

**BOARD OF EDUCATION**  
**OSSINING UNION FREE SCHOOL DISTRICT**  
*Ossining, NY*

**Regular Meeting**  
**Roosevelt Cafeteria**

**8 June 2011**  
**Executive Session: 7:00 p.m.**  
**Regular Meeting: 7:30 p.m.**

**AGENDA**

- I. Call to Order – President**
- II. Pledge of Allegiance**
- III. Comments from Student Representative to the Board**
- IV. Special Presentations**
  - **1,000 Books Recognition**
  - **Relay for Life**
  - **Special Recognition**
  - **Comments from Ossining MATTERS and Spring Awards**
- V. Special Acknowledgments**
  - ***Retirees***
    - ***Civil Service and Support Staff***
  - ***Professional Staff Tenure Recipients***
- VI. Work Session**
  - ***Long Range Plan***

<p><i>Audience Recognition – Members of the audience will be invited to comment or raise questions regarding the above topics following each of the above-identified Work Session topics.</i></p>
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**VII. Audience Recognition – Agenda Items Only**

**VIII. Regular Meeting**

**Section A -- Business of the Board**

- A-1 Resolution Acknowledging Adoption of the Teaching Assistant Evaluation Report**  
Based upon the recommendation of the Superintendent of Schools, Dr. Phyllis Glassman, I hereby move that the Board of Education adopt the Teaching Assistant Evaluation Plan effective immediately and review the Plan on an as needed basis with the potential for future revisions.
- A-2 Side Letter of Agreement: Personal Day**

**RESOLVED**, that the Board of Education authorize the Superintendent of School to execute a Side Letter of Agreement as noted above.

**A-3 Motion to Accept the Minutes of the Special Meeting and District Meeting of 17 May 2011**

I move that the Board of Education approve the minutes of the Special Meeting and District Meeting of 17 May 2011.

**A-4 Motion to Accept the Minutes of the Special Meeting of 24 May 2011**

I move that the Board of Education approve the minutes of the Special Meeting of 24 May 2011.

**A-5 Acknowledgement of Receipt of the Proposed Long Range Plan for the School Years 2011-2012 through 2016-2017**

**RESOLVED:** That the Board of Education receive and adopt the Proposed Long Range Plan entitled *Children First: Schools Operate for the Benefit of the Children -- Charting the Course for Children III: Setting Forth a Direction To Assure All Of Our Children Are Learning Excellently to High Standards for the School Years 2011-2012 through 2016-2017* as recommended by the Superintendent of Schools;

**BE IT FURTHER RESOLVED:** That the Long Range Plan will serve as a planning document and provide the Board of Education and the administration with the direction to further study the issues presented in the Long Range Plan and as necessary to modify the goals in the Long Range Plan as new information becomes available during the goal-setting process.

**A-6 Motion to Adopt the Following Revised Policy # 6600 “Fiscal Accounting and Reporting” as a First Reading**

I move that the Board of Education adopt the following revised policy # 6600 “Fiscal Accounting and Reporting” as a *First Reading*.

**A-7 Resolution Appointing an Additional Consultant for the 2010-2011 School Year**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2010-2011 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Chiudesign	Printing	To provide printing services for the District’s calendar and O’Gram	Requesting an additional \$2,550

**A-8 Motion to Accept Hearing Officer’s Findings and Recommendations**

I move that the Board of Education authorize the Superintendent of Schools to accept the findings and recommendations of Hearing Officer Jay M. Siegel, Esq. regarding Mr. Sal Imbimbo in order to execute the noted recommendations.

**A-9 Resolution Appointing an Additional Consultant for the 2010-2011 School Year**

**RESOLVED**, that the Board of Education hereby authorizes the Superintendent of Schools to engage the services of the following consultant for the 2010-2011 school year at fees not to exceed the amounts noted below.

<i>Name of Consultant</i>	<i>Brief Description of Expertise</i>	<i>Descriptive Need for Consultant</i>	<i>Consultation Fee</i>
Lopez Consulting Group (Estrella Lopez)	Ms. Lopez is the former Director of ELL Instructional Services for the New Rochelle School District, and currently provides services on SIOP and ESL strategies through SW/BOCES.	Provide Parent Conference presentation on the Effectiveness of a Dual Language Program	Not to exceed \$281.00 (Title I Grant)

- A-10 Motion to Adopt Policies # 5000 “Student Policies Goals,” 5100 “Student Attendance: Comprehensive Attendance Policy,” 5130 “Compulsory Attendance Ages,” 5140 “Entrance Age,” 5152 “Admission of Non-Resident Students,” 5152.1 “Admission of Foreign Students,” 5152.1-R “Admission of Foreign Students Regulation,” 5154 “Assignment of Students to Classes,” 5155 “Student Withdrawal from School,” 5160 “Student Absences and Excuses,” 5160-E “Student Absences and Excuses Exhibit,” 5161 “Truancy and Tardiness,” 5170 “Student Attendance Accounting,” 5170-R “Student Attendance Accounting Regulation,” 5191 “Students with HIV-Related Illness,” 5191-R “Students with HIV-Related Illness Regulation,” 5191-E “Students with HIV-Related Illness Exhibit,” and 5405 “Local Wellness Policy” as *Second Readings***

I move that the Board of Education adopt the following policies # 5000 “Student Policies Goals,” 5100 “Student Attendance: Comprehensive Attendance Policy,” 5130 “Compulsory Attendance Ages,” 5140 “Entrance Age,” 5152 “Admission of Non-Resident Students,” 5152.1 “Admission of Foreign Students,” 5152.1-R “Admission of Foreign Students Regulation,” 5154 “Assignment of Students to Classes,” 5155 “Student Withdrawal from School,” 5160 “Student Absences and Excuses,” 5160-E “Student Absences and Excuses Exhibit,” 5161 “Truancy and Tardiness,” 5170 “Student Attendance Accounting,” 5170-R “Student Attendance Accounting Regulation,” 5191 “Students with HIV-Related Illness,” 5191-R “Students with HIV-Related Illness Regulation,” 5191-E “Students with HIV-Related Illness Exhibit,” and 5405 “Local Wellness Policy” as Second Readings.

### **Section B – Curriculum and Instruction**

- B-1 Motion to Accept Recommended Placements of Special Education Students**

I move that the Board of Education accept the recommended classifications, placements and related services recommended in the IEP for students as recommended by the Committee on Special Education and Sub-Committees on Special Education in meetings held on May 17, 19, 24, 26, June 1 and direct the administration to arrange for the appropriate placement as set forth.

### **Section C - Business Matters**

- C-1 Motion to Approve Treasurer’s Report for the Month of April 2011**

I move that the Treasurer’s Report for the month of April 2011 be approved and placed on file with the District Clerk.

- C-2 Motion to Approve Budget Report for the Month of April 2011**

I move that the Board of Education approve the Budget Report of April 2011 as presented.

- C-3 Resolution Regarding Grants from Ossining MATTERS**

hereby

RESOLVED: That the Board of Education hereby acknowledges with thanks a gift in the amount of \$117,636 from Ossining MATTERS, and upon recommendation by the Superintendent of Schools, increases the 2010-11 Special Aid Fund in the amount of \$109,636 and increases the 2010-11 Private Purpose Trust Fund by \$8,000. The offsetting revenue shall be \$109,636 to F-OSSM-2770.000, “Miscellaneous Revenue” and \$8,000 to TE-GUID-2705.000, “Gifts and Donations.”

BE IT FURTHER RESOLVED: That the total amount of \$117,636 be appropriated as identified above.

- C-4 Resolution Regarding Acceptance of Donation from Stop & Shop**

RESOLVED: That the Board of Education hereby acknowledges with thanks the \$5 gift from Stop & Shop and their “A+” Program, and upon recommendation by the Superintendent of Schools, hereby increases the General Fund budget as detailed below. The offsetting revenue shall be A-2705-000, Gifts and Donations.

BE IT FURTHER RESOLVED: That the total amount of \$5 be appropriated to the following budget code:

Budget Code	Amount	Description
A-2110-500-16-0000	\$5	Instructional Supplies – Roosevelt

**C-5 Resolution Regarding Acceptance of Bid – Interscholastic Supplies 2011-2012**

RESOLVED: That the Board of Education hereby awards the bid for Interscholastic Supplies for the 2011-12 school year to the lowest possible responsible bidders on a per-item basis to each of the companies as listed above, as recommended by the Purchasing Agent.

**C-6 Resolution Regarding Award of Bid – 2011–2012 Miscellaneous Custodial Supplies**

Custodial  
School

RESOLVED: That the Board of Education hereby awards the bid for 2011-2012 Miscellaneous Supplies to the lowest responsible bidders, listed above, as recommended by the Director of Facilities, Operations and Maintenance.

**C-7 Resolution Regarding Award of Bid – 2011-2012 Districtwide Andover Controls Service and Monitoring Agreement**

RESOLVED: That the Board of Education hereby awards the bid to Automated Control Logic, Inc., the lowest responsible bidder for 2011-2012 Districtwide Andover Controls Service and Monitoring Agreement as recommended by the Director of School Facilities, Operations and Maintenance.

**C-8 Resolution Regarding Award of Bid – 2011–2012 Miscellaneous Ground Supplies**

RESOLVED: That the Board of Education hereby awards the bid for 2011-2012 Miscellaneous Ground Supplies in the amount of \$20,447.10 to the lowest responsible bidders as identified above, as recommended by the Director of School Facilities, Operations and Maintenance.

**C-9 Resolution Regarding Award of Bid for 2011–2012 Network Wiring Maintenance**

Maintenance  
recommended by

RESOLVED: That the Board of Education hereby awards the 2011–2012 Network Wiring bid to Corstar Communications, the lowest responsible bidder, on a per-item basis as the Director of Technology.

**C-10 Resolution Regarding The Cooperative Scholarship Fund**

Earthquake

RESOLVED: That the Board of Education hereby recognizes The Cooperative Scholarship Fund with thanks and extends its appreciation for its continued support of our graduates and the Project program.

**C-11 Resolution Regarding Auction of Neopost Folding/Inserting Machine**

RESOLVED: That the Board of Education hereby authorizes putting the Neopost Folding/Inserting Machine up for auction.

**C-12 Resolution Regarding Interfund Transfers Within 2010-11 Budget**

RESOLVED: That the Board of Education authorizes the Superintendent of Schools to execute interfund transfers within the 2010-11 budget as specified on the following chart.

From Code	To Code	Amount	Comment/Purpose
A-1620-427-00-0000	A-1621-438-00-0000	\$7,000	Claremont Catch Basin Repair
A-9020-800-00-0000	A-9060-800-00-0000	\$200,000	Higher than anticipated health benefit costs
A-9030-800-00-0000	A-9060-800-00-0000	\$95,000	Higher than anticipated health benefit costs
A-9045-800-00-0000	A-9060-800-00-0000	\$10,000	Higher than anticipated health benefit costs
A-9760-700-00-0000	A-9060-800-00-0000	\$16,000	Higher than anticipated health benefit costs
A-2020-152-00-0000	A-9060-800-00-0000	\$99,000	Higher than anticipated health benefit costs
A-2020-160-00-0000	A-9060-800-00-0000	\$25,000	Higher than anticipated health benefit costs
A-2110-110-00-5019	A-9060-800-00-0000	\$130,000	Higher than anticipated health benefit costs
A-2110-120-13-0000	A-9060-800-00-0000	\$110,000	Higher than anticipated health benefit costs
A-2110-121-13-0000	A-9060-800-00-0000	\$50,000	Higher than anticipated health benefit costs
A-2110-131-11-0000	A-9060-800-00-0000	\$70,000	Higher than anticipated health benefit costs
A-2110-490-00-0000	A-9060-800-00-0000	\$35,000	Higher than anticipated health benefit costs
A-2250-150-00-0000	A-9060-800-00-0000	\$100,000	Higher than anticipated health benefit costs
A-2252-150-00-0000	A-9060-800-00-0000	\$25,000	Higher than anticipated health benefit costs
A-2252-471-00-0000	A-9060-800-00-0000	\$135,000	Higher than anticipated health benefit costs
A-5510-537-00-0000	A-5510-405-00-0000	\$6,200	Transportation Efficiency Study
A-2110-110-00-5020	A-2110-141-00-0000	\$10,000	Home Instruction Services
A-2110-140-00-0000	A-2110-145-00-0000	\$140,000	Sub costs reallocated to long-term sub code
A-2110-130-12-0000	A-2110-145-00-0000	\$80,000	Sub costs reallocated to long-term sub code
A-1310-500-00-0000	A-1320-404-00-0000	\$2,000	External Audit Services
A-1310-500-00-0000	A-1320-405-00-0000	\$9,000	Internal Audit Services
A-9020-800-00-0000	A-9062-800-00-0000	\$10,372	Additional Dental Benefits
A-5540-401-00-0000	A-9063-800-00-0000	\$16,000	Additional Vision Benefits
A-1620-427-00-0000	A-1620-423-00-0000	4,800	Additional Water Usage Expense
A-1620-427-00-0000	A-1620-422-00-0000	16,800	Additional Electric Expense
A-1620-439-00-0000	A-1620-520-00-0000	3,900	Operations Supplies for B&G

### **C-13 Claims Audited and Paid – For Information Only**

#### **Section D - Personnel Matters**

##### **D-1 Resolution Regarding the Abolishment of Support Staff Positions**

Be it further resolved that the Clerk of the Board is hereby directed to notify any teaching assistants affected by this motion that their position has been abolished effective at the close of business on June 2011 and that they will be placed on a preferred eligibility list in accordance with Section 3013 of the Education Law of the State of New York.

**D-2 Resolution Regarding Contracts and Salaries for Confidential [Non-certified] Central Office Employees Not Represented by Collective Bargaining Units and Non-Bargaining Unit Position Salary**

annual RESOVLED, that the Board of Education authorizes the Superintendent of Schools to enter into an contract for salaries noted with the following Confidential [*Non-Certified*] Central Office employees and a Non-Union District employee not represented by a collective bargaining unit effective July 1, 2011 and ending June 30, 2012.

**D-3 Resolution Regarding Administrative Staff Tenure Appointments**

the I move upon recommendation of the Superintendent of Schools the Board of Education grant tenure to administrative staff members so noted.

**D-4 Resolution Regarding Professional Staff Tenure Appointments**

the I move upon recommendation of the Superintendent of Schools the Board of Education grant tenure to Professional Staff members so noted.

**D-5 Resolution Regarding Support Staff Resignations**

I move upon recommendation of the Superintendent of Schools the Board of Education accept the Support Staff resignations so noted.

**D-6 Resolution Regarding Professional Staff Appointments**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Professional Staff appointments so noted.

**D-7 Resolution Regarding Civil Service Staff Appointments**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service appointments so noted.

**D-8 Resolution Regarding Professional Staff Appointments – Summer School Programs**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the summer school Professional Staff appointments so noted.

**D-9 Resolution Regarding a Civil Service Staff Appointment – Summer School Programs**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Civil Service staff summer school appointment for the person so noted.

**D-10 Resolution Regarding Support Staff Appointments – Summer School Programs**

I move upon recommendation of the Superintendent of Schools the Board of Education approve the Support Staff appointments for the persons so noted.

**D-11 Resolution Regarding Professional Staff Requests for Leave (For Information Only)**

**Section F – Information**

**IX. Audience Recognition**

**X. Board Committee/Liaison Reports and Board Dialogue**

**XI. Adjournment**