

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, New York**

5 July 2011

**Special Meeting
Roosevelt Education Center**

**Immediately following Reorganization Meeting
Special Meeting: 7:30 p.m.**

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Reorganization Meeting

A. Administration of Oath of Office

1. Elected Board Members
2. Administrators

B. Election of President and Vice President

C. Administration of Oath of Office to President and Vice President

D. Committee Appointments

E. Adoption of Annual Resolutions

IV. Work Session

- **District Guidance Plan: Update and Highlights**

V. Special Meeting

Section A – Business of the Board

A-1 Resolution to Establish a Standard Work Day and Reporting

BE IT RESOLVED, that the Ossining Union Free School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employee's Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates In Employer's Time Keeping System (Y/N)
District Clerk	Vanessa Muro	8	7/1/11 to 6/30/12	Y
Treasurer	Andrew Lennon	8	7/1/11 to 6/30/12	Y

A-2 Board of Education Members Attendance at Professional Meetings and Conferences

RESOLVED, that the Board of Education members on the following list should be authorized to attend professional conferences and meetings as noted; and

BE IT FURTHER RESOLVED, that such Board members shall be reimbursed for reasonable and necessary expenses not paid directly by the District for travel, hotel, meals and registration as appropriate.

A-3 Motion Regarding Appointment of Ossining Public Library Trustees

I move that Mr. Peter Capek and Ms. Samantha Brail be appointed to serve as trustees of the Ossining Public Library for a term of three years.

A-4 Appointment of Impartial Hearing Officers

I move that the Board of Education hereby appoints the above Impartial Hearing Officers for Case ID #63952 and #63969.

A-5 Motion to Adopt Policy # 6850 “Cellular Telephones” as a *Second Reading*

I move that the Board of Education adopt the following policy and regulation #6850 “Cellular Telephones” as *Second Readings*.

A-6 Motion to Accept the Minutes of the Regular Meeting of 8 June 2011

I move that the Board of Education approve the minutes of the Regular Meeting of 8 June 2011.

A-7 Motion to Adopt the Following Revised Policy # 6240-R “Investments Regulation” as a *First Reading*

I move that the Board of Education adopt the following revised policy # 6240-R “Investments Regulation” as a *First Reading*.

A-8 Motion to Accept the Minutes of the Executive Session of 14 June 2011

I move that the Board of Education approve the minutes of the Executive Session of 14 June 2011.

A-9 Motion to Approve Agreement Between the Ossining Union Free School District and the Ossining Teachers Association Regarding Coaches’ Salaries

WHEREAS, the negotiation teams representing the District and the Association have agreed upon a Memorandum of Agreement for coaches’ salaries for an Agreement to begin July 1, 2011 and continue through June 30, 2013;

THEREFORE BE IT RESOLVED, that the Board of Education hereby ratify the Memorandum of Agreement as presented; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to execute such Agreement.

A-10 Motion to Accept the Minutes of the Special Meeting of 27 June 2011

I move that the Board of Education approve the minutes of the Special Meeting of 27 June 2011.

A-11 Resolution to Adopt the Revised Code of Conduct

BE IT RESOLVED, that the Board of Education of the Ossining Union Free School District hereby adopts the revised Code of Conduct as attached.

Section B – Curriculum and Instruction

B-1 Motion to Accept Recommended Placements of Special Education Students

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on May 31, June 1, 2, 8, 9 and direct the administration to arrange for the appropriate placement as set forth.

B-2 District K-12 Counseling and Development Plan

Based upon the recommendation of the Superintendent of Schools, Dr. Phyllis Glassman, I hereby move that the Board of Education adopt the *District K-12 Counseling and Development Plan* effective immediately and review the *Plan* on an annual basis with the potential for revision.

Section C – Business Office Matters

C-1 Resolution Regarding Acceptance of Gift – \$100,000 from Rebecca and Arthur Samberg

RESOLVED: That the Board of Education hereby acknowledges with thanks a most generous gift in the amount of \$100,000 from Rebecca and Arthur Samberg for use with the First Steps program, and upon recommendation by the Superintendent of Schools, hereby increases the First Steps budget in this amount.

These funds will be accounted for in the Special Aid Fund. The revenue code shall be FST3-2770-000, “Revenue from Local Sources”.

C-2 Resolution Regarding Grant from Ossining MATTERS

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$7,000 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, hereby increases the 2011-12 Special Aid Fund in the amount of \$7,000. The offsetting revenue shall be F-OSSM-2770.000, “Miscellaneous Revenue”.

BE IT FURTHER RESOLVED: That the total amount of \$7,000 be appropriated to the following budget code:

Budget Code	Description	Amount
F-OSSM-7602-405-11-O	Consultant Fees	\$7,000

C-3 Resolution Regarding Interfund Transfers for 2010-11

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute the interfund transfers within the 2010-11 budget as follows:

From Code	To Code	Amount	Comment/Purpose
A-1480-405-00-0000	A-1480-490-00-0000	\$17,813	Allocate funds for BOCES Services for Public Relations
A-2110-120-13-0000	A-2110-140-00-0000	13,100	Substitute expenses
A-2110-110-00-5020	A-2110-140-00-0000	36,200	Substitute expenses
A-2110-120-14-0000	A-2110-140-00-0000	9,780	Substitute expenses
A-2110-121-00-0000	A-2110-141-00-0000	3,630	Home instruction expenses
A-2110-120-16-0000	A-2110-145-00-0000	21,600	Long-term substitute expenses
A-2110-130-11-0000	A-2110-145-00-0000	9,883	Long-term substitute expenses
A-2330-160-12-3500	A-2330-151-12-3500	591	STAR Instructional Salary - AMD
A-2332-151-00-7300	A-2332-151-00-7400	1,308	Advanced Placement salaries
A-2332-406-00-0000	A-2332-151-00-7400	17	Advanced Placement salaries
A-2250-140-00-0000	A-2250-150-00-0000	5,668	Additional funds for Special Ed Instruct. Sal.
A-2250-140-00-0000	A-2250-151-00-0000	3,143	Special Ed Teaching Assistants
A-2250-140-00-0000	A-2250-153-00-0000	9,683	Special Ed 1:1 Aides

Section D – Personnel Matters

D-1 Resolution Regarding an Administrative Staff Resignation

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignation of the administrative staff member so noted.

D-2 Resolution Regarding Professional Staff Resignations

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignations of the Professional Staff members so noted.

D-3 Resolution Regarding a Confidential Staff Resignation

I move upon recommendation of the Superintendent of Schools the Board of Education accept the resignation of the Confidential Staff member so noted.

D-4 Resolution Regarding an Administrative Staff Appointment

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Administrative Staff appointment so noted.

D-5 Resolution Regarding Professional Staff Appointments

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

D-6 Resolution Regarding Rescinding a Professional Staff Appointment – Summer School Program

I move upon recommendation of the Superintendent of Schools the Board of Education rescind the Professional Staff summer school appointment so noted.

D-7 Resolution Regarding Rescinding a Civil Service Staff Appointment – Summer School Program

I move upon recommendation of the Superintendent of Schools the Board of Education rescind the civil service staff appointment so noted.

D-8 Resolution Regarding Professional Staff Appointments – Before/After/Summer School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the summer school Professional Staff appointments so noted.

D-9 Resolution Regarding Civil Service Staff Appointments – Before/After/Summer School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service staff appointments so noted.

D-10 Resolution Regarding Support Staff Appointments – Before/After/Summer School Programs

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

D-11 Resolution Regarding Approval of a Supplemental Contract

I move upon recommendation of the Superintendent of Schools the Board of Education approve the supplemental contract for the person so noted on the attached page.

D-12 Resolution Regarding School Volunteer Appointments – Summer School

I move that the persons listed on the following page be appointed by the Board of Education as school volunteers for the 2011 summer school programs.

D-13 Resolution Regarding a Civil Service Staff Request for Child Care Leave of Absence

I move upon recommendation of the Superintendent of Schools the Board of Education approve the leave of absence for the Civil Service Staff member so noted.

D-14 Resolution Regarding Professional Staff Requests for Leave of Absence (For Information Only)

D-15 Resolution Regarding a Civil Service Staff Request for Leave of Absence (For Information Only)

IV. Adjournment

PG/vm
Enc.