

BOARD OF EDUCATION
OSSINING UNION FREE SCHOOL DISTRICT
Ossining, New York

Special Meeting/Annual Budget Workshop
Roosevelt Education Center

5 March 2011
8:30 a.m.

MINUTES

Present: Ms. Cindy Winter, *President*; Ms. Dana Levenberg, *Vice President*; Dr. Kimberly Case, Mr. Charles Cooks, Ms. Amanda Curley, Ms. Alice Joselow, Mr. Bill Kress

Others

Present: Dr. Phyllis Glassman, *Superintendent of Schools*; Mr. Raymond Sanchez, *Deputy Superintendent*; and Dr. Angela White, *Assistant Superintendent for Elementary Education and Administrative Services*, and Ms. Linda Carpenter, *Executive Director of Finance and Operations*

I. *Call to Order*

Board of Education President Cindy Winter called the Special Meeting/Annual Budget Workshop to order at 8:35 a.m. and welcomed everyone to the all day budget workshop meeting of 5 March 2011. Ms. Winter invited Sarah Arbitrio and Barbara Rink to lead all participants in the Pledge of Allegiance. The meeting was held in the Conference Room on the third floor of the Roosevelt Education Center, 190 Croton Avenue, Ossining, Westchester County, New York.

II. *2011-2012 Budget Workshop*

President Cindy Winter provided an introduction to the All Day Saturday Board of Education Annual Budget Workshop with appreciation to the Administration and staff. Ms. Winter shared a few salient quotes to frame the Work Session. Following her introductory remarks, President Cindy Winter introduced Superintendent of Schools Dr. Phyllis Glassman. Dr. Glassman reminded Board of Education members of the previous Board of Education meeting conducted on 2 March 2011 wherein Dr. Glassman provided a general overview of the proposed budget including themes, the budget development process, various components of data, and the major budget areas representing substantial cost increases in the budget. Dr. Glassman emphasized that the proposed budget represented primarily a “children first,” responsible, responsive, and an extremely conservative budget that is both respectful of students and staff as well as the community. Dr. Glassman reinforced that while the proposed budget maintains a strong instructional program designed to benefit the students, the budget also reflects considerable pain and sacrifice. Following some brief introductory remarks, Dr. Glassman introduced Deputy Superintendent Mr. Raymond Sanchez who reviewed the instructional portion of the budget via a PowerPoint presentation. Mr. Sanchez outlined budget considerations and proposed expenditures for the forthcoming school year on a page-by-page, line-by-line basis of Section II, Instructional Programs. Dr. Angela White was then introduced to present portions of the Instructional Budget. Throughout the presentation members of the

Board of Education raised questions and shared comments pertaining to Mr. Sanchez's and Dr. White's presentation. Additionally, Principals and Directors provided insights and information relative to their respective budgets.

Upon completion of the presentation by Mr. Sanchez and Dr. White and after Board of Education discussions pertaining to the Instructional Budget, Board of Education members as well as Principals and Directors in attendance provided commentary.

The audience and participants included the following:

Principals, Directors, Vice President of the Ossining Association of Administrators Supervisors, President and Secretary of the Ossining Teachers Association, and community members.

At 12:45 p.m., the members of the Board of Education and Administration recessed for lunch.

At 1:30 p.m. the Annual Budget Workshop reconvened.

- ***Operations, Maintenance, and Capital Funds***

Mr. Kenneth Waldron, Director of Operations and Maintenance, reviewed the proposed budget pertaining to operations, maintenance, and capital funds. Mr. Waldron explained each budget page and reviewed each of the line items therein. Throughout the presentation members of the Board of Education raised questions and shared comments pertaining to Mr. Waldron's presentation.

- ***Board of Education, District Clerk, Superintendent, and Public Information***

Dr. Phyllis Glassman, Superintendent of Schools, reviewed the proposed budget pertaining to the above items. Members of the Board of Education raised questions pertaining to Dr. Glassman's presentation.

- ***Human Resources***

Mr. Raymond Sanchez, Deputy Superintendent, reviewed the proposed budget pertaining to Human Resources. Members of the Board of Education raised questions pertaining to Mr. Sanchez's presentation.

- ***Business Operations and Legal Services***

Ms. Linda Carpenter, Executive Director of Finance and Operations, reviewed the proposed budget pertaining to the above items. Members of the Board of Education raised questions pertaining to Ms. Carpenter's presentation.

- ***Transportation***

Ms. Linda Carpenter, Executive Director of Finance and Operations, reviewed the proposed budget pertaining to Transportation. Members of the Board of Education raised questions pertaining to Ms. Carpenter's presentation.

- ***Undistributed, Employee Benefits, and Debt Services***

Ms. Linda Carpenter, Executive Director of Finance and Operations, reviewed the proposed budget pertaining to the above items. Members of the Board of Education raised questions pertaining to Ms. Carpenter's presentation.

- ***Board of Education Budget Discussion***

Following considerable Board of Education discussion pertaining to the Superintendent's Proposed Budget, the Board of Education requested that the Superintendent be prepared to provide the Board of Education with additional information at the 9 March 2011 Special Meeting of the Board of Education in regard to the following items:

- (1) **Board of Education Budget**
- (2) **Human Resources Budget**
- (3) **Public Information**
- (4) **Operations and Maintenance: Equipment, Services, and Contracts**
- (5) **Inservice Training Budget**
- (6) **Special Education**
- (7) **Attendance: Re-Registration**
- (8) **District and Contract Transportation**
- (9) **Budget Reductions**
- (10) **Re-Instatement of Positions**

Audience Recognition:

The following audience members were recognized:

- Robert B. Little
- Myrna Forney
- Graig Galef
- Steve Varvaro
- Jackie Marchick
- Frank Schnecker
- Marcela Levin
- Sarah Arbitrio
- Ann Dealy

III. Adjournment

At 7:50 p.m. Bill Kress moved and Kimberly Case seconded the motion to adjourn the Special Budget Workshop Meeting of 5 March 2011.

Motion carried: 7-0

Dr. Phyllis Glassman
Superintendent of Schools