/11	1/31/12	District	General	Elem. Literacy Coach
Margaret Callagy	Literacy Coach Coordinator				6,177 (\$3,088.50) Revised	Annual	50%	2/1/12	6/30/12	District	General	
Francesco Fiorillo	Intake Coordinator	Perm. Soc. Studeis 7-12, Prof. SDL	N/A	N/A	5,983 (\$2,991.50) Revised	Annual	50%	7/1/11	1/31/12	OHS	General	OHS Teacher
Francesco Fiorillo	Intake Coordinator				6,177 (\$3088.50) Revised		50%	2/1/12	6/30/12		General	
Omayra Gomez	SAT Coordinator	Perm. Math 7-12	N/A	N/A	5,983 (\$2,991.50) Revised	Annual	50%	9/1/11	1/31/12	OHS	General	OHS Teacher
Omayra Gomez	SAT Coordinator				6,177 (\$3,088.50) Revised		50%	2/1/12	6/30/12		General	
Selina Hedigan	Coordinator Elem. Math	Perm. Child. Educ. 1-6	N/A	N/A	5,983 (\$2,991.50) Revised	Annual	50%	9/1/11	1/31/12	District	General	Elem. Math Coach
Selina Hedigan	Coordinator Elem. Math				6,177 (\$3,088.50) Revised	Annual	50%	2/1/12	6/30/12		General	
Emerly Martinez	SELF Coordinator	Perm. Soc. Studies 7-12	N/A	N/A	5,983 (\$2,991.50) Revised	Annual	50%	9/1/11	1/31/12	OHS	General	OHS Teacher
Emerly Martinez	SELF Coordinator				6,177 (\$3,088.50) Revised		50%	2/1/12	6/30/12		General	
Daniel Ricci	Athletics Coordinator	Perm. Spec. Ed., N-6	N/A	N/A	5,983 (\$2,991.50) Revised	Annual	50%	9/1/11	1/31/12	District	General	OHS Teacher
Daniel Ricci	Athletics Coordinator				6,177 (\$3088.50) Revised		50%	2/1/12	6/30/12		General	
Daniel Ricci	Home Tutor Coordinator	Perm. Spec. Ed., N-6	N/A	N/A	5,983 (\$2991.50) Revised	Annual	50%	9/1/11	1/31/12	District	General	OHS Teacher
Daniel Ricci	Home Tutor Coordinator				6,177 (\$3088.50) Revised		50%	2/1/12	6/30/12		General	
Angel	Mathematics	Prof. Math MA		D-2	\$64,109	Probati	100	9/1/11	8/31/13	OHS	General	Previously

Segarra	7-12	5-9				onary	%					tenured in
Carrieann Sipos	Literacy Coach Coordinator	Perm. N-6	N/A	N/A	5,983 (\$2991.50) Revised	Annual	50%	9/1/11	1/31/12	District	General	NYS Elem. Literacy Coach
Carrieann Sipos	Literacy Coach Coordinator				6,177 (\$3088.50) Revised	Annual	50%	2/1/12	6/30/12	District	General	

D-6 Resolution Regarding a Support Staff Appointment

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointment so noted.

Name	Cert. Status	Job Title	Building	Step	Salary	% Time	Fund Source	Effect. Date	Expir. Date	Staff Relation
Olga Calle	Level 1	Teaching Assistant	Roosevelt	2	21,449 (\$19,066)	.8889%	Genera 1	9/6/11	6/30/12	Ms. Calle is being reinstated from the Support Staff Excess List

D-7 Resolution Regarding Approval of Supplemental Contracts

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

<u>Name</u>	<u>Cert. Status</u>	<u>Step</u>	<u>Salary</u>	<u>Appt Type</u>	<u>Program</u>	<u>Building</u>	<u>% Time</u>	<u>Effect Date</u>	<u>Expir. Date</u>	<u>Staff Relation</u>
Cynthia Bardwell	Prof. Stud. w/ Dis. 1-6, Literacy Elem.	5	63.33/hr.	Annua 1	<u>OHS</u> Garden Sustainability	Brookside	84 hours	9/1/11	1/31/12	Brookside Teacher
Cynthia Bardwell		5	65.39/hr.		Garden Sustainability			2/1/12	6/30/12	
Margaret Mahoney	Perm. N-6, Gifted Educ. Ext.	3	54.64/hr	Annua 1	Garden Sustainability	Brookside	84 hours	9/1/11	1/31/12	Brookside Teacher
Margaret Mahoney		3	56.41/hr.		Garden Sustainability			2/1/12	6/30/12	

D-8 Resolution Regarding a Civil Service Staff Appointment – Before/After School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service Staff appointment for the person so noted.

<u>Name</u>	<u>Position</u>	<u>Appt. Type</u>	<u>Program</u>	<u>Bldg.</u>	<u>Salary</u>	<u>% Time</u>	<u>Source</u>	<u>Effect. Date</u>	<u>Expir. Date</u>	<u>Relation</u>
Lynn Pettinati-Alfarano	Clerical	Annual	HEROES - Roosevelt	Roosevelt	26.68/hr.	1.5 hrs./ 1 day/wk.	General	10/3/11	4/30/12	Roosevelt Sr. Office Assist.

D-9 Resolution Regarding Approval of Supplemental Contracts

I move upon recommendation of the Superintendent of Schools the Board of Education approve the supplemental contracts for the persons so noted on the attached pages.

<u>Name</u>	<u>Activity</u>	<u>Compensation</u>
RESCIND:		
Bridget Baumann	Environmental Club	\$857.00
Donna Love	National Honor Society Advisor	\$2,225.00
Kelly Hanrahan	Power of Peace Advisor	\$1,745.00

AWARD:

Bridget Baumann	Environmental Club Co-Advisor	\$872.50
Donna Love	National Honor Society Advisor	\$2,134.00
Meghan Zigler	Power of Peace Advisor	\$1,684.00

D-10 Resolution Regarding Per Diem Substitute Appointments

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Per Diem Substitute appointments for the persons so noted.

Certified	Name	Phone	Subject
C	Hill, Randy	(914) 945-0804	AMD ONLY
C	Jeraci, Marina	(914) 813-8465	AMD ONLY
C	Stein, Gretchen	(914) 232-8437	Pre-K- Grade 5
NC	Kelly, Gail	(914) 909-0053	Pre-K-Grade 8 Wed & Fri. Only

Motion carried: 7-0

At this time there was Board dialogue on the following topics:

- Communications as a Board of Education as opposed to just through District communications.
- Registrations since September 1st
- Tax Cap Reform Webinar tomorrow
- Reminder- Compliance video needs to be done by the Board online
- Great opening to school and all staff back to school assembly last week
- Annual Ossining MATTERS 5k Walk/Run – 9/17 9am

VII. Adjournment

At 9:58 p.m. Frank Schneckler moved and Cindy Winter seconded the motion to adjourn the Regular Meeting of the Board of Education of 7 September 2011.

Motion carried: 7-0

Vanessa Celio
District Clerk