

**BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, New York**

**Reorganization Meeting
Roosevelt Education Center**

**5 July 2011
7:30 p.m.**

MINUTES

Present: Bill Kress, *President*; Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Frank Schneckner, Mr. Steve Wardwell, Ms. Cindy Winter

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*; Ms. Linda Carpenter, *Executive Director of Finance and Operations*

Absent: Mr. Graig Galef

1.0 CALL TO ORDER

At 7:32 p.m. District Clerk Vanessa Muro called the July 5, 2011 Reorganization Meeting of the Ossining Union Free School District Board of Education to order.

2.0 PLEDGE OF ALLEGIANCE

District Clerk Vanessa Muro led all those present in the Pledge of Allegiance.

3.0 ADMINISTRATION OF OATH OF OFFICE TO RE-ELECTED AND NEWLY-ELECTED BOARD OF EDUCATION MEMBERS AND SUPERINTENDENTS BY DISTRICT CLERK

Note: District Clerk, Vanessa Muro, took the Oath of Office on July 5, 2011. Ms. Helene Carr, Notary Public, administered the Oath and recorded the fact in the Oath of Office book.

District Clerk, Vanessa Muro administered the Oath of Office to the following Board Members, Superintendent and Administrators:

Mr. Frank Schneckner, Elected Board of Education Member
Mr. Steve Wardwell, Elected Board of Education Member
Dr. Phyllis Glassman, Superintendent of Schools
Mr. Raymond Sanchez, Deputy Superintendent
Dr. Angela White, Assistant Superintendent for Elementary Education
and Administrative Services
Ms. Linda Carpenter, Executive Director for Finance and Operations,
and District Treasurer

Dr. Glassman made a brief statement after taking the Oath of Office.

Note: Newly-Elected Board of Education Member, Graig Galef, took the Oath of Office on July 12, 2011. Ms. Vanessa Muro, District Clerk, administered the Oath and recorded the fact in the Oath of Office book.

4.0 NOMINATIONS AND ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION

FOR THE 2011-2012 SCHOOL YEAR

District Clerk Vanessa Muro declared nominations open for the office of President of the Board of Education.

Dana Levenberg moved and Cindy Winter seconded the motion to nominate Bill Kress as President of the Board of Education for the 2011-2012 school year.

As there were no other nominations, the District Clerk called the motion.

Motion carried: 6-0

Bill Kress was elected President of the Board of Education for the 2011-2012 School Year.

5.0 NOMINATIONS AND ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2011-2012 SCHOOL YEAR

District Clerk Vanessa Muro declared nominations open for the office of Vice President of the Board of Education.

Bill Kress moved and Cindy Winter seconded the motion to nominate Dana Levenberg as Vice President of the Board of Education for the 2011-2012 school year.

As there were no other nominations, the District Clerk called the motion.

Motion carried: 6-0

Dana Levenberg was elected Vice President of the Board of Education for the 2011-2012 School Year.

6.0 ADMINISTRATION OF OATH OF OFFICE TO THE PRESIDENT AND THE VICE PRESIDENT OF THE BOARD OF EDUCATION FOR THE 2011-2012 SCHOOL YEAR BY DISTRICT CLERK

The District Clerk administered the Oath of Office to Bill Kress as President and to Dana Levenberg as Vice President of the Board of Education for the 2011-2012 school year.

The newly elected President and Vice President assumed the chairs for the 2011-2012 school year.

7.0 COMMITTEE APPOINTMENTS FOR THE 2011-2012 SCHOOL YEAR

Following is a list of committees *and/or* agencies to which Board of Education members should be appointed for the 2011-2012 school year. A list of the 2010-2011 Board liaison appointments is attached to this agenda.

Audit Advisory Committee (<i>three members</i>):	Cindy Winter	Kimberly Case	Steve Wardwell
Grievance Committee (<i>three members</i>):	Bill Kress	Graig Galef	Frank Schneckner
Policy Committee (<i>three members</i>):	Bill Kress	Dana Levenberg	Cindy Winter
Facilities Committee (<i>three members</i>):	Cindy Winter	Frank Schneckner	Steve Wardwell
PTA Council:	Kimberly Case	Graig Galef	
Liaison to the Ossining Public Library:	Frank Schneckner	Graig Galef	
Liaison to the Greater Ossining Chamber of Commerce:	Dana Levenberg	Graig Galef	
Legislation Liaison:	Bill Kress	Frank Schneckner	
Liaison to the Community Action Program (CAP):	Frank Schneckner	Steve Wardwell	
Liaison to the Westchester Putnam School Boards Association:	Dana Levenberg	Kimberly Case	
Liaison to the Teachers Center Board:	Bill Kress	Cindy Winter	Kimberly Case

Liaison to the New Compact Advisory Committee (<i>Board President</i>):	Bill Kress		
Liaison to the Board of Cooperative Educational Services (BOCES):	Cindy Winter	Kimberly Case	Steve Wardwell
Liaison to the Districtwide Discipline Committee:	Dana Levenberg	Frank Schneckner	
Liaison to the Non-Public Schools:	Graig Galef		
Liaison to the Emergency Management Committee:	Bill Kress	Dana Levenberg	
Liaison to the School Budget Citizens Advisory Committee:	Dana Levenberg	Cindy Winter	Graig Galef
Liaisons to the Facilities Advisory Committee:	All Seven Board Members		
Liaison to the Regional Educational Advocacy Districts (R.E.A.D.) Committee:	Dana Levenberg	Kimberly Case	Frank Schneckner
Liaison to the Communications Task Force:	Dana Levenberg	Cindy Winter	Steve Wardwell

8.0 ADOPTION OF ANNUAL RESOLUTIONS

It is recommended that the Board of Education adopt the following resolutions necessary for the Board, administration, and the District to conduct business during the 2011-2012 school year.

Kimberly Case moved and Cindy Winter seconded the motion to move Resolutions 8.1–8.21 & 8.23–8.32.

8.1 RESOLUTION APPOINTING THE DISTRICT CLERK OF THE BOARD OF EDUCATION FOR THE 2011-2012 SCHOOL YEAR

RESOLVED: That Ms. Vanessa Muro be appointed District Clerk/Clerk of the Board of Education of the Ossining Union Free School District, effective July 1, 2011 and

BE IT FURTHER RESOLVED: That the Board of Education acknowledges that the District Clerk will be compensated at the rate of \$8,448 which was approved by the Board of Education for the 2011-2012 school year at a meeting held on June 8, 2011.

8.2 RESOLUTION SETTING THE REGULAR MEETING DATES OF THE BOARD OF EDUCATION

RESOLVED: That the regular monthly meetings of the Board of Education for the 2011-2012 school year be held at the Roosevelt Education Center, 190 Croton Avenue, Ossining, New York in accordance with the following schedule:

- Wednesday, July 27, 2011
- Wednesday, August 24, 2011
- Wednesday, September 21, 2011
- Wednesday, October 19, 2011
- Wednesday, November 16, 2011
- Wednesday, December 14, 2011
- Wednesday, January 25, 2012
- Wednesday, February 29, 2012
- Wednesday, March 21, 2012
- Tuesday, April 24, 2012
- Tuesday, May 22, 2012
- Wednesday, June 13, 2012

8.3 RESOLUTION SETTING THE SPECIAL MEETING DATE OF THE BOARD OF EDUCATION TO ELECT MEMBERS OF THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) AND ACT UPON THE BOCES BUDGET

RESOLVED: That a Special Meeting of the Board of Education will be held on Tuesday, April 24, 2012 to act upon the BOCES Budget and to elect BOCES Board Members.

8.4 RESOLUTION TO ESTABLISH THE ANNUAL DISTRICT MEETING

RESOLVED: That the Annual District Meeting of the taxpayers of the Ossining Union Free School District be established for Tuesday, May 15, 2012 between the hours of 7:00 a.m. and 9:00 p.m. at the Ossining High School, 29 South Highland Avenue, Ossining, New York.

8.5 RESOLUTION APPOINTING THE CHAIRPERSON FOR THE ANNUAL DISTRICT MEETING AND OTHER DISTRICT ELECTIONS AND TO SET THE HOURLY RATE OF PAY FOR THE CHAIRPERSON, INSPECTORS AND ASSISTANT CLERKS OF THE VOTE

RESOLVED: That Mrs. Diana Leo be appointed to serve as the Chairperson of the Annual District Meeting and any other District Elections.

BE IT FURTHER RESOLVED: That the hourly rate of pay for the Chairperson of the Vote be set at \$12.00 per hour, and Inspectors and Assistant Clerks of the Vote be set at \$9.00 per hour.

8.6 RESOLUTION APPOINTING MEMBERS OF THE BOARD OF REGISTRATION

RESOLVED: That the Board of Education, Ossining Union Free School District, shall appoint as members of the Board of Registration:

Ms. Gloria Planamenta	Ms. Christine Pointer
Ms. Marcela Levin	Ms. Karen Juliano
Ms. Clara Boucher	Ms. Elena Mondello
Ms. Helen Miller	Ms. Joan Failla

8.7 RESOLUTION DESIGNATING DEPOSITORIES

RESOLVED: That JP Morgan Chase Bank; Citibank; M&T Bank; TD Bank; HSBC; Signature Bank; the Wells Fargo Bank; and the Key Bank; be and hereby are designated as the legal depositories for all monies belonging to the Ossining Union Free School District, Towns of Ossining, Yorktown and New Castle, County of Westchester, State of New York; and that amounts not to exceed \$65,000,000 belonging to said district may be deposited in said banks from time to time in the name of said school district, subject to withdrawal by draft signed by the Treasurer or Deputy Treasurer, for the school year 2011-2012.

8.8 RESOLUTION APPOINTING TREASURER OF THE OSSINING SCHOOL DISTRICT

RESOLVED: That Mr. Andrew Lennon, be appointed as Treasurer of the Ossining School District for the school year 2011-2012.

BE IT FURTHER RESOLVED: That Raymond Sanchez, Deputy Superintendent, be appointed as Deputy Treasurer of the Ossining School District for the School Year 2011-2012.

8.9 RESOLUTION REGARDING ATTENDANCE AT CONFERENCES AND

CONVENTIONS FOR BOARD MEMBERS, THE DISTRICT CLERK, AND THE SUPERINTENDENT

RESOLVED: That the Board of Education of Ossining Union Free School District hereby authorizes members of the Board of Education and the District Clerk to attend conferences pursuant to Section 77-b of the General Municipal Law.

BE IT FURTHER RESOLVED: That all actual and necessary expenses of travel, meals and lodging and all necessary tuition fees incurred in connection with attendance at a conference shall be charged against the School District and the amount thereof shall be audited, allowed and paid in the same manner as are other Claims against said District.

BE IT FURTHER RESOLVED: That no person shall be entitled to any additional compensation for the time spent in attending such a conference: and

BE IT FURTHER RESOLVED: That advance of money for estimated expenditures for registration fees, travel, meals, lodging and tuition fees may be made to a person duly authorized to attend the conference provided itemized actual expenditures are submitted after such attendance and monies advanced in excess of such expenditures are refunded to the District.

BE IT FURTHER RESOLVED: That the Board of Education hereby authorizes the Superintendent of Schools to attend any conferences and that this resolution shall apply to her in the same manner as if she were a member of the Board of Education.

8.10 RESOLUTION APPOINTING SCHOOL DISTRICT ATTORNEY FOR 2011-2012

RESOLVED: That Ingerman Smith, L.L.P. be appointed School District General Counsel for the school year 2011-2012 at a general retainer of \$30,900 per year and a retainer of \$25,750 to serve as Labor Counsel plus \$200 per hour fee for all work not covered by said retainer.

BE IT FURTHER RESOLVED: That Hawkins, Delafield & Wood be appointed as Bond Counsel for the 2011-2012 school year.

8.11 RESOLUTION APPOINTING SCHOOL DISTRICT AUDITOR FOR 2011-2012

RESOLVED: That the Board of Education authorizes and directs the President to appoint Bennett Kielson Storch DeSantis, The Government Services Division of O'Connor Davies Munns & Dobbins, LLP as our External Auditor for the year ending June 30, 2012.

8.12 RESOLUTION APPOINTING THE SCHOOL DISTRICT INTERNAL CLAIMS AUDITOR FOR 2011-2012

RESOLVED: That Ms. Jacqueline Macken be appointed the Internal Claims Auditor for the Ossining Union Free School District for the period beginning on July 1, 2011 and ending June 30, 2012 to serve at a rate of compensation of \$5,000.

The Board asked to for a meeting with the Claims Auditor.

8.13 RESOLUTION DESIGNATING CO-SIGNERS, OSSINING SCHOOL STUDENT

FUND

RESOLVED: That Mr. Joshua Mandel, Ossining High School Principal; Mr. Christopher Olson, Assistant Principal, Ossining High School; Ms. Regina M. Cellio, Anne M. Dorner Middle School Principal; and Ms. Loretta Pellicci, Assistant Principal, Anne M. Dorner Middle School, are hereby designated as co-signers on checks of the Ossining School Student Fund Account with the JP Morgan Chase Bank.

8.14 RESOLUTION APPOINTING OFFICIAL OF THE OSSINING SCHOOL STUDENT FUND

RESOLVED: That the following official of the Ossining School Student Fund be appointed for the 2011-2012 school year:

Central Treasurer – Ms. Chandra Ramkaran at a rate of compensation of \$523 for the period July 1, 2011 to January 31, 2012 and \$540 for the period February 1, 2012 to June 30, 2012;

BE IT FURTHER RESOLVED: That Ms. Christina Cafarelli be appointed Internal Auditor of the Ossining Student Fund for the 2011-2012 school year at the compensation of \$1,441 for the period July 1, 2011 to January 31, 2012 and \$1,488 for the period February 1, 2012 to June 30, 2012.

BE IT FURTHER RESOLVED: That Ms. Dina Mikulewicz be appointed Bookkeeper of the Ossining Student Fund for the 2011-2012 school year at a rate of compensation of \$1,231 for the period July 1, 2011 to January 31, 2012 and \$1,271 for the period February 1, 2012 to June 30, 2012.

8.15 RESOLUTION REGARDING TREASURER'S BOND AND STUDENT FUND TREASURER'S BOND

RESOLVED: That the Bond of the Treasurer, Deputy Treasurer and the Student Fund Treasurer of the Ossining Union Free School District, Ossining, New York, will be combined under Employee Blanket Bond issued by Traveler's Casualty and Surety Company of America.

BE IT FURTHER RESOLVED: That the amount of \$5,000,000 per loss, as security for the fiscal year of 2011-2012 be approved as to form and sufficient of surety and the amount of liability thereon.

8.16 RESOLUTION APPOINTING THE CUSTODIAN OF SCHOOL DISTRICT RECORDS

RESOLVED: That the Board of Education of the Ossining Union Free School District hereby appoints Ms. Maureen Boozang-Hill as the Custodian of School District Records pursuant to Article 57 of the Arts & Cultural Affairs Law for the 2011-2012 school year.

8.17 RESOLUTION APPOINTING CONSULTANTS FOR THE 2011-2012 SCHOOL YEAR

RESOLVED, that the Board of Education hereby authorizes the Superintendent to engage the services of the following consultants for the 2011-2012 school year at fees not

to exceed the amounts noted below.

Name of Consultant	Brief Description of Expertise	Descriptive Need for Consultant	Consultation Fee
Michael Arteberry	“Power of Peace” presenter	To provide the annual orientation for OHS freshmen students.	\$1000
Bailey, Karen	Consultant to focus on Assessments – Formative/Summative	To develop formative/summative assessments.	No Fee
Bigley, Jim	Food Service Consultant	Advise District on Food Service Program	\$650 per diem, estimated 8 days [School Lunch Fund]
Blythedale Children’s Hospital	Occupational Therapy Physical Therapy Speech Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$75 per hour [Special Education]
Blythedale Children’s Hospital	Audiology Evaluations	Evaluation of students as recommended by the Committee on Special Education	\$350 per evaluation [Special Education]
Blythedale Children’s Hospital	Assistive Technology Evaluation	Evaluation of students with significant and multiple disabilities as recommended by the Committee on Special Education	\$80 per hour or \$600 per evaluation [Special Education]
Blythedale Children’s Hospital	Neurological Evaluation	Evaluation of students as recommended by the Committee on Special Education	\$660 per evaluation [Special Education]
BOCES Private Investigation Service	Private Investigation Service	To perform District investigation relative to staff and/or students	\$12,000 [HR Fund]
Louis J. Boffardi Transportation Advisory Services (TAS)	TAS provides consulting services to determine eligibility for a Child Safety Zone.	To review up to a maximum of five areas to determine if any area qualifies as a Child Safety Zones.	Not to exceed \$11,700 plus expenses (use as needed) [General Fund]
Bossy Frog Productions, LLC	Production company which provides language and music exposure for children 0-4 years old.	To provide entertainment for the First Steps kick-off celebration in September 2011 and “A BOOK A DAY” program in May 2012.	Not to exceed \$800.00 at each event \$1,600.00 in total [First Steps Program Grant]
Center for Autism and Related Disorders	Parent Training	Services to parents of students with autism in accordance with State regulations and IEP mandates	\$150 per hour [Special Education]
Center for Autism and Related Disorders	Specialized Instruction (Teacher Assistant) Supervision (Certified Teacher)	Services to students with autism in accordance with State regulations and IEP mandates	TA: \$60 per hour Teacher: \$150 per hour [Special Education]
Chiudesign	Printing	To provide printing services for the District’s calendar and O Gram	\$4,000
Nathan Clemens, PhD	Assistant Professor, School Psychology. Published researcher: student assessment and progress monitoring, intervention, and student achievement outcomes.	Support analysis of longitudinal district data to re-establish criterion cut scores on tri-annual benchmarking of K-8 students’ reading skills. Support identification of students who are most at-risk of performing below state benchmarks as measured by State ELA Assessment and, therefore, would most benefit from intervention services through an RtI framework.	\$1500 / day Not to exceed \$4500 [IDEA Fund]
CSE Consulting Group	Ms. Carol Eagan is a consultant used regionally to support the CSE/CPSE process.	Will provide service as chairperson to the Committee for Special Education for pre-school students.	\$600/day – not to exceed \$12,000 [Special Education]
Dynamic Kids	Occupational Therapy Physical Therapy Speech Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$99 per hour [Special Education]

EBS Benefit Solutions	Actuarial Firm	Actuarial firm needed to fulfill the GASB requirement to determine the value of post-employment employee benefits, and in particular health benefits into retirement.	\$3,650 [General Fund]
E-Rate Exchange	Consultant will perform services relating to the Universal Service Administrative Company/ Schools and Libraries Division E-rate application.	Calculate E-Rate discount, complete applicable forms and verify all requirements are met.	\$4,000 [General Fund]
Ferst, Derek	Speech Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$90 per 30 minutes [Special Education]
Ms. Phyllis Forbes	Ms. Forbes has been a director and participant of the SPLASH program for 10 years working with Outdoor Education and Brookside School SPLASH teachers. She is a former teacher and principal from the Byram Hills School District.	As part of the SPLASH program, Ms. Forbes will provide consultant services at Croton Point Park Lighthouse for Brookside students. She will arrange the trips for second grade classes conduct teacher workshops and provide support with pen pal classes.	Not to exceed \$8000.00
HTA of New York	Occupational Therapy Physical Therapy Speech Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$75 per 30 minutes at school \$95 per 30 minutes at home [Special Education]
Iglesias, Luis LIG Personal Fitness Training, LLC	Athletic training, CPR/First Aid certification for coaches	Team/individual conditioning, rehabilitation, reduce liability, taping, treatment of injuries, follow up with parents/doctors, physical therapy, nutrition	\$42,000 [General Fund]
Johnson, Dennis	Mentoring, Coaching, Technology	Professional Development in Technology	Total amount not to exceed \$ 10,000
Mr. Barati K. Kafele	Motivational Speaker	To address Project Earthquake participants	\$1,000
KBM Management, Inc.	Health Benefits Consultant	Provide consulting services for District's self insured health plan and claims auditing.	\$30,000 [General Fund]
Klebanoff, Marcie	Training of Augmentative communication device	To provide communication training on programming, implementation, integration, and use of augmentative communication devices and strategies: computer training on the setup, modifications, and software, including use and implementation of software for students with severe disabilities in accordance with IEP mandates	\$100. per hour [Special Education]
Donna Klein	Occupational Therapy Physical Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$95 per hour for locations with 2 or more students; \$95 per 30 minutes for locations with 1 student [Special Education]
Pam Kuhens	Consultant has played an important role for the past several years assisting our students with statistical expertise.	Assist students in advanced statistical analysis of data for individual research projects in the OHS Science Research Program	\$1500.00

Learning Centered Initiatives, Inc.	Collegial Learning Circles	Professional development to build capacity to analyze data and research to collaboratively impact instruction and student achievement.	Total amount not to exceed \$ 22,500
Dr. Andrew P. Levin	Medical Physician	To conduct physical/mental capacity exams as needed	\$10,000
LIG Personal Fitness Training, LLC	Training Services for District supported CPR/AED certification	LIG Personal Fitness Training, LLC will train up to 40 staff in Cardio Pulmonary Resuscitation and the use of the Automated External Defibrillator	Not to exceed \$1,000 [General Fund]
Manhattanville College	Manhattanville College provides program development and professional development to schools, teachers, administrators, and to teacher education programs.	Through a Professional Development Partnership Agreement, Manhattanville College will provide professional and program development initiatives for Claremont School teachers	Not to exceed \$5000
Dr. Giselle Martin-Kniep	Curriculum and instruction consultant	To provide professional development to administrators.	Not to exceed \$8,000 [Grant Funded] Temporarily funded through general budget as District awaits approval for special legislative grant.
Paxxon	Occupational Therapy Speech Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$80 per hour in school \$64 per 30 minutes at home \$75 for 45 minutes at home [Special Education]
Pesetzky, Marilyn	Skills of the Effective Teacher, Mentoring, and Coaching	Professional Development for New Teachers	\$ 1,200 per day for New Teacher Workshops + \$250 = \$2,650 Grant Funded: \$ 1,100 per day for Mentoring Total amount not to exceed \$ 30,000
Quality Environmental Solutions & Technologies, Inc. (QuES&T)	Asbestos Monitoring Service	Perform review of existing AHERA Reports/Management Plans and documentation for asbestos abatement projects performed as well as perform visual inspections of ACM previously identified.	Not to exceed \$11,500 Use as needed for facilities projects [General Fund]
Roberts, Elise	Parent Training	Services to parents of students with autism in accordance with State regulations and IEP mandates	\$96. per hour [Special Education]
Roberts, Elise	Speech Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$120 per 45 minutes [Special Education]
School Leadership, LLC Charles Fowler and Vincent Beni	Facilities Planning	Consultant services to work with District and Facilities Advisory Committee for recommendation of building and program needs	Not to exceed \$39,480 plus expenses [General Fund]
Silberberg, Deborah	Teacher of the Visually Impaired Orientation and Mobility Training	Direct service to students with visual impairments or blindness; consultation to teachers working with these students. Services in accordance with IEP mandates	\$105 per hour [Special Education]
Small, Dr. Eric	Physician	<ul style="list-style-type: none"> • Delivers Health Services • Physical Examinations • Promotes sound health care practices • Reviews accident reports • Adaptive Physical Education plans • Medical excuses • Collaborates with school nursing personnel 	\$27,326 plus \$300 per meeting if needed [General Fund]

		<ul style="list-style-type: none"> • Consultant for health concerns 	
Soltren, Dr. Rafael	General Family Physician	To provide hepatitis vaccinations to employees as required by law.	*204 per vaccination series *cost of vaccinations may increase or decrease due to cost of medication [General Fund]
Strait, Andrew	Assembly to incoming Freshman	“Rachel’s Challenge” Bringing positive culture change	\$3,300
Strategic Learning	Home Instruction	Instruction in the content areas for students who are out of school due to long-term illness	\$54 per hour [Special Education]
Student Assistance Services Corporation	Substance abuse prevention organization	Intervention and prevention services for students directly and indirectly impacted by substance abuse	Total amount not to exceed \$ 66,480 [General Fund]
Syntax	Consultant for Board Development	Given the Board of Education/Superintendent Team commitment to engage the community and communicate effectively, support from Syntax will facilitate these objectives.	Not to exceed \$1,000 [BOCES]
Teatown Lake Reservation	Consultant for Summer Project	To conduct a summer project	\$2,800 [Grant Funded]
Teatown Lake Reservation Lisa Baugh	Ms. Baugh is a Senior Environmental Educator at Teatown Lake Reservation, holding a BS degree in Environmental Science/ Biology, and a MS degree in Environmental Education.	To provide services as a naturalist for the First Steps “Winter Tracks” program at Park School	Not to exceed \$300.00 [First Steps Grant]
Teatown Lake Reservation Baugh, Lisa	Ms. Baugh is a Senior Environmental Educator at Teatown Lake Reservation, holding a BS degree in Environmental Science/ Biology, and a MS degree in Environmental Education	Provide services for the First Steps Little School Fall Nature Series program.	Not to exceed \$3,500 [First Steps Grant]
Technical Directions	Technical Directions provides technical services for theatrical events	Technical Directions will provide lighting, installation and setup services as well as some initial sound design for Ossining High School. These services will be provided for the OHS Fall Drama and Spring Musical Productions	Not to exceed \$3,884
The Center for Small Jewels	Speech Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	Individual Therapy: \$55 per 30 minutes Group Therapy: \$85 per 30 minutes [Special Education]
Theracare	Specialized Instruction	Services to students with disabilities per IEP	\$90/hour [Special Education]
Theracare	Teacher Assistant	Services to students with disabilities per IEP	\$50/hour [Special Education]
Theracare	Parent Training	Services to students with disabilities per IEP	\$96/hour [Special Education]
Tobin & Company	Internal Auditor	Perform Annual Risk Assessment and Internal Audit mandated by NYS	\$175/hr. – Partner \$160/hr. – Associate Risk Assessment not to exceed \$7,590 and one internal audit not to exceed \$8,250 [General Fund]

Westchester Institute for Human Development	Assistive Technology and augmentative communication evaluations	To perform Assistive Technology and augmentative communication evaluations	\$1,000 one discipline \$1,600 two discipline \$2,100 three discipline [Special Education]
Westchester Institute for Human Development	Specialized Instruction Parent Training	Services to students with autism and their parents in accordance with State regulations and IEP mandates	\$175 per hour \$225 per hour for intensive services [Special Education]
Westchester Jewish Community Services	Clinical Support	WJCS counselor works with pregnant and parenting teens to support balancing parenthood and completing high school.	\$15,000 [Special Education]
Westchester Speech and Language Service	Speech Therapy	Services to Special Education Students per IEP for students who may be on home instruction for a period of time, or are parentally placed at a private school located within the District	\$100 per hour [Special Education]

[Special Notes: It is understood that cross-contracts with BOCES will be used for various consultants as appropriate thereby providing the District with financial aid. Additionally, it is understood that private grants as well as federal and State grants will be used for various consultants as well.]

There were questions on a few consultants in this Resolution from the Board.

8.18 RESOLUTION ADOPTING THE POLICY BOOK OF THE BOARD OF EDUCATION FOR THE 2011-2012 SCHOOL YEAR

WHEREAS: The Board of Education of the Ossining Union Free School District has adopted certain resolutions for the proper administration of the School District which have been incorporated into the School District Policy Book.

THEREFORE BE IT RESOLVED: That the Board of Education adopt all policies noted in Section 0000 through Section 9000, and that such policies be considered the official policies of the Board of Education for the 2011-2012 school year.

BE IT FURTHER RESOLVED: That the Board of Education may at any time during the school year, add to, delete or modify any policy contained within the School District Policy Book.

There was a comment from the Board regarding this Resolution.

8.19 RESOLUTION REGARDING SUPERINTENDENT'S AUTHORITY TO APPROVE STAFF ATTENDANCE AT CONFERENCES AND CONVENTIONS

RESOLVED: That in accordance with budget allocations, the Superintendent has the authority to approve the attendance of staff members at conferences and conventions.

8.20 RESOLUTION APPOINTING IMPARTIAL HEARING OFFICERS

RESOLVED: That, upon recommendation of the Superintendent of Schools, for the 2011-2012 school year, the list below from the New York State Department of Education of appointed Impartial Hearing Officers pursuant to Section 200 of the Commissioner's Regulations be used by the Ossining Union Free School District on a rotational basis as recommended by law.

BE IT FURTHER RESOLVED: That upon receipt of a request for an Impartial Hearing, the President of the Board of Education, or on the occasion of his or her absence or inability, the Vice President of the Board of Education, is hereby authorized and directed

to appoint an Impartial Hearing Officer from the District’s alphabetical rotational list previously adopted by the Board of Education. The President of the Board, or on the occasion of his or her absence or inability, the Vice President of the Board, shall make such appointment in accordance with the principles set forth in Section 200.5 of the Regulations of the Commissioner of Education. The District Clerk, or acting District Clerk, under the direction of the President of the Board, shall initiate the selection process by contacting the Impartial Hearing Officer whose name first appears after the Impartial Hearing Officer who last served, and shall canvass the list as provided in the Regulations until an appointment is accepted. Should a Hearing Officer decline appointment, the District Clerk or his or her designee shall offer appointment to each successive Hearing Officer whose name appears on the alphabetical list until such appointment is accepted.

First Name	Middle Name
ZIEV	JOEL
AGOSTON	LINDA
ALBERT	PETER
ALEXANDER	JOAN
ALMELEH	LYNN
BAKER	THERESA
BAUCHNER	STUART
BRANDENBURG	WENDY
BRESCIA	JEANMARIE
BRIGLIO	ROBERT
BUMBALO	PAUL
COHEN	DIANE
DELEON	EDGAR
DEWAN	DEBRA
FARAGO	JOHN
FEINBERG	RONA
FIEBER	LAURA
FINKELSTEIN	SHARYN
FLAME	LANA
FREED	DOLORES
GROSS	LORRAINE
HALBERSTAM	SINAI
HAMPTON	NANCY
HEIDELBERGER	JONATHAN
HUGHES	SHERRI
ITZLA	AMY
JOYNER	THERESA
KANDILAKIS	GEORGE

KEHOE	MARTIN
KERSHEN	HARRY
LASSINGER	DORA
LATZMAN	PATRICIA
LAZAN	MICHAEL
LEDERMAN	NANCY
LONGO	RONALD
LUSHING	SUSAN
MACKINTOSH	MARY
MACKRETH	ROBERT
MARKUS	SUSAN
MCKEEVER	JAMES
MONK	JAMES
MOORE	CHRISTINE
MORA	ESTHER
NACHMAN	ERIC
NAUN	JOHN
NISELY	ROBERT
NOE	MARY
NORLANDER	KAREN
NYDICK	DAVID
ODOM	VERONICA
ORLAND	JANICE
OWENS	JANE
PETERS	KENNETH
QUINN	JOSEPH
RICHMOND	SUSAN
RITZENBERG	KENNETH
ROBERTS	GEORGE
ROSEN	PAUL
ROSENZWEIG	JEAN
SCHAD	JEROME
SCHIFF	MARTIN
SCHNEIDER	JUDITH
STEWART	KENNETH
TESSLER	CRAIG
TRULY	ELIZABETH
TURETSKY	AARON

VENEZIA	ARTHUR
WALL	WILLIAM
WALSH	JAMES
WANDERMAN	CARL
WEINER	MARC
WHITE	BRENDA
WOLMAN	MINDY
WOOLEY	JOSEPH
<i>As of 5/27/11</i>	

8.21 RESOLUTION APPOINTING SECTION 75 HEARING OFFICER

RESOLVED: That, upon recommendation of the Superintendent of Schools, for the 2011-2012 school year, the following is appointed a Section 75 Hearing Officer pursuant to Section 200 of the Commissioner’s Regulations:

Joseph Wooley, Esq.	\$175/hr.
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BE IT FURTHER RESOLVED: That, the Superintendent is authorized to designate the above Hearing Officer for any Section 75 Hearing as required by the District.

8.23 RESOLUTION NAMING THE OFFICIAL NEWSPAPERS OF THE SCHOOL DISTRICT

RESOLVED: That *The Journal News* and *The Gazette* be designated as the official newspapers of the Ossining Union Free School District for the 2011-2012 school year.

The Board asked that the District check if the North County News and Pennysaver are free newspapers.

8.24 RESOLUTION NAMING SCHOOL DISTRICT PURCHASING AGENT

RESOLVED: That the Board of Education of the Ossining Union Free School District hereby authorizes Patricia Pettinato as the Purchasing Agent for the Ossining Union Free School District.

BE IT FURTHER RESOLVED: That Linda Carpenter be authorized as Deputy Purchasing Agent.

8.25 RESOLUTION REGARDING THE ESTABLISHMENT OF PETTY CASH FUNDS

RESOLVED: That Petty Cash Funds be established pursuant to Section 170.4 of the Commissioner’s Regulations.

BE IT FURTHER RESOLVED: That the location, amount and custodian of each fund be as follows:

OHS	\$ 100	Joshua Mandel
AMD	\$ 100	Regina M. Cellio
Roosevelt	\$ 100	Dr. Corey Reynolds
Brookside	\$ 100	Ann Dealy
Claremont	\$ 100	Felix Flores
Park	\$ 75	Dr. Zoila Tazi
Pre-K Program	\$ 50	Dr. Zoila Tazi
Roosevelt Administration	\$ 100	Dr. Phyllis Glassman
Buildings & Grounds	\$ 100	Kenneth Waldron
Roosevelt Business Office	\$ 100	Linda Carpenter
Roosevelt Administration	\$ 100	Raymond Sanchez

8.26 RESOLUTION REGARDING MILEAGE REIMBURSEMENT RATE

RESOLVED: That the Board of Education shall reimburse mileage at the appropriate IRS rate to any employees using their private vehicles on official business at the direction of the Superintendent.

BE IT FURTHER RESOLVED: That the appropriate vouchers shall be submitted to the Business Office for said reimbursement.

8.27 RESOLUTION APPOINTING SCHOOL PHYSICIAN

RESOLVED: That Dr. Eric Small be appointed as the Ossining Union Free School District physician for the period beginning on July 1, 2011 and ending July 30, 2012 at a rate as approved by the Board.

8.28 RESOLUTION REGARDING COMPENSATION FOR PER DIEM SUBSTITUTE TEACHERS

RESOLVED: That the base rate for compensation for per diem substitute teachers shall be \$90 per day effective July 1, 2011.

An additional \$6 per day above the base rate shall be paid for each of the following occurrences:

- a. The rendering of 75 days of satisfactory per diem service in the prior school year;
- b. The rendering of 6 or more consecutive days of satisfactory service for the same teacher. Said payment shall be retroactive to the first day of service.

Notwithstanding the above, a certified teacher substituting for the same teacher for more than 20 consecutive days shall be compensated at the rate of pay equivalent to Step 1 – Scale A of the current teachers’ salary schedule retroactive to the first day.

8.29 RESOLUTION REGARDING COMPENSATION FOR PER DIEM SUBSTITUTE REGISTERED NURSES AND LICENSED PRACTICAL NURSES

RESOLVED: That the base rate for per diem substitute Registered Nurses shall be \$125 per day and the base rate for per diem substitute Licensed Practical Nurses shall be \$115 effective July 1, 2011.

8.30 RESOLUTION REGARDING DESIGNATED PERSON AHERA

RESOLVED: Pursuant to Section 763.84 (g) and Section 763.93 (e) (3) (4) of the Asbestos Hazard Emergency Relief Act [AHERA], the Board of Education hereby designates Kenneth Waldron to assume all responsibilities and obligations pursuant to the aforesaid law.

8.31 RESOLUTION REGARDING ANNUAL REVIEW OF INVESTMENT AND PURCHASING POLICIES AND REGULATIONS

RESOLVED: That the Board of Education annually review the Ossining Public School District Investment Policy #6240, Regulation #6240-R, Purchasing Policy #6700, and Regulation #6700-R as attached.

8.32 RESOLUTION REGARDING THE APPOINTMENT OF TITLE IX COMPLIANCE OFFICER, COMPLAINT OFFICER FOR SEXUAL HARASSMENT, THE EMERGENCY PLAN MANAGEMENT COORDINATOR, AND THE SECTION 504 COMPLIANCE OFFICER

RESOLVED: That the Board of Education of the Ossining Union Free School District hereby appoints the following:

Mr. Christopher Olson as the Co-Coordinator Title IX Compliance Officer for the Ossining Union Free School District for the 2011-2012 school year, and

Mr. Christopher Olson as the Complaint Officer for Sexual Harassment for the Ossining Union Free School District for the 2011-2012 school year, and

Ms. Linda Carpenter as the Emergency Management Plan Coordinator for the Ossining Union Free School District for the 2011-2012 school year, and

Ms. Maureen Boozang-Hill as the District Section 504 Compliance Officer.

Motion Carried: 6-0

Kimberly Case moved and Cindy Winter seconded the motion to move Resolutions 8.1–8.21 & 8.23–8.32.

8.22 RESOLUTION APPOINTING STUDENT DISCIPLINARY HEARING OFFICER

RESOLVED: That, upon recommendation of the Superintendent of Schools, for the 2011-2012 school year, the following is appointed as a Student Disciplinary Hearing Officer pursuant to Section 3214 of the Education Law:

Joseph Wooley, Esq.	\$175/hr.
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BE IT FURTHER RESOLVED: That, the Superintendent is authorized to designate the above Hearing Officer for any Student Disciplinary Hearing as required by the District.

*Motion Carried: 5-1
Dana Levenberg opposed.*

9.0 SPECIAL MEETING

At this point the Board commenced a Special Meeting.

Vanessa Muro
District Clerk